



Declaration of Intent
Bachelor of Applied Science (BAS)
Bachelor of Science: Nursing (BSN)

Date of Declaration

DEGREE INFORMATION

Name of College (Lead if Consortium)	Award Type (e.g., BAS or BSN)
	<input type="checkbox"/> Bachelor of Applied Science (BAS)
	<input type="checkbox"/> Bachelor of Applied Science (BAS)- Consortium
	<input type="checkbox"/> Bachelor of Science: Nursing (BSN)
	<input type="checkbox"/> Bachelor of Science: Nursing (BSN)- Consortium
Proposed Name of New Degree	Career Area
	CIP Code

Why is the college pursuing this degree? *Limit of 500 characters*

Proposed Date of Statement of Need Submission *The proposed date for Statement of Need submission must be at least 60 calendar days after the submission of the Declaration of Intent (DOI).*

CONTACT INFORMATION

If the below is a consortium, please fill in the lead college information.

College Curriculum Office Point of Contact Name and E-Mail Address

College Leadership Sponsor Name (CAO, VPI, College President) and E-Mail Address

College Faculty Point of Contact Name and E-Mail Address

All contact information if this is a consortium

College	Full Name	E-Mail	Position
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SUBMISSION INFORMATION

Submission Instructions and Next Steps

- E-mail the completed form to: hecc.ab@hecc.oregon.gov
- Once the form is received, an education specialist will be assigned
- The assigned education specialist will contact you to discuss the proposed timeline and next steps

GENERAL INFORMATION

The Declaration of Intent (attached) serves as the formal notification that the college is initiating the 60 day engagement and consultation period required for new baccalaureate program development.

During this period, the college is responsible to and for:

- Initiate Engagement: Begins the formal 60-day consultation process.
- Outreach: Contacts public and private post-secondary institutions to solicit input.
- Collaboration: Works with partner institutions to develop solutions that best serve students and meet workforce needs.
- Needs Assessment: Conducts research and compiles evidence demonstrating the necessity of the proposed degree within the college district. This supports clear communication of the rationale to other post-secondary institutions.

***All consultation requests from private and public institutions must be received by the declaring college no later than two weeks before the 60-day engagement period concludes. This time frame allows the college to engage with partners and report on that engagement in the next phase, ensuring sufficient time to review feedback, foster meaningful collaboration, and integrate substantive input into the planning process.**