

STATE OF OREGON
ERB Mediation Request Form
For Collective Bargaining Matters under ORS 243.698 (Expedited Bargaining)

Please complete all information requested below. This form may be emailed, mailed, or faxed.

Submit your completed form to:

ERB Conciliation Service

ERB.Filings@ERB.oregon.gov

ERB Conciliation Service, 528 Cottage St. NE, Suite 400, Salem OR

97301-3807 Fax: 503-373-0021

Employer Name and Address:	Labor Organization Name and Address:
Employer Rep Contact (Address/Phone/Email/Fax):	Labor Organization Rep Contact (Address/Phone/Email/Fax):
Mailing Address for Billing Contact (if different than above):	Mailing Address for Billing Contact (if different than above):
Date Employer provided Labor Organization written notice of anticipated change(s) that impose a duty to bargain:	Unresolved Issues:
Preferred meeting dates and times:	Check One:
	<input type="checkbox"/> Strike Permitted Unit <input type="checkbox"/> Strike Prohibited Unit <i>As defined in ORS 243.736</i>
Preferred Meeting Format for Initial Meeting*	
In-person Virtual Hybrid (some team members appearing in person and others virtually) Describe: No preference	
*final determination of format will be made by the Conciliation Service	
Submitted by (sign & date):	Acknowledgment by Other Party* (sign & date):
Name Date	Name Date

* Both parties must agree to a mediation request prior to the expiration of the 90-day bargaining period. Evidence of agreement must be submitted to ERB, either as a request signed by both parties or by separate communications from each party indicating agreement.

Fees for Contract Mediation

Do not submit any fees with your request.

The cost of mediation for a local government employer and corresponding exclusive representative is:

\$1,000 for the first two mediation sessions (\$500 per party);
\$625 for the third mediation session (\$312.50 per party);
\$625 for the fourth mediation session (\$312.50 per party); and
\$1,000 for each additional mediation session (\$500 per party).

Parties will be billed at the time of the mediation. Mediation services for State agencies and labor organizations representing State employees are provided for through an interagency assessment (no separate fee).

If you have questions, contact the Mediation Coordinator at ERB.Filings@ERB.oregon.gov or (503) 378-6471.