

Higher Education Coordinating Commission

Communication CCN SUBCOMMITTEE

MEETING MINUTES

May 5, 2022
3:30-5:30 PM

Vicki Crooks Co-
Chair
Kerrie Hughes Co-
Chair
Laura Pelletier Co-
Chair
Michele
DeGraffenreid
Deac Guidi
Alyssa Harter
Alex Markov
Josie Wood
Zach Harper
Ben Mann
Colin Hesse
Kenneth Bagley
Kristin Hocevar
Paula Baldwin
Chris Carey

Present: Vicki Crooks, Kerrie Hughes, Laura Pelletier, Michele DeGraffenreid, Deac Guidi, Alex Markov, Josie Wood, Zach Harper, Colin Hesse, Kristin Hocevar and Paula Baldwin.

Link to the meeting: <https://clackamas.zoom.us/j/95841599986>

Link to recording of the meeting
<https://clackamas.zoom.us/rec/share/txATI-6On5algi4ha2ZnQQaXROXe9nvJbzTQQzcUDeVQ89bBeqYj8MwEoKLlhGE.P0pcf66yyMMdEwWo>

Discussion

Kerrie Hughes Co Chair, called the meeting to order at 3:42 pm

Introductions of the workgroup members were done.

CCN -COMM Plan Discussion

COMM 100 outline process- solidify the number, credit, title and prefix, student learning outcomes, similar labels discussion, what does Comm 100 solidify for each of the facilities, and will do this approach for all.

MOTION: Kerrie Hughes motioned approval of the Communication plan outline and Laura Pelletier seconded the motion, it passed unanimously.

Examine Tracking CCN at Oregon Institutions: Courses 2022-23 Document & Discuss

[tracking doc](#)

[Workgroup Charge](#)

[learning outcomes in communication](#)

LEARNING OUTCOMES: Jane created:

[COMM SPE 100 Classes](#)

The subcommittee will review outcomes before the next meeting, and finalize outcomes at the next meeting. The majority of the next meeting will be student learning outcomes.

[Learning Outcome Working Doc](#)

Discuss plan for Comm 100

Title and Number were discussed. The number 100 was agreed upon and a motion passed.

MOTION: Laura Pelletier motioned approval of the number 100 and Michele DeGraffenreid seconded the motion, it passed unanimously.

The title: Introductions to Communications was agreed upon and a motion passed.

MOTION: Michele DeGraffenreid motioned approval of the title - Introductions to Communications and Laura Pelletier seconded the motion, it passed unanimously.

COMM 111 & 218

Title and Number were discussed. The number 111 was agreed upon and a motion passed.

MOTION: Josie Wood motioned approval of the number 111 and Michele DeGraffenreid seconded the motion, it passed unanimously.

The title:public speaking 111 was agreed upon and a motion passed.

MOTION: Kerrie Hughes motioned approval of the title-Public Speaking 111 and Michele DeGraffenreid seconded the motion, it passed unanimously.

COMM 218 Discussion

The number 218 was agreed upon and a motion passed.

MOTION: Michele DeGraffenreid motioned approval of the numbering 218 and Kerrie Hughes seconded the motion, it passed unanimously.

The title: Interpersonal Communication was agreed upon and a motion passed.

MOTION: Colin Hesse motioned approval of the title-Interpersonal Communication and Deac Guidi seconded the motion, it passed unanimously.

For next meeting - Homework

Discussion around Measurable Outcome Goals. The measurable element will be so important, thinking 4-6 outcomes, and having this as our goal. Contents, and topics were discussed.

Start conversation around credit hours for Comm 100 at the next meeting.

[Learning Outcomes Collaboration](#)

Public comments

David Cervantes said good job, amazing work!

Laura Pelletier Co Chair, ended the meeting at 5:17 pm

All documents in chat shared during meeting



CCNS - Links.docx

***Meeting protocol for the public:** Please have your camera off and mute your microphone. Five minutes will be set aside at the end of each meeting for public comments. If you have questions, please email them to Jennifer Markey at jennifer.markey@hecc.oregon.gov or Jane Denison-Furness at jane.denison-furness@hecc.oregon.gov

Related documents:

- [CCN Subcommittee group charge final](#)
- [OR SB 233](#)
- [Tracking CCN at OR Institutions](#)
- [CCN Faculty Subcommittee Orientation Presentation](#)
- [CCN Meetings Rules of Order](#)