



Oregon Department of Energy
Energy Incentives Program
Renewable Energy Development (RED) – Grant Application

For Office Use Only		
Application #		Date Received
PCA: 30202		

1. Type of Renewable Energy Resources	
Biomass	Solar (Photovoltaic)
Geothermal	Wind
Landfill Gas	Biogas
Wave/Tidal/Ocean Thermal	Hydroelectric

2. Applicant Information						
Applicant's Name (legal owner)						
Business Name (if different)						
Federal Tax ID or SSN						
Mailing Address						
City		State		Zip		
Contact Name		Phone		Email		
SIC or NAICS Code						
Sector Type						
	Non-Profit	Must include written authorization from the entity's governing body allowing submission of the application. An employee of the applicant may sign the application and attest they have the authority through their employer to apply for and receive tax credits.				
	Government or Public					
Private		Corporation or LLC	S, C or B type	Application must include the name of the corporation or LLC, its parent corporations, members, and any close affiliates or subsidiaries.		
		Partnership, LLP, Joint Venture, or Association	Must include the names of each person participating in the partnership, joint venture, or association.			
		Sole Proprietor				

2. Applicant Information (continued)		
Has the system owner received any other incentives from the Oregon Department of Energy?	YES	NO
If "yes," please list application number(s)		
Has this system received (or do you expect to receive) any other incentives from a source separate from ODOE?	YES	NO
If "yes," please list source(s)		

3. Responsible Party for System Owner					
A responsible party will be authorized to be the primary contact for this project, they will be able to resolve issues or any inquiries regarding the proposed system.					
Do you wish to designate a responsible party for this project?					YES
Name				Title	
Company					
Mailing Address					
City			State		Zip
Phone			Email		

4. System Location					
Site owner					
This site is	A business, please provide name of the business				
	Other (please describe)				
Is the site owner the same as the system owner?	Yes	No	System owner		
Site address					
City			State	Oregon	Zip
Total square footage affected by this system			Expected operational life of the system		
Natural gas utility			Electrical utility		
Estimated project start date			Estimated project completion date		

5. System Description

Changes to the system that increase the grant amount will not be allowed. Attach additional pages as necessary.

	Attached project description	Provide a description of the proposed system.
<p>Project description must include (at least):</p> <ul style="list-style-type: none"> • Nameplate capacity KW_{AC} <ul style="list-style-type: none"> ○ Information that demonstrates how the system will be feasible including type(s) of technology, operations, schedule, and resource information. • Indicate project amount of net energy in kWh generated per year. <ul style="list-style-type: none"> ○ Indicate annual energy generated minus parasitic load to determine net energy generated. • How long the system will be in service and information on how the system will operate for a minimum of 5 years. • Indicate a description of the environmental impacts and benefits of the system. • Include specifications and manufacturer's information for selected technology and all major system equipment. • Include description of utility interconnection, system upgrades, and control and protection equipment to be installed. • Include a resource assessment demonstrating adequate resource supply for the proposed system operations. <ul style="list-style-type: none"> ○ The resource assessment must describe the type of resource available, explain how the resource was evaluated, and describe how the system will access the resource. • Include a system management plan with application – see OAR 330-200-0030(4)(m) • Any feasibility studies, third-party evaluations, or engineering reviews that may have been completed. 		
Nameplate system capacity (kW_{AC})		Note: for solar projects, use continuous or nominal output power rating of the inverter or inverters.
Estimated Annual Energy Production (kWh/year)		

6. Jobs Data

List the types of jobs that will be required to implement this system, which are directly connected to this system. Include a five year job data projection. If there are special employment benefits associated with this system, please add additional information in an attachment.

Skill / Discipline*	1 st Year (hours)	2 nd Year (hours)	3 rd Year (hours)	4 th Year (hours)	5 th Year (hours)	Total Hours

*Include all skills and disciplines required for system to be operational.

7. Estimated System Cost

Indicate and briefly list anticipated total system cost of the system. Include costs associated with materials/equipment, installation, and labor.

- Include current balance sheet and income statement.
- Costs for the installation that will not be owned by the applicant, including costs to extend or increase the capacity of exiting utility connections, are not eligible.
- Total estimated grant amount may not exceed 35% of system cost, and when combined with other government incentives or grants cannot exceed 75% of system cost.
- Under no circumstances will the grant exceed \$250,000.

Materials & Equipment		Installation & Labor		Total Estimated System Cost	
Total Estimated Grant (max \$250,000)			As a % of Estimated System Cost (max 35%)		
Attach a description of financing plan, including pro forma financial statements as required by OAR 330-200-0030 .					

8. Documentation Checklist

This checklist is to assist the applicant in completing the form

Required Documents (see RED opportunity announcement for further explanation)

	Description of the system
	Renewable energy resource evaluation
	Energy engineering calculations*
	Energy code compliance forms
	System cost estimates
	Service life summary
	Lifetime energy calculations
	Lifetime system cost calculation
	Proof of funding/financial documentation
	Project construction plan
	Three copies of the full application
<i>Optional Documents</i>	
	Supplementary materials (i.e. energy studies, white papers, etc.)

