

Higher Education Coordinating Commission

NEIL BRYANT
Chair

DAVID RIVES
Vice-Chair

TERRY CROSS

BETTY DUVALL

RAMON RAMIREZ

LARRY ROPER

SANDRA ROWE

CARMEN RUBIO

DUNCAN WYSE

Non-voting members
LEE AYERS-PREBOSKI

ENRIQUE FARRERA

FRANK GOULARD

MARIANA PAREDONES

KALI SULLIVAN

Executive Director
BEN CANNON

October 11, 2017

1:30 P.M. – 4:30 P.M.

Oregon Institute of Technology
Sunset Conference Room
College Union 2nd Floor
3201 Campus Drive
Klamath Falls, OR 97601

MEETING MINUTES

Members Present: Neil Bryant, Chair; David Rives, Vice-Chair; Lee Ayers-Preboski, Terry Cross, Betty Duvall, Enrique Farrera, Frank Goulard, Ramon Ramirez (phone), Larry Roper (phone), Kali Sullivan, Duncan Wyse (phone),

Members Excused: Carmen Rubio, Mariana Paredones.

Agenda¹

1.0 Preliminary and Organizational Business

- 1.1 Chair Bryant called the meeting to order at 1:00 P.M., called roll and provided opening remarks, including discussion of his meeting with the Governor related to the Higher Education Coordinating Commission's direction, new commission appointments and strategic planning.
- 1.2 The Chair asked the new commissioner, Kali Sullivan to introduce herself. Sullivan shared she is the new university student representative. She is a political science student at Portland State University.
- 1.3 Dr. Nagi Naganathan, President, Oregon Tech welcomed the Commission to Klamath Community College and presented [fact sheet](#) and other information regarding the Oregon Tech. He was joined by Barb Conner, Director of Retention who provided comment on student retention programs.
- 1.4 Approve August 9-10, 2017 Minutes
ACTION ITEM
Motion: Vice Chair Rives moved to approve the [August 09-10, 2017 minutes](#) as presented; Commissioner Duval seconded the motion. Chair Bryant called for a voice vote. Commissioner Ramirez requested a correction to the minutes showing he was present at the August 10th meeting. The motion was approved unanimously, with the requested correction.
- 1.5 Approve revisions to HECC Policies and Procedures
Executive Director Ben Cannon presented suggested revision to the [HECC Policies and Procedures](#) document. The Commission discussed the changes including a discussion regarding if American Federation of Teachers–Oregon (AFT) should be added to Policy #3, section F.

¹All meeting materials can be found at: <http://education.oregon.gov/Pages/HECC-Archive.aspx>.
If you are unable to read the materials, please contact lisa.ellsworth@state.or.us.

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ACTION ITEM

Motion: Commissioner Ramirez moved to approve the revisions to the [HECC Policies and Procedures](#) with an amendment to Policy #3, section F to include the American Federation of Teachers–Oregon in the list of stakeholders. Commissioner Cross seconded the motion. Chair Bryant called for a voice vote and after a discussion of Co-Chair Rives position as AFT-Oregon president, it was determined there was not a conflict of interest to vote on the motion, the vote was called and the motion was approved unanimously.

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2.0 Executive Director Report

2.1 HECC Budget Update

Chair Bryant called whether Commissioners had questions regarding the budget. Hearing none, he moved on to the next agenda item.

2.2 Other Updates

Cannon shared topics that HECC staff presented during the Interim Legislative Days, including the confirmation of a new commissioner, Sandy Rowe, and the re-appointment of Commissioner Carmen Rubio. Cannon shared he presented at a WICHE Legislative Advisory Committee Annual Meeting in Park City, Utah, as member of a panel on measuring affordability of higher education.

Cannon thanked the Commission and HECC staff for their participation in the Racial Healing Retreat which was facilitated by the Kellogg Foundation. Cannon discussed the [letter](#) he received from Governor Brown regarding her vision for the state's education system.

3.0 Public Comment

3.1 Invited testimony

Cindy Roberts, Oregon Alliance of Independent Colleges and Universities
Dana Richardson, Oregon Council of Presidents
John Wykoff, Oregon Community College Association
Robert Kyr, Interinstitutional Faculty Senate
Ricardo Lujan, Oregon Student Association

3.2 Other Public Comment

None

4.0 Executive Director Annual Financial Transaction Review

4.1 Approve HECC Executive Director Annual Financial Transactions

David Zerbe, HECC Director of Operations presented the [annual review](#). An annual review of agency head financial transactions is required by the HECC Commission adopted policy and procedures and the Oregon Accounting Manual. The review consisted of; (1) Special Leaves with Pay, (2) Travel Expense Reimbursements, (3) Exceptional Performance Leave, (4) Vacation Payoffs, and Use of the Small Purchase Order Transaction System (SPOTS) purchase card.

