



Dear Building Owner,

In 2023, the Oregon Legislature passed a new law that establishes Oregon's Building Performance Standard – a program that applies to existing commercial buildings. The Oregon Department of Energy (ODOE) has identified that you may own a building, or a portion of a building, that is equal to or greater than 20,000 gross square feet and may be covered by this new program.

The following building(s) have been identified:

UBID ID

Situs Address

- *If you received a letter in the mail, one or more UBID codes and building addresses are listed here.*

The Building Performance Standard was established by House Bill 3409 and subsequent ODOE rulemaking in 2024 (Oregon Administrative Rule OAR 330-300). Its objective is to bring awareness about building energy use to owners of existing commercial buildings and to reduce energy use and utility costs for less efficient buildings.

We recommend building owners assess their compliance responsibilities and options as soon as possible.

Compliance dates are listed in the table below. Building owners are encouraged to confirm your building data, gather energy use information on your building(s) as soon as possible, and prepare for actions that may be necessary to demonstrate compliance such as making a comparison to energy targets, conducting an energy audit, and installing measures to reduce energy.

BPS General Requirements

Tier 1:

- Identify building's energy use intensity target (EUIt).
- Reach building's energy use intensity target (EUIt) before the compliance date.
- Report building energy use data.
- Develop and maintain an energy management plan.
- Develop and maintain an operations and maintenance program.

Tier 2:

- Identify building's energy use intensity target (EUIt).
- Report building energy use data.

Follow the four steps below to get started on BPS compliance:

Step 1: Visit the BPS website to learn more about the BPS program and for additional information on incentives, compliance pathways, exemptions, and guidance: <https://tinyurl.com/ODOE-BPS>.

Step 2: Visit the BPS Property Inventory List to confirm or adjust the information on file for your building:

- Log in to the BPS Inventory List from <http://bps.odoe.state.or.us/> or by scanning the QR code below.

- Enter your UBID (listed above).
- Create your personal account by clicking “Register.” Enter an email address and create a password.
- Confirm or request corrections to your building’s details, including ownership status, square footage, property address, and property type.
- If you own additional buildings in Oregon greater than 20,000 square feet and not listed above, you can add them to your account.



Step 3: Determine your building’s tier and compliance date. Buildings are categorized into two tiers based on their property type and square footage. Tier 1 buildings must report their energy use, meet energy performance targets, and take other energy management actions. Tier 2 buildings will only need to report their energy use. The following table describes the BPS tiers and lists dates for reporting compliance.

Gross Floor Area (excluding parking garages)	Property Type	Tier / Compliance Reporting Date
From 35,000 up to 90,000 square feet	Nonresidential, Hotel, or Motel	Tier 1 / June 1, 2030
From 90,000 up to 200,000 square feet	Nonresidential, Hotel, or Motel	Tier 1 / June 1, 2029
200,000 square feet and greater	Nonresidential, Hotel, or Motel	Tier 1 / June 1, 2028
From 20,000 up to 35,000 square feet	Nonresidential, Hotel, or Motel	Tier 2 / July 1, 2028
35,000 square feet and greater	Multifamily Residential, Hospital, School, Dormitory, University Building	

Step 4: Tier 1 buildings may need to conduct an energy audit to assess savings opportunities and implement measures to reduce energy usage. All covered buildings should assess their annual energy use. Some Tier 1 buildings may be eligible for an exemption from meeting the performance requirements.

Gas and electric utility provider(s) may be able to share more about your building’s energy use history. Contact them to ask about energy efficiency programs they may offer. If you do not know your utility you can use the “Find Your Utility” map available on the BPS website.

Per Oregon House Bill 3409, ODOE may issue monetary civil penalties to building owners that do not meet Building Performance Standard compliance dates.

If you do not own this building please reach out to the building owner immediately if known and share the correct owner’s contact information in the Property Inventory List (Step 2).

If you think your building has been misidentified and should not be covered by the Building Performance Standard, please make a note in the Property Inventory List (Step 2).

Misidentified buildings include:

- Structures that are not actually buildings (e.g. docks and piers)
- Buildings that are less than 20,000 gross square feet

Find more information on the ODOE Building Performance Standard website at <https://tinyurl.com/ODOE-BPS>. If you have any questions, please contact our Building Performance Standard team via email: oregonbps@energy.oregon.gov.



Si necesita información sobre este programa en español, escanee el código QR o visite este sitio web:
<https://tinyurl.com/Spa-nish-BPS>



Nếu quý vị cần thông tin về chương trình này bằng Tiếng Việt, vui lòng quét mã QR hoặc truy cập trang web:
<https://tinyurl.com/Vietnamese-BPS>



Если вам нужна информация об этой программе на русском языке, отсканируйте QR-код или посетите этот сайт:
<https://tinyurl.com/Russian-BPS>



如果您需要本计划的中文信息，请扫描二维码或访问此网站：
<https://tinyurl.com/Chinese-BPS>