



August 13, 2025

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## Employment Department Call Centers Closed Aug. 15

The Oregon Employment Department closes for state holidays. Periodically, we also set aside additional days when phone call centers are temporarily closed to allow us to focus on processing reports and responding to employer requests. Please note that **August 15** is one of these days. In addition to the Contributions & Recovery Division, Unemployment Insurance and Paid Leave Oregon will not accept inbound calls on **August 15, 2025**.

You can still send us a message through your [Frances Online](#) account during these days. Log in to Frances Online and select “I Want To...” and then “Send a Message” under “Messages.” Sending a message while logged in will help us respond more quickly.

If you cannot log in to Frances Online, use the [Contact Us form](#) on our website.

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## Plan Ahead to File Manual W-2 Form Submissions Online in January 2026



Beginning with tax year 2025, the Oregon Department of Revenue (DOR) requires that all manual W-2 Form submissions, including those submitted using the DOR iWire spreadsheet, must now be filed electronically through your Revenue Online account.

This change is part of the Department's ongoing efforts to streamline reporting processes, improve data accuracy, and enhance the security of taxpayer information. As a result, manual W-2 Forms and iWire spreadsheet submissions will no longer be accepted through non-logged in entry.

Starting with the 2026 tax year, DOR will also require taxpayers to submit 1099 Forms through a Revenue Online account, including manual entries and those submitted using the DOR iWire spreadsheet.

Customers who do not already have a Revenue Online account are encouraged to create one in advance of the Form W-2 filing deadline on January 31, 2026 to avoid delays or potential penalties.

For detailed information, instructions, and support, please visit our [iWire webpage](#).

Customers can also visit [DOR's YouTube page](#) for instructions on how to create a Revenue Online account.

Customers who need further assistance can contact DOR at [iwire.dor@dor.oregon.gov](mailto:iwire.dor@dor.oregon.gov).

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## Keep your Workforce Strong with Oregon's Work Share Program



Helping employers strategize, not downsize

Thousands of Oregon employers have used [Work Share](#) benefits to help bridge the gap during a business downturn and avoid layoffs. Work Share allows employers to reduce work hours for their employees by providing partial unemployment insurance benefits that supplement their workers' reduced wages.

Learn more by attending an introductory webinar for employers: [Introduction to Work Share](#), held every **Tuesday at 10:00 a.m.**

If you already participate in Work Share, we have a webinar to help when working with the program: [Navigating your Work Share Plan](#) held every **Thursday from 2-4 p.m.**

We also just added a new [Webinar for Employees/claimants](#), held every **Friday, at 2:00 p.m.** to go over the program and help with employee questions.

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## Join the Oregon Employment Department Advisory Council

The Oregon Employment Department (OED) is looking for new members to join our Advisory Council, which helps guide policies and programs for unemployment insurance and employment services. The Council meets virtually once per quarter.

The Council includes:

- 4 employer representatives
- 4 employee representatives



- Up to 3 public representatives

We currently have:

- 4 employer openings
- 1 employee opening
- Up to 2 public openings

If you want to help shape the future of employment services in Oregon, we'd love to hear from you!

You can [apply for the position here](#). Applications are open through **August 31, 2025**.

For questions, contact **Sravya Tadepalli**, Senior Legislative Advisor, at

[Sravya.tadepalli@employ.oregon.gov](mailto:Sravya.tadepalli@employ.oregon.gov).

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## Medical Providers: Join Our Lunch & Learn Webinar



Grab your lunch and spend an hour with us learning time-saving tips for working with the **Paid Leave Oregon** program. In this zoom webinar, we'll give you a quick overview of the program and share step-by-step tips for filling out medical verification forms correctly and efficiently.

- **When:** First Tuesday of every month, now through December
- **Time:** 12–1 p.m.
- **Register now:** [Lunch & Learn: Paid Leave for Medical Providers](#)



## New Law Boosts Small Businesses in Oregon

### Oregon to do more to prioritize small business in state procurement

Governor Tina Kotek has signed [House Bill 2337](#), creating a new state procurement program designed to give Oregon's small businesses a competitive edge. The law encourages state agencies to spend more locally, keeping dollars circulating in our communities.

**"Small businesses are the backbone of our economy and the heartbeat of Oregon's vibrancy,"** said Governor Kotek. **"This law helps level the playing field so they can compete with larger companies."**

Under the new law:

- **Small businesses can apply for an Oregon Small Business Enterprise**

**(OSBE) certification** through Business Oregon (OBDD), helping them compete for state contracts.

- **The Department of Administrative Services (DAS)** will set statewide targets for small business contracts, expanding opportunities for local entrepreneurs.

[House Bill 2337](#) is a big step toward strengthening Oregon's economy—one small business at a time.

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The Oregon Employment Department (OED) is an equal opportunity agency. OED provides free help so you can use our services. Some examples are sign language and spoken-language interpreters, written materials in other languages, large print, audio, and other formats. To get help, please call 503-947-1444. TTY users call 711. You can also send an email to [communications@employ.oregon.gov](mailto:communications@employ.oregon.gov).

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