

**HB 2311 IMPLEMENTATION WORK PLAN:
A Joint Project with the HB 3437 Implementation Workgroup**

HB 2311 Requirements under statute:

- 1) HECC, in coordination with the State Workforce Investment Board, establishes educational attainment goals for adult Oregonians not currently enrolled in any education or post-secondary training program.

The attainment goals must:

- a. Be associated with current/projected job opportunities for adult Oregonians; and
- b. Be designed to promote labor market success.

Task/Milestone	Lead(s)	Status	Due Date
A. HECC and OED review available data, including those regarding current/projected job growth and success in the labor market.	HECC and OED research team	Complete	Summer/Fall 2017
B. CCWD/OWI determine Adult Educational Attainment Workgroup composition and identifies members. Membership, representing business, labor, and education providers: <ul style="list-style-type: none"> - Neil Bryant (Co-Chair), Chair of the Higher Education Coordinating Commission - Ken Madden (Co-Chair), Chair of the Oregon Workforce and Talent Development Board - Carrie Chafee, member of the Oregon Workforce and Talent Development Board - Chief Corpus, Training Supervisor at Portland General Electric - Enrique Farrera, member of the Higher Education Coordinating Commission - Andrea Henderson, Director of the Oregon Community College Association - Lori Jass, Associate Vice President of Academic Affairs at Warner Pacific College - Cathy Kemper-Pelle, President of Rogue Community College - Wayne Matulich, Campus President of the Institute of Technology - Mark Mitsui, President of Portland Community College - Kim Parker-Llernas, Executive Director of Incite Mid-Willamette valley Workforce Investment Board 	CCWD/OWI	Complete	Fall 2017

<ul style="list-style-type: none"> - Bill Rosholt, Executive Director of Eastern Oregon Workforce Investment Board - Jeanne Stallman, Executive Director, Outreach and Engagement at Southern Oregon University - Lisa Templeton, Associate Provost, E-Campus at Oregon State University - <i>Elana Pirtle-Guiney (ex officio)</i> - <i>Lindsey Capps (ex officio)</i> 			
C. Prepare agenda for 1st workgroup meeting: <ul style="list-style-type: none"> - Include analysis of relevant data - Framework of charter, goals, and timeline 	CCWD/OWI	Complete	Nov. 2017
D. Hold 1st workgroup meeting. Objectives: <ul style="list-style-type: none"> - Introductions; - Presentation on landscape/context; - Explanation of legislation/ mandate; - Development of workgroup charter, guiding principles, and goals; - Input on summit 	CCWD/OWI	Complete	Dec. 13, 2017
E. Individual meetings and focus groups with, and surveys of, business and industry leaders, to address current and future in-demand occupations, skills, and credentials, and the adult education and training goal. Conducted by contractor.	OWI	On track	Jan. 2018 – Mar. 2018
BEGINNING OF SESSION			Feb. 1, 2018
F. Hold 2nd workgroup meeting. Objectives: <ol style="list-style-type: none"> i. Bring in HCM/Lumina and representatives from other states. ii. Include OED perspective –bring in Bob U. from OED. iii. Make sure that OED and HECC are there to say what we can and cannot do, and what we can and cannot track. iv. What does the Workgroup like or dislike about other efforts? How can we tackle the obstacles? 			Feb. 2018
END OF SESSION			Mar. 7, 2018

<p>G. Talent Summit:</p> <p>Convening public workforce system stakeholders and business and industry leaders to inform the work of the Adult Educational Attainment Workgroup and Talent Assessment:</p> <ul style="list-style-type: none"> i. Provide input regarding the information needed from business to best inform program priorities and strategies. ii. Gather input regarding current and future talent needs and gaps. iii. Discuss a new adult education and training goal with recommendation to the joint workgroup. iv. Bring in Lumina 	CCWD/OWI	On track	Apr. 9, 2018 (tentative)
<p>H. Hold 3rd workgroup meeting. Objectives:</p> <ul style="list-style-type: none"> i. Reflect on Talent Summit ii. Propose adult attainment goals to bring to the HECC and OWIB 	CCWD/OWI	On track	Apr./May 2018
<p>I. Present draft attainment goals to HECC.</p>	CCWD/OWI	On track	May 11 2018
<p>J. Present draft attainment goals to OWIB Executive Committee for approval.</p>	CCWD/OWI	On track	May 9, 2018
<p>K. Present draft attainment goals to OWIB Cont. Improve. Subcommittee for approval.</p>	CCWD/OWI	On track	?
<p>L. Present draft attainment goals to full OWIB for approval.</p>	CCWD/OWI	On track	June 8, 2018
<p>M. Final Talent Assessment Report issued under joint workgroup banner, highlighting new adult education and training goal.</p>	CCWD/OWI	On track	August 2018