*Additional information, including source electronic data, may be required for Technical Review.

9. System Owner Statement

1. I understand that ODOE approval and certification of my system is for grant purposes only. ODOE does not guarantee or in any way ensure the performance of any equipment, the quality of any system, or the reliability of any dealer.
2. I permit ODOE or its agents to inspect the system at its discretion to make sure the system qualifies for the EIP. I understand that if I give false information about the system, or if I refuse to permit ODOE to inspect the system, the application will be denied and I will not receive a grant.
3. I understand that the application is a public record and that ODOE may be required by law to disclose information in the application to the public on request. I have marked any information that I request be kept confidential. I understand that marking information does not guarantee that it will be kept confidential and that the director will make any decisions regarding public disclosure of information contained in this application in accordance with Oregon Public Records Law.
4. I understand that ODOE does not endorse any company that requests information on this application and does not sell information as a mailing list.
5. I hereby
 - a. release the State of Oregon and its commissions, agencies, officers, employees, contactors and agents, and agree to defend and indemnify the foregoing from and against any claims, demands or costs (including attorney and expert witness fees at trial and on appeal) arising from or in any way related to claims made by applicant or any parent or subsidiary of applicant and which are related in any way to the ODOE's issuance or failure to issue any certification to an applicant for a grant, or the inability to obtain a grant; and
 - b. agree to reimburse the State of Oregon for any damages, costs and expenses, including, but not limited to attorney fees and reasonable expenses for agency staff and legal counsel incurred as a result of, or arising from or in any way related to the applicant obtaining certification for a grant by fraud or misrepresentation or failing to construct or operate the system in compliance with the plans, specifications and procedures in any certification to applicant for a grant. Agreement to the terms of this paragraph by applicants that are agencies of the State of Oregon is subject to the limitations of Article XI, section 7 of the Oregon Constitution and the Oregon Tort Claim Act (ORS 30.260 through 30.300).
6. I verify that the system owner does not restrict membership, sales, or services on the basis of race, color, creed, religion, national origin, sexual preference or gender.
7. I agree that the system will comply with all local, state, and federal requirements. I will obtain all necessary permits.
8. I understand that the system cannot be financed solely through incentives by combining the RED Grant and any other financial incentives the system may receive.
9. I certify that I am the system owner or the authorized agent.
10. I understand that this application is specific to the system represented on this form and that this application cannot be transferred to any other ODOE systems or projects that I may apply for at a later date within the opportunity announcement.
11. I authorize any incentivizing entity outside of ODOE to release all relevant information on this project to ODOE. This includes, but is not limited to, project information, incentives offered and received, and inspection results.
12. I understand that this application must comply with ORS [469B.250-265](#), [315.331](#) and [OAR 330-200](#) and that if there are any changes to the statute or rules this application will be subject to the law effective at the time.

By signing this statement, I acknowledge that I have read and agree with the terms and conditions of the opportunity announcement, the application, and the statement above. I have not altered any part of the statement or the application.

Signature: _____ Title: _____

Print Name: _____ Date: _____

10. Responsible Party Statement

1. I attest that I am qualified to serve as the responsible party for this RED Grant system and possess the necessary licenses, permits, certifications and/or documents that will substantiate this claim and can provide these documents to the ODOE should they be required.
2. I understand that as the responsible party for this system ODOE may contact me to verify particular aspects of the energy system and agree that I am qualified to give relevant input on the behalf of the system owner.
3. As the responsible party for this system, I understand that I am accountable for the overall quality and accuracy of the application and will be responsible for all claims made on the application form and will maintain communication with ODOE by way of scheduled system updates.
4. I understand that I am responsible for reporting to ODOE as the system progresses and that I am to report any changes to the system using the appropriate method prescribed by ODOE.
5. As the responsible party, I agree that if I provide false information about the system, the application will be denied and the system owner will not receive the RED Grant.
6. I understand that the sum of all financial incentives and the RED Grant cannot exceed the total eligible system cost.

By signing this statement, I acknowledge that I have read and agree with the terms and conditions of the statement and have not altered any part of the statement or application.

Signature: _____ Title: _____

Print Name: _____ Date: _____

11. Application Fee

- 1. Payment must be received with the application or you will not be eligible for a RED grant.
- 2. Application will be incomplete if this payment is not submitted with application.
- 3. Payment is considered "Received" when a signed check is included or credit card information is filled in and signed by the cardholder.
- 4. If payment is unable to be processed or is declined, the application will be considered incomplete.

Renewable Energy Development Grant Application Fee \$500.00

Payment Method

Mail completed application and application fee to:

Oregon Department of Energy
RED Grants
550 Capitol Street NE, 1st Floor
Salem, OR 97301

CHECK: Please make \$500 check payable to Oregon Department of Energy.

OR

Visa

MasterCard

Discover

Credit card number

Expiration date

Name of cardholder (as shown on credit card)

Security code (3 digits on back of card)

Billing address
(for credit card)

Zip code

Email address (for receipt)

Signature: _____ Date: _____