



**Lost Tax Credit Certificates**

Project owners, pass-through partners or transferees who did not receive or lost the tax credit certificate for an approved final application may complete the following affidavit to request the Oregon Department of Energy reissue the tax credit certificate. If the original tax credit certificate is located, the project owner, pass-through partner or transferee must return the original certificate to the Oregon Department of Energy.

**Affidavit for Lost Tax Credit Certificate Replacement Request**

I, \_\_\_\_\_, affirm that I did not receive or lost a tax credit certificate for:

Business Energy Tax Credit application # \_\_\_\_\_

Energy Incentive Program Tax Credit application # \_\_\_\_\_

I request the Oregon Department of Energy reissue the tax credit certificate. I may only claim the tax credit as prescribed on the certificate and can only transfer the tax credit once. The original certificate becomes invalid after this form is completed and returned to the Oregon Department of Energy. However, the date of the original certificate remains the effective date for the tax credit. If the original certificate is located, I will return the certificate to the Oregon Department of Energy.

\_\_\_\_\_  
(Signature of Certificate Owner)

Printed Name of Certificate Owner: \_\_\_\_\_ Date: \_\_\_\_\_

**Mail replacement tax credit certificate to:**

Name					
Company Name					
Address					
City		State		Zip	

The contact information matches the information submitted on the final, pass-through or transfer application.

The contact information does not match the information submitted, I request this change and for ODOE to update the database, please initial here: \_\_\_\_\_

**Return request form to:**

Oregon Department of Energy  
550 Capitol St. NE, 1<sup>st</sup> Floor  
Salem OR 97301