



Interagency Council for Immigrant and Refugee Coordination
Office of Immigrant and Refugee Advancement

Council Meeting

Wednesday, April 22, 2026, 1:30-3:30

Agenda

1:30 Welcome and Objectives: Jessica Ventura – Chair ICIRC (5 min)

1:35-1:40 SP Lead Welcome, Introductions, and Pilot Launch (Agency Pilot Kick-off) (5 min)

SP Leads will serve as each pilot agency's primary point of contact for issue testing, workflow feedback, and toolkit useability during the pilot period.

1:40-1:45 Community Partner Updates (5 min)

(Informational)

1:45-1:55 Phase 2: Purpose and Pilot Objectives (10 min)

(Informational)

1:55-2:55: Immigration Coordination Framework (ICF) Refresher, Walkthrough and Agency Simulation (60 min)

(Informational and Approval Requested)

ICF Refresher: 10 minutes

Demonstration: 10 minutes

Demo Q&A: 5 minutes

BREAK: 5 minutes

Breakout: 15 minutes

Share-out: 15 minutes

2:55-3:15 Toolkit Launch: Branding, Pilot Use, and Training Needs (20 min)

(Informational and Approval Requested)

3:15-3:25 Monthly Reporting Template and Cross-Agency Issue Visibility (10 min)

(Informational)

3:25 Next Steps and Closing (5 min)

Council Members

Kirsten Ray, Federal Coordination Advisor, Governor Kotek

Jessica Ventura, Director, OIRA

Alyssa Chatterjee, Director, Department of Early Learning and Care (DELIC)

Dr. Sejal Hathi, Oregon Health Authority (OHA)

Andrew Stolfi, Director, Oregon Employment Department (OED)

Dr. Charlene Williams, Director, Department of Education (ODE)

Liesl Wendt, Director, Oregon Department of Human Services (ODHS)

Ben Cannon, Executive Director, Higher Education Coordinating Commission (HECC)

Betsy Imholt, Director, Department of Administrative Services (DAS)

Lisa Sumption, Interim Director, Oregon Department of Transportation

Sean O'Day, Director, Department of Consumer and Business Services (DCBS)

Andrea Bell, Executive Director, Oregon Housing and Community Services (OHCS)