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ACTION ITEM

Motion: Commissioner Cross moved to approve the financial transactions of the agency head from July 1, 2016 through June 30, 2017. Commissioner Duvall seconded the motion. Chair Bryant called for a voice vote and the motion was approved unanimously.

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5.0 Community College Program Approval

5.1 Approve Clackamas Community College, Basic Engine Technician, [Certificate of Completion](#)

5.2 Approve Linn-Benton Community College, [Computed Tomography Technology](#), Certificate of Completion

5.3 Approve Lane Community College, [Fitness Specialist, Certificate of Completion](#)

CONSENT ITEM:

Motion: Commissioner Duvall moved to approve the community college programs as presented in agenda items 5.1 through 5.3; Commissioner Rives seconded the motion. Chair Bryant called for a voice vote and the motion was approved unanimously.

6.0 HECC Strategic Planning

6.1 Cannon provided a brief explanation of new agenda format.

6.2 He followed with overview of the existing [HECC Strategic Plan](#) and history leading to creating a [strategic framework](#) as a supplementary document to the strategic plan. He recommended that the Commission not adopt the framework as presented, rather provide feedback to staff and bring the document back incorporating Commission comments.

ACTION ITEM

No action was taken

Non-voting members

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7.0 The Oregon Talent Plan (HB 3437) and Adult Educational Attainment Goal (HB 2311)

7.1 Todd Nell, HECC Director of Oregon Workforce Investment Board provided an overview and update on House Bill 3437 and upcoming work on the Oregon Talent Assessment and House Bill 2311. He was joined by Clay Martin, HECC Workforce Initiatives Analyst and Julia Steinberger, HECC Operations and Policy Analyst in presenting the information. The [presentation](#) was followed by a general discussion by members of the Commission and Nell answered questions from the Commission on the future direction of these initiatives.

Executive Director

BEN CANNON

Adjournment

Chair Bryant adjourned the meeting at 4:30 pm.

Following adjournment, Commissioners toured Oregon Tech.

Commissioners attended a private social gathering and dinner with Oregon Tech leadership. Commissioners avoided any discussions of official HECC business.

The Commission reconvened in public session October 12 at 8:30am at Klamath Community College, 7390 S. 6th St., Klamath Falls.

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List of Materials:

October 11, 2017
1:30 P.M. – 4:30 P.M.
Oregon Institute of Technology

AGENDA

- 1.4 August Minutes DRAFT
- 1.5 HECC Policies and Procedures October-2017 draft changes
- 2.1 HECC Budget Report
- 4.1 Executive Director FY2017 Travel Reimbursements
- 4.1a HECC Executive Director Annual Financial Transaction Review
- 5.1 Clackamas Community College, Basic Engine Technician, Certificate of Completion
- 5.2 Linn-Benton Community College, Computed Tomography Technology, Certificate of Completion
- 5.3 Lane Community College, Fitness Specialist, Certificate of Completion
- 6.2 Strategic Plan Framework
- 7.1 Workforce Talent and Development Board

October 12, 2017
8:30 A.M. – 12:30 P.M.
Klamath Falls Community College

AGENDA

- 9.1 Public University Evaluations, Process and Framework
- 9.2a SOU and EOU Conditions Report Timeline and Process
- 9.2b OSBHE-EOU SOU Conditions (May 2014)
- 9.3 2017 Institutional Profiles
- 10.1a Public University Support Fund Overview
- 10.1b Public University Support Fund Presentation
- 10.2a ETSF Overview
- 10.2b ETSF Presentation to Commission
- 10.3a ETSF Temporary Rule Adoption, Engineering Sustaining Funds
- 10.3b Staff Summary and Temp Rule Text 715-013-0062 ETS
- 10.4 ARB Timeline
- 11.1 HECC Commission OPG Update
- 11.2 Staff Summary and Temp Rule Text 575-039-0080 ORP cost controls
- 11.3 Accelerated Learning Standards Update
- 11.4a HB 2998 Workgroup Process
- 11.4b HB2998 Transfer Implementation Workplan

Supplemental Materials

- Governor Kate Brown Announces Key Education Initiatives
- Governor Kate Brown Letter
- Oregon Tech Fact Sheet

Higher Education Coordinating Commission

Next Higher Education Coordinating Commission Meeting

October 12, 2017

8:30 A.M. – 12:30 P.M.

Klamath Falls Community College

H138, Building 6

7390 S 6th St.

Klamath Falls, OR 97603

To listen, call: 888-273-3658, Access Code: 5934430

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