



## 4. Oregon IET Toolkit: Curriculum & Instruction

Updated April 2026

### Background

“Curriculum and Instruction refers to high-quality curriculum with occupationally contextualized content that includes the three required elements of IET design: a single set of learning objectives, opportunities for real-world application, and use of instructional technology that is responsive to student and industry needs.”

- [IET Quality Indicators](#)

The materials in this section relate to the IET Quality Indicators for Curriculum and Instruction. You may want to begin by reviewing the related quality indicators ([Indicators #12-17](#)). To help guide your use of the resources below, assess your IET program against Quality Indicators #12-17 using the [Oregon IET Self-Assessment Tool](#). The Resources provided below indicate which Quality Indicator(s) they address.

### Understanding IET Requirements for Curriculum & Instruction

In an IET, adult education and literacy activities (foundational literacy/numeracy, English language acquisition, college and career preparation), workforce preparation activities (employability skills), and workforce training (CTE content) must be delivered concurrently and contextually. This means that learners are co-enrolled in ABS and CTE, and the adult education and literacy activities, as well as the workforce preparation activities, must be taught using the CTE context.

In Oregon IETs, some ABS instructors are embedded directly in the CTE classroom while others teach specialized ABS classes that occur alongside and support the CTE classes (similar to a co-requisite model). In all cases, occupationally-relevant material must be used for all learning activities, and a “single set of learning objectives” must be written to show how adult education and literacy activities, workforce preparation activities, and workforce training content are interwoven throughout the program.

### Curriculum and Instruction Resources

Resource	Description	Quality Indicator
<a href="#">Develop the IET Curricula</a> (IET Design Toolkit)	This guide walks through the single set of learning objectives; examining different ways to build out contextualized units, lessons, activities, and assessments; determining assessment strategies; and incorporating college and career planning. Read Section 3.2, “Develop the IET Curricula” and review Desk Aids 6: Analyze Existing IET Curricular Materials and Desk Aid 7: Develop Contextualized Instructional Materials (pp. 59-83). Fill out the College and Career Planning Chart (p. 159).	12-17
<a href="#">Developing an IET Syllabus: Key Elements</a>	This checklist can help IET providers and instructors develop a syllabus that incorporates both the foundational elements and IET-specific elements of a strong syllabus.	12-17

Resource	Description	Quality Indicator
<a href="#">What is a Single Set of Learning Objectives?</a>	This Oregon webinar explains the theory and practice of “SSLOs”, and shares how Chemeketa’s IET Team wrote SSLOs for their Early Childhood Education IET. Led by Melody Abarca-Millan (IET Faculty Lead, Chemeketa Community College) and Ashley Garrigan (HECC).	14
<a href="#">Writing a Single Set of Learning Objectives for IET Programs</a>	In Spring 2026, HECC offered a statewide Professional Learning Community for ABS/CTE teams to write SSLOs for their IET program. All materials, including recordings, slides, templates, rubric, and program work, are included for programs to use asynchronously.	14
<a href="#">Single Set of Learning Objectives Rubric</a>	The rubric that the Oregon State IET Team uses to evaluate the single set of learning objectives for the IET program.	14
<a href="#">IETs from an Instructor Perspective</a>	In this panel presentation, ABS/CTE IET Instructor Teams from Chemeketa, Central Oregon, and Lane Community Colleges share about their experiences teaching together in an IET program.	12, 13, 15, 16, 17
<a href="#">BurlingtonEnglish</a>	Beginning in PY26-27, all recipients of a WIOA Title II BurlingtonEnglish grant are required to implement the <a href="#">English for Specific Careers</a> , <a href="#">Career Exploration &amp; Soft Skills</a> , and/or <a href="#">Ready to Work</a> series in at least one IET program (if they offer an IET program with ESOL learners). These series can also be used in bridge programs that prepare ESOL learners for entry into IETs.	12, 13, 15, 16, 17
<a href="#">Oregon Employability Skills: Workforce Development Toolkit</a>	The OES were developed for educators, community partners, and employers to develop skills in their workforce. On the Workforce Development Toolkit page, click on “Materials” to access a Google Drive Folder that contains “Skills and Traits” descriptions for the OES, as well as materials developed specifically for Early Childhood Education, Hospitality & Tourism, and Manufacturing, and a “Workplace Evaluation” folder that includes rubrics for skills assessments. If you want to dive deeper, access a full curriculum on <a href="#">OES Canvas eLearning</a> . Some materials may need adapting for your learner population.	12, 13, 15, 16, 17
<a href="#">Early Childhood Education Self-Awareness Oregon Employability Skill Checklist</a>	See here for the Oregon Employability Skill, Self-Awareness, that has been adapted for Early Childhood Education Educators to brainstorm, identify, and self-reflect.	12, 13, 16
<a href="#">Chemeketa Community College IET Orientation for ABS Instructors</a>	See here for an example of a training that all potential IET instructors complete before teaching in the IET model.	16, 17
<a href="#">Sample Reading, Note Taking, and</a>	See here for example contextualized materials as well as materials that can be easily contextualized for a specific IET.	12

Resource	Description	Quality Indicator
<a href="#">Annotating Materials</a>		
<a href="#">Sample Writing Materials</a>	See here for example contextualized materials as well as materials that can be easily contextualized for a specific IET.	12
<a href="#">Sample Vocabulary Materials</a>	See here for example contextualized materials as well as materials that can be easily contextualized for a specific IET.	12
<a href="#">Sample Listening and Note Taking for Lectures Materials</a>	See here for example contextualized materials as well as materials that can be easily contextualized for a specific IET.	12
<a href="#">Study Skills Workshops</a>	See here for example contextualized materials as well as materials that can be easily contextualized for a specific IET.	12