

Higher Education Coordinating Commission

Systems & Operations CCN SUBCOMMITTEE

MEETING MINUTES

April 29, 2022
10 AM - NOON

In attendance (in
black):

Julia Pomerenk Co-
chair

Chris Sweet, Co-
chair

Siv Barnum

Melissa Frey

Susan Lewis

Lara Miller

~~Greg Pitter~~

Tammy Salman

Dani Crouch

Emily Sharratt

Wendy Ivie

Rebecca Mathern

Martin Main

Cindy Baccar

Matt Stillman

Amy Clark

Link to recording:

<https://bluecc.zoom.us/rec/share/IQUUM4JNRv3qm4fGPH567lpnPjbAuK2bT87TC2FEXZV1XKpdLzBg709C3tyAf1.RRDdVsVi7I1oVvKz>

Agenda item/Discussion

Introductions & Favorite Work Group Experience or Advice

- HS Mascots. ☺
- Notice about using the chat for sharing links/documents
- Introductions; sharing best experience from meetings.

Meeting Rules of Order

- Start with 1-minute comments.
- Robert's Rules of Orders (e.g., make motions)
- TC Recommendations (3/5's needed); otherwise, simple majority.
- Minority Report to TC
- ? about proxy/absentee voting; planning for voting

Setting Meetings, past May

–Ability to Meet over Summer Months

- Several questions about public meeting law, limits of discussion outside of the subcommittee
- Members of this subcommittee are all on contract and can work over the summer (except Tammy S. but she can be compensated).
- Some institutions are closed on Fridays during the summer.
- Future mtgs (5/13, 5/27, 10-12)
- After May, how shall this group meet? (Doodle poll? June mtg? In-person/Zoom? Idea of blocking off one day/longer time for in-person; consensus on finding one, full day to meet; looking between 6/21 and 7/8?)

Suggesting Replacement Members

- Need one from a CC (replace Greg Pitter)
- Discussion of how old applications may be used as a “bench”

- Discussion about replacing Greg, who has tech expertise (like Martin Main); the committee is concerned about ensuring TC knows this.
 - What systems do various institutions have (e.g., Banner, Degree Works)
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Building and Sending Future Agendas

—sharing documents on Google drive

- Added Melissa F. and Dani C.
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Our Subcommittee Charge

- Where to focus first?
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Preparation Work before Next Meeting

- Make rec. to TC on considering a CC Sys/Ops subcommittee member w/technical expertise for the current empty seat; Someone currently filling a technical system in support of the student system.
 - Encourage others/Provosts who might be interested in filling future subcommittee vacancies (creating a bench).
 - **MOTION:** Susan Lewis motioned to make recommendation to Transfer Council on considering a CC Sys/Ops subcommittee member w/technical expertise for the current empty seat; Someone currently filling a technical system in support of the student system and Rebecca Mathern seconded the motion, it passed unanimously.
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Public Comments

- Suzanne Koedoot will email Jane. Her mic wasn't working.
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Adjournment

- Meeting was adjourned

***Meeting protocol for the public:** Please have your camera off and mute your microphone. Five minutes will be set aside at the end of each meeting for public comments. If you have questions, please email them to Jennifer Markey at jennifer.markey@hecc.oregon.gov or Jane Denison-Furness at jane.denison-furness@hecc.oregon.gov

Related documents:

- [CCN Faculty Course Alignment Subcommittee group charge final](#)
- [OR SB 233](#)
- [Tracking CCN at OR Institutions](#)
- [CCN Faculty Subcommittee Orientation Presentation](#)
- [CCN Meetings Rules of Order](#)