



For Office Use Only	
<p><i>ODOE will evaluate amendments to determine impact on energy savings and other factors, including whether the change would have affected the outcome of the competitive review. This may result in pro-rating the potential tax credit amount based on energy savings or project cost or denial of the amendment request.</i></p>	<p>Date Received</p>

1. <u>Applicant Information</u>						
Application Number						
Applicant's Name (legal owner)						
Business Name (if different)						
Federal Tax ID or SSN						
Mailing Address						
City		State		Zip		
Contact Name		Phone		Email		

2. <u>System Description</u>	
<p>Note: Amendments will not increase the amount of the tax credit.</p>	
Attached project description	<p>Provide a description of the proposed changes to the proposed project.</p> <ul style="list-style-type: none"> <li>• The amended project must continue to meet the requirements of:               <ul style="list-style-type: none"> <li>○ Statute (<a href="#">ORS 469B.270-306</a>) or (<a href="#">ORS 469B.320-347</a>);</li> <li>○ Rules (<a href="#">OAR 330-210</a>) or (<a href="#">OAR 33-220</a>); and</li> <li>○ The opportunity announcement the project applied under.</li> </ul> </li> <li>• The project must continue to be:               <ul style="list-style-type: none"> <li>○ Technically feasible;</li> <li>○ Operate as represented; and</li> <li>○ Remain in operation for at least five years.</li> </ul> </li> <li>• Descriptions must also include:               <ul style="list-style-type: none"> <li>○ Information that summarizes the project's projected energy conservation measure(s) and projected energy savings that changed or for transportation projects the changes to the fuel displacement or savings.</li> <li>○ Any changes in the projected costs to the project (either increasing or decreasing).</li> <li>○ If any equipment changed, those specifications, including size.</li> <li>○ A schematic diagram of the proposed changes to the system.</li> </ul> </li> </ul>
Estimated Project Completion Date	

### 3. Project Owner Statement

1. I agree that the project will comply with all local, state, and federal requirements. I will obtain all necessary permits.
2. I understand that the sum of all financial incentives and the Energy Incentives Program tax credit cannot exceed the total eligible project cost.
3. I have enclosed a check to ODOE or will pay by Visa, MasterCard or Discover the required amendment fee, which is non-refundable.
4. I have completed this form to the best of my knowledge and have not altered any of these statements.
5. I certify that I am the project owner or the authorized agent.
6. I understand that this application is specific to the project represented on this form and that this application cannot be transferred to any other Energy Incentives Program projects that I may apply for at a later date within the Opportunity Announcement.
7. I understand that Opportunity Announcements and qualifying incentivized projects released by ODOE are subject to change and the availability of certain project incentives are not guaranteed.
8. I understand that I am responsible for reporting to ODOE as the project progresses.
9. I authorize any incentivizing entity outside of ODOE to release all relevant information on this project to ODOE. This includes but is not limited to: project information, incentives offered and received, and inspection results.
10. I declare that the amendment requests within this application are the only charges made to this project and any other changes will be submitted in another amendment application resulting in additional fees.

By signing this statement, I acknowledge that I have read and agree with the terms and conditions of the opportunity announcement, the application and the statement above. I have not altered any part of the statement or the application.

Signature: \_\_\_\_\_ Title: \_\_\_\_\_

Print Name: \_\_\_\_\_ Date: \_\_\_\_\_

#### 4. Application Fee

1. Payment must be received with the application or you will not be eligible for a tax credit.
2. Application will be incomplete if this payment is not submitted with application.
3. Payment is considered "Received" when a signed check is included or credit card information is filled in and signed by the cardholder.
4. If payment is unable to be processed or is declined, the application will be considered incomplete.

**EIP Amendment Fee \$300.00**

#### Payment Method

Mail completed application and application fee to:

Oregon Department of Energy  
EIP Amendment  
550 Capitol Street NE, 1<sup>st</sup> Floor  
Salem, OR 97301

CHECK: Please make \$300 check payable to Oregon Department of Energy.

OR

Visa

MasterCard

Discover

Credit card number

Expiration date

Name of cardholder (as shown on credit card)

Security code (3 digits on back of card)

Billing address  
(for credit card)

Zip code

Email address (for receipt)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_