

**Higher Education Coordinating Commission
Credit for Prior Learning Advisory Committee**

**Tuesday, October 18, 2016
9:00am-12:00pm**

**Chemeketa Community College
4000 Lancaster Drive NE, Salem, OR 97309
Building 3, Room 120**

Committee Members present: David Plotkin, Wayne Matulich, Cyndi Andrews, Craig Kolins (phone), Lynn Brown (phone), Karen Stewart (phone), Marilyn Davis (phone), Kristin Benson (phone), Alex McHaddad (phone), Rebecca Mathern (phone), Chuck Triplett (phone).

Staff Present: Alethia Miller, Committee Administrator.

MINUTES

Both August and September meeting minutes required approval. The Committee had a quorum and was able to approve the August and September minutes. Karen Stewart moved for approval of the August minutes and Wayne Matulich seconded the motion. The minutes carried unanimously. Wayne Matulich moved for approval of the September minutes and Cyndi Andrews seconded. The minutes carried unanimously.

DISCUSSION: Final Draft of 2016 Legislative Report

The first draft of the legislative report was presented to the SSIC in October. The feedback was positive surrounding the work of the Advisory Committee and there were no questions related to the report or suggested revisions. The Advisory Committee found no additional revisions needed. It was suggested at the end of the Committee meeting that the Co-Chairs review the timeline in the section related to the Subcommittee review team.

DISCUSSION: Environmental Scan

Alethia walked the Committee through the changes to the environmental scan. The Committee discussed the final draft of the environmental scan. Several changes were made to multiple questions. The preliminary question was amended to make the fill-in the blank question into a secondary question. Questions 3 and 5 were deleted from the survey. Both these questions relate to transcription of academic credit and military credit. Question 10 was moved to replace Question 9. Question 15 was amended to include technological difficulties/challenges and personnel/staffing to answers when responding to challenges in reporting CPL data. It was decided the environmental scan will be administered to six institutions. These include: Oregon State University, University of Oregon, Portland Community College, Clackamas Community College, Marylhurst University and Institute of Technology.

DISCUSSION: Update Subcommittee Review Team

The Subcommittee Review Team met on October 7 via telephone to discuss next steps. The decision was that the subcommittee requires further clarification from NWCCU before updating the Oregon CPL Standards. The team will schedule another meeting with NWCCU, the Co-Chairs and Dr. Veronica Dujon (HECC). They will update the Subcommittee from there.

NEXT MONTH AND UPDATES

The second reading of the CPL legislature report to SSIC is in December. The HECC officially adopts the report in December as well. The CPL Advisory Committee will move to adopt the legislative report in November and submit it to the SSIC and HECC for adoption in December.