

# North Coast Regional Solutions Advisory Committee Meeting

Monday July 23, 2018; 1:00pm to 1:30pm

Meeting Conducted by Phone Conference

## MINUTES OF THE MEETING

Welcome and Introductions – Senator Johnson

1:05 to 1:10pm – Overview of the funding process

In our January 2018 Regional Solutions Advisory Committee (Committee) Meeting, we discussed the Regional Infrastructure Fund and the application process. The Committee asked that we solicit applications from across the region. That solicitation was successful with Business Oregon receiving 23 applications from our region. Senator Johnson reviewed this history with the Committee and gave background on the process.

1:10 to 1:15pm – Review of the Evaluation Criteria Scoring Matrix and Team Scoring

Mark Ellsworth used a flowchart diagram to discuss the funding process and then the RIF Evaluation Criteria Scoring Matrix to explain the scoring criteria. He reviewed a memo written to the Committee by the Regional Solutions Team (Team) that outlined process, the criteria for ranking projects, and the final ranking of project applications submitted. Projects were broken out into two categories: the top six projects and a list of other projects considered. The memo contained a discussion of the due diligence work conducted by the Team on the top six projects and also the Team's recommendation of three projects that they felt had the best chance for funding by the state's Grant and Loan Review Committee.

1:15 to 1:25pm – Discussion by the Advisory Committee of the selected Priority Projects

Before the Committee discussed the memorandum and recommended projects, Melanie Olson of Business Oregon gave background and more detail on each of the three projects recommended for funding. The Committee next discussed the projects among themselves and asked questions. As this discussion began, Committee member Paul Langner declared a potential conflict and indicated that he would not vote on the recommendation.

1:25 to 1:25pm – Public Comment

There was no public testimony given

1:25 to 1:30pm – ACTION – Affirm projects to be submitted to the Grant & Loan Committee

The Committee voted unanimously, with one abstention, to recommend that the following projects be forwarded in this order to the state's Grant & Loan Review Committee for their consideration: (1) Restoring Westport Slough to Commercial Use, (2) Wagner Court Wastewater Line Upsizing, and (3) Tongue Point Road Truck Access Improvements. The motion was made by Kurt Englund with Commissioner Margaret Magruder seconding the motion. Paul Langner abstained.

1:30pm – Senator Johnson Adjourned the meeting

(Because our posted agenda indicated that Public Comment would occur at 1:40pm, Senator Johnson called back into the conference line at that time to make sure that no one had called in specifically at that time just to make comment. There were not callers on the line.)

#### Handouts used during our discussion

- Minutes of the January 30, 2018 Advisory Committee Meeting held in Cannon Beach
- North Coast Regional Solutions Team Work Plan
- Regional Infrastructure Fund Application Process Flowchart
- RIF Evaluation Criteria Scoring Matrix
- Memo: Regional Infrastructure Fund (RIF) Projects Staff Recommendation
- Regional Infrastructure Fund Applications for Restoring Westport Slough to Commercial Use, Wagner Court Wastewater Line Upsizing, and Tongue Point Road Truck Access Improvements

#### **Meeting Attendance**

##### **Advisory Committee Members**

Betsy Johnson, State Senator, District 16 and Governor's Convener for the North Coast Advisory Committee and Regional Solutions Team  
Paul Langner, Teevin Brothers  
Kurt Englund, Englund Marine & Industrial Supply Co., Inc.  
Suzanne Weber, Mayor, City of Tillamook  
Margaret Magruder, Columbia County Commissioner  
Mary Jones, Nestucca Ridge Development

##### **Regional Solutions Team Members**

Mark Ellsworth, Governor's Office, Regional Solutions Coordinator  
Jennifer Purcell, Department of Environmental Quality  
Melanie Olson, Business Oregon, IFA Regional Coordinator  
Jae Pudewell, Department of Transportation, Region 2, Regional Solutions Liaison  
Lisa Phipps, Department of Land Conservation and Development, North Coast Regional Representative

##### **Visitors**

Gayle Henderson, Clatsop County