**LABOR ORGANIZATION CERTIFICATION FORM**

**Legal Applicant Organization:**

**Program Name:**

Applicants must submit this form to OSC by the application deadline; submit to Oregon.serves@hecc.oregon.gov. Responses must comply with the instructions provided with the federal NOFO.

Definitions

*Program Applicant*: For the purposes of this section, “program applicant” includes any applicant to AmeriCorps or a State Commission, as well as any entity applying for assistance or approved national service positions through a Corporation grantee or subgrantee. In this case, the program applicant is the legal organization that administers the AmeriCorps\*State program.

*Service Sponsor*: According to SEC. 101(25) [42 USC 12511(25)], the term “service sponsor” means an organization, or other entity, that has been selected to provide a placement for a participant. These are also typically called host sites, and they are distinct from the program applicant organization.

*Instructions*: Carefully consider the three options below and check all boxes that apply. An applicant must check at least one box. The form must be signed by an authorized applicant representative and include any required supporting documentation.

**[1]** If a program applicant—

1. Proposes to serve as the placement site for AmeriCorps members; and
2. Has employees engaged in the same or substantially similar work as that proposed to be carried out by AmeriCorps members; and
3. Those employees are represented by a local labor organization.

Then the program applicant must include the written concurrence of the local labor organization representing those employees. Written concurrence can be in the form of a letter or e-mail from the local union leadership. The concurrence must be signed by or originate from the duly authorized representatives of the labor organization. **You must attach the written concurrence of the local labor organization to this form.**

**[2]** If a program applicant—

1. Proposes to place AmeriCorps members at Service Sponsor sites operated by third party agencies where they will be engaged in the same or substantially similar work as employees represented by a local labor organization,

Then the applicant **must submit a written description of how it will ensure that:**

1. AmeriCorps members will not be placed in positions that were recently occupied by paid staff.
2. No AmeriCorps member will be placed into a position for which a recently resigned or discharged employee has recall rights as a result of a collective bargaining agreement, from which a recently resigned or discharged employee was removed as a result of a reduction in force, or from which a recently resigned/discharged employee is on leave or strike.

**[3]** If neither of the two options above are applicable, please explain why neither applies:

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Signature Date

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