

Oregon Solar + Storage Rebate Program

Storage Only Rebate

The process outlined below details the steps needed to submit a rebate reservation and request a rebate for an energy storage system that will be paired at the time of installation with a previously purchased and installed solar electric system. These steps are in addition to the typical steps needed for submitting a rebate reservation, for information on using PowerClerk and submitting reservations, please refer to the program's [PowerClerk User Guide](#). This information sheet is for a new storage only rebate type and currently there is not a Project Type in PowerClerk for this rebate, this process will change and the User Guide will be updated once the program application form has been modified.

Submit a rebate reservation for storage only

1. Login to PowerClerk.
2. Begin a New Reservation.
3. On the Contractor & Customer Information Tab, enter data as normal.
4. On the Proposed System Information Tab:
 - a. Under **Proposed System Details**, select 'PV + Storage' for the Project Type.
 - b. Under **Solar Electric System Information**, enter the data related to the system to which you are adding battery/storage only.
 - c. Under **Storage Information**, enter the data related to the energy storage system being installed.
 - d. Under **Warranty Information**, enter 20 for PV Panels Warranty, 5 for Inverter Warranty and 5 for Total System Workmanship Warranty. This is required to be able to submit the application. The energy storage system warranty will be added later.
5. On the Financials Tab, under **System Cost**
 - a. Input zero for the Total PV System Cost.
 - b. Input zero for Utility Incentives (the incentives for the energy storage system will be collected later).
 - c. Input zero for Ineligible Costs.
 - d. Input **Net** Storage System Cost, this is the cost of the energy storage system minus any utility incentive and ineligible costs.
6. On the Additional Information & Submit Tab, under **Additional Information**, add the signed contract. The contract should include the:
 - a. Number of batteries and the make and model.



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- b. Storage system workmanship warranty.
 - c. Total storage system cost, this should include materials and labor costs attributable to the storage system, including ineligible costs. Do not subtract any utility incentives, rebates or tax credits from this total cost.
 - d. Utility incentives.
 - e. Ineligible costs (if applicable) means the costs not allowed for determining the rebate, including, but not limited to, financing charges, maintenance costs, service contracts, extended warranties, reroofing, or costs for auxiliary distribution systems such as electric vehicle charging stations.
 - f. ODOE storage rebate.
7. In the Notes Section please copy the following and fill in the details:
- a. Project type: Storage Only
 - b. Total Storage System Cost:
 - c. Storage utility incentive:
 - d. Storage workmanship warranty (in years):
8. Click the submit button to make the reservation request.

Request a rebate for storage only

1. Input zero for the Final PV System Cost.
2. Input **Net** Storage System Cost.
3. Attach final electrical inspection, invoice, and completed and signed project attestation (this should be a storage specific attestation available from the forms section of the [program webpage](#)). The invoice should show the Total Storage System Cost, the ODOE rebate, any utility rebate, and the Net Storage System Cost.
4. If the Oregon Department of Energy does not have your Company' information for processing rebate requests or if there is new updated information that we need to process requests, attach a completed W-9 Form.
5. Once all required fields are complete, click submit to make the rebate request.