

Higher Education Coordinating Commission

Systems & Operations CCN SUBCOMMITTEE

MEETING MINUTES

Date May 27, 2022

TIME: 10:00AM-12:00PM

Julia Pomerenc,
Co-chair

Chris Sweet, Co-
chair

Siv Barnum

Melissa Frey

Susan Lewis

Lara Miller

Andy Freed

Tammy Salman

Dani Crouch

Emily Sharratt

Wendy Ivie

Rebecca
Mathern

Martin Main

Cindy Baccar

Matt Stillman

Amy Clark

Present: Julia P., Chris S., Melissa F. Susan L., Lara M., Tammy S., Dani C., Emily S. Wendy I., Rebecca M., Martin M., Cindy B., Matt S., Amy C., and Jane D-F. Andy F. and Siv B.

Link to recording of the meeting:

<https://blueecc.zoom.us/rec/share/9p60noxG7jxMD9McSzeEuqYpLIi0DSV4x0bOSOqUcyfahzte-DxYsFkeQR3Ea6E7.mJATRYhcSMSsf06l>

Introductions (if Andy Freed is able to attend)

Meeting started at 10:01 am Meeting Adjourned at 11:59 pm

Review & approval of May 13th minutes

MOTION: Rebecca Mathern motioned approval of the May 13th minutes and Melissa Frey seconded the motion, it passed unanimously.

Guiding principles:

Do the most good for the most students

MOTION: Wendy Ivie motioned approval of the guiding principle and Dani Crouch seconded the motion, it passed unanimously.

Make the most meaningful changes, and create the fewest negative impacts

MOTION: Tammy Salman motioned approval of the guiding principle and Martin Main seconded the motion, it passed unanimously.

Courses in the CCN framework are clearly identifiable.

MOTION: Rebecca Mathern motioned approval of the guiding principle and Siv Barnum seconded the motion, it passed unanimously.

Meet minimum requirements of the legislation

MOTION: Melissa Frey motioned approval of the guiding principle and Amy Clark seconded the motion, it passed unanimously.

The Framework should be sustainable

MOTION: Dani Crouch motioned approval of the guiding principle and Siv Barnum seconded the motion, it passed unanimously.

Discuss Framework Recommendations

(see google drive)

Include in your recommendation the four elements specified:

- Subject code discussion
- Course number (can include prefixes and/or suffixes) adding a Suffixes /Common number – 3 digits/4 digits character at the end/no additional characters added discussion
- Course title commonality - change/keep same discussion
- Course description

Jane to include in email to faculty:

MOTION: Cindy Baccar motioned approval of the above information be in the email Jane is sending and Emily Sharrett seconded the motion, it passed unanimously.

Framework recommendation to be discussed and voted on at next meeting.

Public comments – Suzanne said other states may use this information for their framework. Reactions in zoom.

***Meeting protocol for the public:** Please have your camera off and mute your microphone. Five minutes will be set aside at the end of each meeting for public comments. If you have questions, please email them to Jennifer Markey at jennifer.markey@hecc.oregon.gov or Jane Denison-Furness at jane.denison-furness@hecc.oregon.gov

Related documents:

- [CCN Faculty Course Alignment Subcommittee group charge final](#)
- [OR SB 233](#)
- [Tracking CCN at OR Institutions](#)
- [CCN Faculty Subcommittee Orientation Presentation](#)