

QUESTIONS? CONTACT US



OregonWorkShare.org



503.947.1800

TOLL FREE:

1.800.436.6191



OED_WorkShare@Oregon.gov



The Oregon Employment Department is an equal opportunity employer/program. Auxiliary aids and services, and alternate formats are available to individuals with disabilities and language services to individuals with limited English proficiency free of cost upon request. TTY/TDD-dial 7-1-1 toll free relay service. Access free online relay service at: www.sprintrelayonline.com.

El Departamento de Empleo de Oregon es un programa que respeta la igualdad de oportunidades. Disponemos de servicios o ayudas auxiliares, formatos alternos para personas con conocimiento limitado del ingles, a pedido y sin costo. Llame al 7-1-1 para asistencia gratuita TTY/TDD para personas con dificultades auditivas. Obtenga acceso gratis en internet por medio del siguiente sitio: www.sprintrelayonline.com.

State of Oregon
Employment Department
UIPUB062 (1116)

OregonWorkShare.org



HELPING YOU STRATEGIZE
INSTEAD OF DOWNSIZE.



YOUR workforce.
future.
business.



WHAT IS WORK SHARE?

When times are tough, Work Share provides Oregon businesses an alternative to layoffs. This newly streamlined program allows employers to leverage unemployment insurance to subsidize a portion of lost wages for employees whose work time is reduced due to market downturns or other business stressors.

Work Share allows employers to keep skilled employees during slow times by reducing work hours as part of a Work Share plan.

HOW DOES THE PROGRAM WORK?

Eligible staff on the plan receive a portion of their regular unemployment insurance benefits corresponding to their work week reduction.

Employees develop a Work Share plan by completing the PDF application available online. This plan reduces the normal weekly hours of work and wages of three or more employees by at least 20% and not more than 40%.

In most cases, employees must wait for a short period before receiving unemployment insurance benefits.

Employees must be available to their Work Share employer for full-time hours, even when on the reduced-hours plan.

Seasonal declines in business do not make employers eligible for Work Share.

What are the benefits to being on a Work Share Plan?

EMPLOYER BENEFITS

- Offers staffing options when times are tough
- Provides a way to keep valued employees during slow times
- Helps you avoid expensive re-training
- Rewards staff loyalty
- Keeps your quality and efficiency high, even when times are slow
- Enables you to be better prepared to ramp up when the market does
- Provides confidential and discreet support for your business and your employees

EMPLOYEE BENEFITS

- Helps avoid hardships usually associated with layoffs
- Unemployment insurance benefits reduce the impact of lost wages
- No job-hunting requirements as with traditional unemployment insurance claims
- Benefits stay intact, despite not being employed full-time
- Reduction in hours, while they need to be available to work for their employer at all times, gives schedule flexibility

CAN ANYONE PARTICIPATE?

To participate in the Work Share Program, you must have three (3) or more employees who have worked for you at least part-time for one (1) year, or full-time for six (6) months. Those who have an unemployment insurance claim against another state or have previously exhausted their unemployment insurance benefits may not be eligible to participate in your plan.



HOW DO I APPLY?

Employers apply to the Work Share Program on behalf of their employees by submitting a Work Share Plan Application to the Oregon Employment Department. Once your plan is approved, you will submit weekly one-page certifications regarding your enrolled staff's hours to the Employment Department. Your staff are then paid a portion of the unemployment insurance benefit corresponding to the reduction in their work hours.

CHECK OUT ALL OF THE PROGRAM FORMS ONLINE:
OregonWorkShare.org

Do you have **QUESTIONS** about the Work Share program?
Do you want to see if it's a **GOOD FIT** for you and your team?
REACH OUT to a program specialist to learn more.

CALL: 503.947.1800
TOLL FREE: 1.800.436.6191

All inquiries are confidential, so contact a specialist today to find out if Work Share is right for your business, now or down the road.