



Higher Education Coordinating Commission

Writing CCN SUBCOMMITTEE

MEETING MINUTES

May 20, 2022

TIME 2:00-3:00 PM

Tristan Striker, Co-chair

Tim Jensen, Co-chair

Leigh Graziano, Co-chair

Nick Reckentwald

Julie Brown

Amanda Coffey

Sydney Elliott

Paul Lask

Gina Szabady

Verne Underwood

Malinda Williams

Sheri Rysdam

Christopher Syrnyk

Kate Comer

Laura Jessup

Tia North

Present: Tristan Striker, Tim Jensen, Leigh Graziano, Nick Reckentwald, Julie Brown, Sydney Elliott, Gina Szabady, Malinda Williams, Sheri Rysdam, Christopher Syrnyk, Kate Comer, Laura Jessup, & Tia North.

Link to the meeting: <https://cocc.zoom.us/j/91516802900>

Link to recording of the meeting:

https://cocc.zoom.us/rec/share/_0XtgtNhcf2xcoW5HECjmQII7qWNddk5Q1cV4qTGFRQWJT3C6QAwCvshldneU45t.-kmlrpYZeTAb66j?startTime=1653079777000

Agenda item

Welcome and Meeting Overview

Results of Report to Transfer Council

- Q's about the timeline and compensation for off-contract work.
- Another committee (SYS/OPS) are setting rules for # of letters in a prefix, length of course description. This group has to do their work, then we will have to adjust our decisions according to that framework.
- The fall deadline (beginning of October).
- File from Tim J.: Objectives or outcomes: room to include both
- Course description vs. catalog description: TC: there is likely room to include both, needs a common core for all institutions that faculty could elaborate on (where it does not change the transferability of the course)
- Maintenance process: TC: TBD (there will be a process but it is not worked out yet)
- Timeline, year end, pay issue: TC: required to have courses ready by (fall) 2023-24 for student enrollment, requires catalog and then commission approvals, there may be some wiggle room to re-convene in September to address remaining issues, but those courses that can be completed by July should be
- Credits: TC: must match based on legislation
- Cross List: TC: did not get to this

- Link to [CCN subcommittee meeting notes for TC](#).
- Discussion about what would happen if we cannot get the work done on time; where to focus the work going forward.
- Tristan suggested some issues to put in a letter to other Co-chairs and TC (e.g., timeline, clarifying terms). Tristan will write the letter. Invited others to add to that. SYS/OPS are meeting on 6/2, but what they will have for Faculty Subcommittees is unclear.
- “Do the most good.” Looking to put students first and prioritize doing this work well and right.
- Q about whether the group can collaborate in a Google doc (Jane emailed HECC people to get an answer to this.
- Decided to vote to write a letter explaining why the group needs more time (or is unable to finish before June 11). Yea: 10 No: 3
- Discussion about why the No votes and what to put in the letter.
- Co-chairs will draft report and send to this committee, other committees, and then TC.

Preliminary Discussion of WR 122: Number (100 vs. 200 - level) & Title

- *Did not get to this.*

A Brief Reflection Based on Our Progress So Far: Where are the sticky points?

- Timeline and Faculty going off contract.

Public Comment

- Holly DeGrow (MHCC): does this shift the # of credits? SB 233 & the TC Faculty Subcommittee Charge was shared with Holly.
- Off the record comments about

***Meeting protocol for the public:** Please have your camera off and mute your microphone. Five minutes will be set aside at the end of each meeting for public comments. If you have questions, please email them to Jennifer Markey at jennifer.markey@hecc.oregon.gov or Jane Denison-Furness at jane.denison-furness@hecc.oregon.gov

Related documents:

- [CCN Faculty Course Alignment Subcommittee group charge final](#)
- [OR SB 233](#)
- [Tracking CCN at OR Institutions](#)
- [CCN Faculty Subcommittee Orientation Presentation](#)

