

STATE OF OREGON
ERB Training and/or Facilitation Request Form
For Interest Based Bargaining or
Labor-Management Committee Training

A joint request for training may be made by downloading this form and mailing, faxing, or emailing it to ERB. Upon receipt of the request, an ERB trainer will contact the parties to discuss training needs and options. Scheduling would occur after this discussion if the parties elect to move forward with training and/or facilitation. All correspondence should be submitted to:

ERB Conciliation Service
 528 Cottage St. NE, Suite 400
 Salem, OR 97301-3807
Emprel.Board@oregon.gov; Fax: 503-373-0021; Phone: 503-378-6471

Employer name and address: Name, phone, fax, and email for the Employer contact person: <i>Mailing Address for Billing Contact (if different than above):</i>	Labor Organization / Bargaining Unit: Name, phone, fax, and email for the Labor Organization contact person: <i>Mailing Address for Billing Contact (if different than above):</i>
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5. What are you interested in (check one or both):

Interest Based Bargaining Training and/or Facilitation

Labor Management Committee Training and/or Facilitation

Names and/or Signatures:

Submitted by: _____ Date _____ Acknowledgment by Other Party* _____ Date _____

*Unless otherwise provided for in your collective bargaining agreement, both the employer and the exclusive bargaining representative (Labor Organization) must agree to training. Evidence of agreement must be submitted to ERB, either in the form of a request signed by both parties or by separate communications from each party.

Training Fees

*Do not submit any fees with your request.
Parties will receive invoices after services have been provided.*

Any pre-meetings or presentations to acquaint parties with the interest-based problem solving process and/or training format options occur at no cost to parties.

The fee for local government agencies for a two-day Interest-Based Bargaining or Labor Management Committee training is \$2,500. This amount can be divided in any manner agreed to by the two parties. The fee also includes two additional days of post-training facilitation services to help the parties with implementation. The one day training costs \$1,500 and includes one additional day of facilitation service. The charge for the four-hour overview is \$700 with no follow up or facilitation. Additional facilitation services are available for \$60/hour. State agencies pay an interagency assessment and are not subject to fees for State Conciliation services.

Questions? Email Emprel.Board@oregon.gov or call the Mediation Coordinator at 503-378-6471.