



3225 25th Street SE, Salem, OR 97302  
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# Higher Education Coordinating Commission BUSINESS MTM SUBCOMMITTEE

## MEETING MINUTES

December 3, 2021  
10:30 - 12:00 p.m.

### VIDEO CONFERENCE

[Click here to join the meeting](#)

Or call in (audio only)

Phone #: +1 (346) 248-7799

Meeting ID: 991 6488 0967#

### VOTING MEMBERS

- ALBERTO FLORES
- ANDY WONG
- BECKY SANCHEZ
- BEVERLY FORNEY
- BOJAN ILIEVSKI
- CARLA MOHA
- CHRIS CULVER
- CHUCK NOBLES
- DARIN BELL
- DAVID PARKER
- HEATHER BOTTORFF
- JAYNE ANDERSEN
- JESSICA ENGELKE
- KAREN EDWARDS
- KATHY HEWITT
- KEVIN WALKER
- KRISTEN WILKIN
- LINDA WILLIAMSON
- MAUREEN SEVIGNY
- MELISSA POLEN
- MICHAEL HANSEN
- MIKE MOISO
- PAUL HIBBARD
- PREM MATTHEW
- SCOTT BIRK
- TODD MEISLAHN
- TOM ATCHISON
- TONI CLOUGH
- VELDAN ARNAUD

### NON-VOTING MEMBERS

- BROOKLYN CRUZ-DECKER
- KIA SORENSEN
- RON DODGE

**Members Present:** Becky Sanchez, Beverly Forney, Bojan Ilievski, Carla Moha, David Parker, Darin Bell, Heather Bottoroff, Jessica Engelke, Kristin Wilkin, Linda Williamson, Maureen Sevigny, Melissa Polen, Michael Hansen, Prem Matthew, Todd Meislahn, Toni Clough, and Velda Arnaud.

**Non-voting Persons:** Brooklyn Cruz-Decker, Chris Sweet, Kia Sorensen, Ron Dodge, and Suzanne Koedoot.

[Click here to view a recording of the meeting and saved chat](#)

<b>1.0</b>	<b>Welcome</b>
1.1	Kia Sorensen called the meeting to order at 10:30 a.m. and welcomed participants.
1.2	The MTM Administrator captured who was in attendance.
1.3	Skip to <a href="#">00:19:30</a> in the video to view the start of the discussion on public meeting law requirements.
<b>2.0</b>	<b>Program Learning Outcomes (PLO)</b>
2.1	Skip to <a href="#">00:26:15</a> in the video to view the start of the review and discussion on program learning outcomes.
2.2	<b>ACTION ITEM:</b> Velda Arnaud proposed to approve the four PLOs for the business MTM. The motion was seconded by Becky Sanchez. The motion passed unanimously.
<b>3.0</b>	<b>Institutional Updates</b>
3.1	Skip to <a href="#">00:39:29</a> in the video to view the start of the discussion on institutional updates.
<b>4.0</b>	<b>Agenda Items for Next Meeting</b>
<b>5.0</b>	<b>Adjourn</b>