
Docket Item:

Capital Projects Review Process

Summary:

The HECC's Office of Public Postsecondary Finance and Capital coordinates the process for developing state budget recommendations for capital investments and state-funded debt for Oregon's public universities and public community colleges. Responsibilities include capital proposal development, such as leading the rubric and prioritization process for the university capital request and the capital allocation formula development; long-term planning of capital needs; fiscal reporting and analysis; and administration of bonds and payments for state-approved capital projects for the community colleges and universities.

Process Overview

The HECC prioritizes capital project funding requests submitted by the institutions, and includes those lists in its biennial Agency Request Budget (ARB). The process for considering capital project process differs between the community colleges and universities. Each process does, however, include prioritization criteria aligned with state higher education goals.

Community Colleges

For the community colleges, the prioritization process involves a capital construction workgroup, in collaboration with HECC staff, which reviews and ranks the submitted projects. The Oregon Presidents Council reviews and finalizes the recommendations, after which they will be forwarded to the HECC for consideration. The prioritized list will most likely be scheduled for presentation to the Commission in June 2020. Consideration criteria are included in the appendix.

Public Universities

The process is similar for the public universities. Projects are scored and ranked using a Commission-adopted rubric. We expect to employ the revised rubric adopted at the October 2019 Commission meeting, as informed by the strategic capital development plan work.

Proposed timeline

For the 2021-23 biennium, the proposed timeline included below is essentially the same for both types of institutions. Project proposals would be due to the HECC by April 15th, 2020. Evaluations will be conducted using established criteria. HECC staff will present the prioritized statewide lists to the Commission for action at the June 2020 Commission meeting.

- February 17, 2020: Call for 2021-23 Capital Proposals
- April 15, 2020: Submission Deadline
- April 20-May 15, 2020: HECC staff evaluations
- June 11-12, 2020: Presentation to HECC Funding and Achievement (F&A) Committee
- August 13, 2020: Submission of the prioritized list to the Legislative Fiscal Office (LFO) and the Department of Administrative Services (DAS)

Staff Recommendation:

This is an informational and discussion item only.

Appendix – Community College Scoring Rubric

Community College Capital Rubric Revised Draft 1.17.2020			
OAR Criteria (51 points possible)	Points Possible	Points Revised	Points Earned
(a) Clearly serve an instructional purpose (directly support classroom, shop or lab teaching, basic skills teaching, customized training, tutoring, student testing and assessment, student advising or counseling and library services-first priority);	3	10	
(b) Clearly meet an important demonstrated service need of the college (second priority);	3	10	
(c) Clearly meet a facilities need that cannot be adequately addressed through alternative, interim, or existing facilities (third priority);	3	10	
(d) Clearly serve to complete a comprehensive community college facility (fourth priority);	1	7	
(e) Clearly meet an important and articulated objective of the college (fifth priority); and	1	7	
(f) Clearly reflect evidence of local planning and needs assessment (sixth priority).	1	7	
Presidents' Strategic Review Criteria (aligns with State and HECC Goals - 25 points possible)			
Does the project update, replace, or expand safety and security on campus?	5	5	
Does the project meet a demand occupation, community or economic need?	5	5	
Does the project include other partners; K-12, university, CTE, workforce, industry, etc...?	5	5	
Description of /or intention to meeting environmental sustainability standards	5	5	
Does the project support the upgrade, replacement, expansion of student services/spaces to increase completion and success?	5	5	
Due Diligence Criteria (24 points possible)			
Statement of need (nature of the problem and purpose to be served)	5	5	
Statement of solution (goals set for the project and maturity of description)	5	5	
Facility (building gross square footage and detailed information on academic (or other) program/features)	5	5	
Costs (estimated cost including planning and programming)	5	3	
Schedule (expected schedule for completion)	2	2	
Planning considerations (received necessary approvals from appropriate campus and/or municipal jurisdictions)	1	2	
Financial considerations (funding for the college share)	2	2	
	62	100	0
Date			
Reader #			
Priority #			
College:			