

TC member instructions:

- Please “save as” your name and the draft edits
 - Example: Brittany Miles Draft edits
- Please select “review”
- Please select “track changes”

For questions regarding the MTM rulemaking process refer to the FAQ (forthcoming), [PPT linked](#), and HECC staff Talking Points in the PDFs (attached)

Draft Layperson Language for MTM:

Commission Approval

- The Commission approves all Major Transfer Map Memoranda of Understanding based on the work and recommendation of the transfer council.
- Each Major Transfer Map Memorandum of Understanding approved by the Commission is the policy all institutions will use to implement the MTM-~~MOU~~.

Major Transfer Map Definition

Definitions: Major Transfer Map means:

- A Commission approved Major Transfer Map (MTM) is a path for students transferring from an Oregon community college to an Oregon Public University.
- The MTMs are designed for community college students who know which major/bachelor’s degree program they want to pursue.
- MTMs specify clear course-taking paths necessary for on-track progress towards a specific ~~_major/~~bachelor’s degree, with a guarantee of transfer from any Oregon community college to any Oregon public university.
- The Major Transfer Maps (MTMs) will use one of the following formats for the first ~~two-90~~ creditsyears of a Major Transfer Map.: The selected format will be specified in each approved MTM ~~program~~MOU: • an Associate of Science Transfer degree in [MAJOR], • an Associate of Arts Transfer degree in [MAJOR], • an Associate of Arts Oregon Transfer degree [MAJOR], • an Associate of Science Oregon Transfer degree in [MAJOR],
- In rare cases, when the optimal transfer point is fewer than 90 credits, as agreed by all parties including Transfer Council, the format will not be an associate’s degree, but rather a notation on the transcript of an ‘MTM in [MAJOR]’.

Major Transfer Map Memorandum of Understanding Definition

Definitions: Major Transfer Map Memorandum of Understanding Definition means:

- Major Transfer Map Memorandum of Understanding is the policy document that will be used by all institutions to implement each MTM.
- All issues regarding limitations including but not limited to, Advanced Placement scores and minimum course grade will be included in the MTM MOU agreement.

Institutional Obligations:

- Any community college that offers an ~~associates~~associate’s degree in a Commission approved MTM subject area will offer the corresponding ~~associates~~associate’s degree identified in the Commission approved MTM MOU agreement.

- ~~Any community college that offers a Bachelor of Applied Science in a Commission approved MTM subject area will offer the corresponding associates degree identified in the Commission approved MTM MOU agreement.~~
- HECC staff will determine if a community college “currently offers” an ~~associates~~associate’s degree by ~~running~~producing a list of awarded associate degrees and bachelor of applied science degrees.
- CCs will be notified within 60 days of Commission approval of MTM MOU that HECC expects CC to implement ~~and approve the~~ MTM MOU.
- ~~Community Colleges will have three years from the Commissions’ approval date to offer the Associate Associate degree affiliated with each Commission approved MTM MOU.~~
- ~~The “clock” on the three year deadline to implement begins the date the MTM MOU is approved by the commission.~~
- Any Oregon Public University ~~or Community College~~ that offers a bachelor’s degree in a MTM MOU subject area must accept the ~~Associate of Transfer major degree as the~~ 90 credits toward the bachelor’s degree specified in the MTM MOU within two years of Commission approving the MTM MOU.
- HECC staff will determine if an OPU “currently offers” a bachelor’s degree by ~~running~~producing a list of awarded bachelor’s degrees.
- ~~APA will pull a list of bachelor’s degrees from HECC R and D to determine if an OPU offers an existing degree.~~ OPUs will be notified within 60 days of Commission approval of MTM MOU that ~~HECC expects the~~ OPU is required to implement the MTM MOU.
- All Oregon public universities and community colleges, under advisement from the Transfer Council and HECC, will build an alert mechanism into their internal curriculum review process for changes related to courses, programs, or admission requirements that may impact ~~any~~the MTM MOU.
- The institution proposing a change in required or pre-requisite courses, with potential to impact lower-division course taking, will alert their Registrar and Major Transfer Map group to review the change.
- If the proposed change creates a need to modify lower-division course ~~taking~~enig as defined in the existing MTM MOU, the MTM subcommittee co-chair representative from the particular MTM group will bring the issue to the Transfer Council for review to determine if updates need to be made to the agreement.
- ~~All~~It is the responsibility of each public higher education institutions ~~that~~who offer the Major Transfer Map using the above specified criteria ~~are expected~~ to stay in alignment with ~~all~~the approved MTM MOU.
- Changes to courses included in the MTM that may affect their transferability must be approved by the MTM group and Transfer Council before taking effect.
- MTM groups are expected to meet annually or as needed to ensure continued alignment ~~and the effective dates (of any changes?) will be reflected in each MTM.~~
- Catalog rights follow the MTM MOU.
- If ~~a~~n institutions chooses to no longer offer an MTM degree the public higher education institution must notify the Transfer Council for approval. The institution will be required to submit and work out an effective timeline for leaving the agreement such that the university or community college honors the catalog 7 year guarantees and provides a workable teach-out plan so students in the pipeline are held harmless.
- Acceptable justifications for no longer offering and MTM should be related to student benefit, necessity for academic success in meeting future requirements at the junior/senior/graduate school/employment level, and immovable external requirements such as accreditation requirement differences.

Student Guarantees

Once a student has been awarded an ~~associates~~ associate's degree approved by the Commission as a Major Transfer Map the student has the following guarantees upon matriculation to an OPU in the specified major.

- a student receive status at the public university, based on the number of academic credits referenced in the transfer agreement, including at least 30 credits of general education satisfied, that is comparable to the status of students with the same number of academic credits in the major course of study who began their postsecondary studies at the public university.
- The students will not be required to retake a course, as long as the minimum required grades have been earned.