



Employer's Filing Due Dates & Miscellaneous Contact Information

EMPLOYMENT DEPARTMENT INFORMATION FOR EMPLOYERS

Unemployment Insurance Tax	503-947-1488 TTY dial 711
Unemployment Insurance Coverage	
Electronic Payroll Reporting Help	
Tax Rate Notice	
SSN Corrections	
Plain Paper Reporting	
Copy of Benefit Charge Statement	
Notice of Claim Determination (Form 197)	503-947-1332 or 503-947-1341
Claim Re-Determination	503-947-1323
Unemployment Insurance Tax Website	Oregon.gov/Employ/Businesses/Tax
Email Unemployment Insurance Tax Questions	OED_taxinfo_user@oregon.gov
Work Opportunity Tax Credit (WOTC)	503-947-1478
Multiple Worksite Report (required for covered workers) or NAICS	503-947-1248 or 800-262-3912 x71248

EVENT	DUE DATE
Quarterly Report Forms – OQ AND 132	
First Quarter	April 30
Second Quarter	July 31
Third Quarter	November 2
Fourth Quarter	February 1
Annual Domestic Reports – OA AND 132-Domestic	
January - December	February 1

EVENT	DISTRIBUTION DATE
Combined Payroll Report Packet	February 17-21
Annual Domestic Report	November 16-20
UI Tax Rate Notice	November 13
Oregon Tax Coupon (OTC)	December

MISCELLANEOUS AGENCY INFORMATION

Misc. Information	Agency	Phone	E-mail	Web Address
Business Information Center	SOS - Corps	503-986-2200	corporation.division@state.or.us	sos.oregon.gov/business
Withholding, TriMet, Lane Transit Payroll Tax Reporting	Revenue	503-945-8100	payroll.help.dor@oregon.gov	Oregon.gov/DOR/programs/businesses/Pages/payroll-withholding.aspx
Statewide Transit Tax	Revenue	503-945-8100	payroll.help.dor@oregon.gov	Oregon.gov/DOR/programs/businesses/Pages/state-wide-transit-tax.aspx
Transit Boundary – Lane	Lane Transit	541-682-6100		ltd.org/payroll-self-employment-tax-information
Transit boundary – TriMet	TriMet	503-962-6466		trimet.org/taxinfo
Workers' Benefit Fund Assessment	DCBS	503-378-2372	wbfassess.fabs@oregon.gov	Oregon.gov/dcbs/pages/wbf.aspx
Workers' Compensation Coverage	DCBS	503-947-7814	wcd.employerinfo@oregon.gov	Oregon.gov/wcb/pages/index.aspx
W-2 Questions – State	Revenue	503-945-8100		Oregon.gov/DOR
1099 Questions – Federal	IRS	866-455-7438		irs.gov
W-3 Questions – SSA	IRS	866-455-7438		ssa.gov/employer
Prevailing Wage	BOLI	971-673-0824	pwemail@boli.state.or.us	Oregon.gov/boli/whd/pwr/pages/index.aspx
Employment Eligibility I-9	USCIS	888-464-4218	E-Verify@dhs.gov	uscis.gov
New Hire Reporting	OR Justice	503-378-2868	emplnewhire.help@doj.state.or.us	Employerportal.oregonchildsupport.gov

FORMS ORDERING

Order Forms For	Agency	Phone	Web Address
Oregon Quarterly forms, Oregon Annual forms, Oregon Tax Coupons	Employment	503-947-1488	https://secure.emp.state.or.us/tax/forms.cfm
Combined Employer's Registration, Business Change in Status, Business Contact Change, Withholding Tables	Revenue	503-945-8100	Oregon.gov/DOR/programs/businesses/Pages/payroll-withholding.aspx
W-2, W-4, 940, 941, 943 SS-4 (application for FEIN)	IRS	800-829-3676	irs.gov
Oregon Business Guides	SOS - Corp	503-986-2200	sos.oregon.gov/business/Pages/business-information-center.aspx
BOLI Handbooks & Publications	BOLI	971-673-0824	Oregon.gov/BOLI/TA/pages/T_Tabooks.aspx
Form I-9 Employment Eligibility Verification	USCIS	800-870-3676	uscis.gov/files/form/i-9.pdf
Handbook for I-9	USCIS	800-870-3676	uscis.gov/files/form/m-274.pdf
New Hire Reporting Forms	OR Justice	503-378-2868	doj.state.or.us/child-support/calculators-forms/forms/

The Oregon Employment Department is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Language assistance is available to persons with limited English proficiency at no cost.

El Departamento de Empleo de Oregon es un programa que respeta la igualdad de oportunidades. Disponemos de servicios o ayudas auxiliares, formatos alternos y asistencia de idiomas para personas con discapacidades o conocimiento limitado del inglés, a pedido y sin costo.