

**Higher Education Coordinating Commission
Credit for Prior Learning Advisory Committee**

**Tuesday, September 20, 2016
9:00am-12:00pm**

**Chemeketa Community College
4000 Lancaster Drive NE, Salem, OR 97309
Building 3, Room 118-119**

Committee Members present: Marilyn Davis, Wayne Matulich, Chris Brantley, Kristen Benson (phone), Lynn Brown (phone), Bob Tackett (phone), Chuck Triplett (phone),

Guests present: Gretchen Koch

Staff Present: Alethia Miller Committee Administrator.

MINUTES

Due to not having a quorum at the time of the meeting minutes being adopted, the August minutes could not be approved and will be voted on at the following meeting.

DISCUSSION: 2016 Draft Outline of Legislative Report

There were several adjustments and revisions made to the CPL legislative report. In the 2016 Activities section, the Student Success Conference and the CPL Standards Review sections had minor revisions. The section discussing the Data Summit was edited to remove the reference to 'breakout session' and replaced with 'informational session'. In the Projects for Focus in 2017, several sections were amended. The section related to Establish Baseline Data was amended to clarify the data will be established over several years, and this is a long-term project. The section related to Onboarding Process for Institutional Researchers was clarified to explain that the process for onboarding institutional researchers is not an official onboarding process, but instead, technical and non-technical informational guidance. The Advisory Committee Membership list in the Appendix was amended to clarify several titles and the spelling of last names. It was decided that the legislative report should have a copy of the CPL Standards in the Appendix.

DISCUSSION: 2016-2017 HECC CPL Environmental Scan

There were substantive changes to several questions on the CPL environmental scan. The preliminary question was amended to add more baseline information about the institution's current CPL practice. Question 3 was amended to make it fill-in, rather than yes or no answer. Question 6 was amended to include the term 'institution-wide', and an additional answer of, "yes – partially." Question 7 was amended to include the answer, "yes – not institution wide." Question 8 was completely revised to allow a fill-in the blank related to tuition and fee structure. Question 9 was removed. Question 11 was amended to clarify language and the facilitation of transfer of CPL. Several other questions had minor adjustments related to language and word smiting. A question was created to incorporate Standard 6.

NEXT STEPS

Alethia will schedule a follow-up for the CPL Subcommittee: Review Team to occur before the next CPL Advisory Committee meeting. The first draft of the legislative report will be reviewed by the SSIC on Wednesday, October 12. It will be co-presented by Alethia Miller, Craig Kolins and Marilyn Davis, as this is what is historically done.