

Higher Education Coordinating Commission

Office of Community Colleges and Workforce Development - Chapter 589

Division 7  
PROGRAMS

**589-007-0200**

**Two Plus Two and Dual Credit Programs**

(1) For purposes of this rule, the following definitions apply:

(a) "Two Plus Two" means planned career and professional technical programs articulated between high schools and community colleges.

(b) "Dual Credit" means awarding secondary and postsecondary credit for a course offered in a high school during regular school hours, as determined by local school board and community college board policy.

(2) Before developing programs with high schools, each college shall file with the Office a policy for governing Two Plus Two and Dual Credit programs. Policies must include the following:

(a) Institutional standards for instructor qualifications (standards for teachers of lower division collegiate courses must include a master's degree in a subject area closely related to that in which the instructor will be teaching; however, in subject areas in which individuals have demonstrated their competencies and served in professional fields, and in cases in which documentation to support the individual's proficiency and high level of competency can be assembled, the master's degree requirement may be waived by the college president or substituted according to the community college's personnel policy);

(b) Methods for selecting student participants, including limiting classes to seniors and qualified juniors, and in exceptional cases other qualified students. Qualifications must be defined;

(c) Assurances that classes will be transcribed by the community college;

(d) Assurances that materials and subject matter are community college level.

(3) On or before October 1 of each year, community colleges shall submit an annual evaluation of the previous school year's Two Plus Two and Dual Credit programs, including but not limited to descriptions of:

(a) Programs and courses offered;

(b) Student outcomes;

(c) Instructors' qualifications; and

(d) Program costs.

(4) Participating school districts and post-secondary institutions shall develop written agreements based on the policies described in this rule regarding Two Plus Two and Dual Credit programs, which include:

(a) Criteria regarding approval of courses, selection and approval of instructors, admissions, procedures, counseling, monitoring, and evaluation; and

(b) The provision that all agreements and policies shall be available to all staff members involved in the programs and to parents and students.

(5) Participating school districts and postsecondary institutions shall, in consultation with appropriate staff members, determine that course content and instructional quality are consistent with that offered by the community colleges.

(6) The Director shall require an accounting of FTE consistent with these rules.

**Statutory/Other Authority:** ORS 351.735

**Statutes/Other Implemented:** ORS, 351.735, 341.450, 341.484 & 341.535

**History:**

DCCWD 5-2015, f. & cert. ef. 10-30-15

1EB 10-1981, f. 5-6-81, ef. 5-7-81; EB 14-1991, f. & cert. ef. 7-19-91; Renumbered from 581-042-0088;

DCCWD 1-2001, f. & cert. ef. 3-21-01, Renumbered from 581-043-0510; DCCWD 1-2003, f. & cert. ef. 1-9-03; DCCWD 5-2003, f. & cert. ef. 10-20-03; DCCWD 4-2013, f. & cert. ef. 6-25-13