



Oregon

Tina Kotek, Governor



550 Capitol St. NE
Salem, OR 97301
Phone: 503-378-4040
Toll Free: 1-800-221-8035
FAX: 503-373-7806
www.oregon.gov/energy

To: Energy Facility Siting Council

From: Amrit Kaur, Operations & Policy Analyst

Date: February 9, 2024

Subject: Agenda Item H (Informational Item): Operations and Policy Analyst Proposed Work Plan for Duration of 2023-2024 Fiscal Year for the February 23, 2024 Council Meeting

Attachments: Attachment 1 - Draft Operations and Policy Analyst Annual Work Plan Feb. 2024-Jul. 2024

BACKGROUND

The Oregon Department of Energy Siting Division's Operations and Policy Analyst (OPA) position was created to develop and implement systems and procedures to improve timelines and increase consistency in the siting of energy facilities and to ensure greater levels of transparency, accountability, and customer service.

Typically, the Siting Division updates the annual work plan on the fiscal year (June – July) and it to focus past, current and forecasted process improvement activities. As the current OPA has only recently started with the Division the focus of this work plan will be focused on February 2024 – July 2024 and will reset in July 2024 to get back to the fiscal year timeframe.

ANNUAL WORK PLAN HIGHLIGHTS

The priority for this interim workplan is data mining with the goal of gaining a deeper understanding of the Division's Compliance and Financial areas, focusing on learning which portions of these areas to prioritize future process improvement efforts on. There will also be a focus on learning about the rulemaking process to determine if there are process improvement or support opportunities for the rulemaking schedule in 2024.

Previous process improvement efforts included working with an outside consultant to assess the Siting Division's applications and amendments program. The Division has received draft recommendations and will be using those to inform where to focus data mining efforts in regard to fiscal processes and increasing transparency.