

**WIOA Title II Adult Basic Skills 2025-2026 Reporting Calendar**

**Updated April 2026**

**Reimbursements and Budgets**

**Data**

**Meetings and Events**

**Reports to be submitted**

[ABS Professional Development Calendar](#)

Contact person

7/10/2025	Data Professionals call- 2nd Thursday of every month, 2:00pm - 3:00pm	Kelly
7/11/2025	GEDID and SSN due in TOPS for Data Analyst to complete GED <sup>(R)</sup> data matching	Kelly
7/15/2025	Final 2025-2026 Program Budgets	Donna
7/18/2025	Local data is pulled by CCWD for data review (July 1, 2024 - June 18, 2025 reporting period)	Kelly
7/22/2025	Directors' call- 4th Tuesday of every month, 9:00am - 10:00am	Donna
7/25/2025	Directors and Data Professionals receive results from data review	Kelly
7/31/2025	All 2024-25 Data Cleaned and Finalized in CASAS TOPSpro	Kelly
7/31/2025	2024-2025 Data Quality Standards Checklist (link on ABS Resources website)	Kelly
7/31/2025	Exit Populations Saved in TOPSpro Q4: 2023-24 (previous program year) Q1: 2024-25 Q2: 2024-25 Q3: 2024-25	Kelly
7/31/2025	Quarterly Reimbursement Request Q4 Apr-June, 2025 (Comprehensive, Corrections Education, and/or IELCE, Accountability and/or Program Improvement Set-aside, if applicable) Include fiscals ledgers for back up documentation	Donna
8/15/2025	2024-2025 Program Year Final Financial Status Report	Donna
8/15/2025	Federal Funds Expended for Career Services report	Donna
8/15/2025	BurlingtonEnglish reporting for activities January 1-June 30, 2025	Donna
8/21/2025	IET Planning and Training - online only	Ashley
8/26/2025	Directors' call- 4th Tuesday of every month, 9:00am - 10:00am	Donna

8/30/2025	Corrections grant only: Report on the relative rate of recidivism for the criminal offenders served with Title II funds (section 226(d) of WIOA). (Since federal guidance is pending for a definition of relative rate of recidivism, programs may use their own definition as long as it is clearly explained in the report.)	Donna
8/30/2025	Reimbursement Request July 2025 (Comprehensive, Corrections Education, and/or IELCE, Accountability and/or Program Improvement Set-aside, if applicable) Include financial ledgers for backup documentation	Donna
9/15/2025	Monthly Reimbursement Request August 2025 - no ledgers required	Donna
9/23/2025	Directors' call- 4th Tuesday of every month, 9:00am - 10:00am	Donna
10/13/2025	Local Lead Position Description signed and submitted	Ashley
TBD	OCABSD Fall meeting Hybrid	Tamy
10/20/2025	Local data is pulled by CCWD for data review (reviewing data from July 1, 2025 - September 20, 2025)	Kelly
10/28/2025	Oregon ABS Conference-Online	Stephanie or Ashley
10/28/2025	Directors and Data Professionals receive results from data review	Kelly
11/13/2025	Data Professionals call- 2nd Thursday on a Quarterly rotation 2:00pm - 3:00pm	Kelly
11/25/2025	Directors' call- 4th Tuesday of every month, 9:00am - 10:00am	Donna
12/31/2025	State to Local Fiscal Monitoring: Submit ledgers verifying the amount and source of non-federal funds previously reported on the 2024-25 FFSR	Donna
1/8/2026	Data Professionals call- 2nd Thursday on a Bi-Monthly rotation 2:00pm - 3:00pm	Kelly
1/21/2026	Local data is pulled by CCWD for data review (reviewing data from July 1, 2025 - December 21, 2025)	Kelly
1/28/2026	Directors and Data Professionals receive results from data review	Kelly
1/27/2026	Directors' call- 4th Tuesday of every month, 9:00am - 10:00am	Donna
1/31/2026	Quarterly Reimbursement Request QTR 2 October - December 2025 (Comprehensive, Corrections Education, and/or IELCE, Accountability and/or Program Improvement Set-aside, if applicable) Include financial ledgers for backup documentation	Donna
2/13/2026	BurlingtonEnglish Biannual reporting form due	Ashley
TBD	OCABSD Winter Meeting - Online only	Tamy
2/24/2026	Directors' call- 4th Tuesday of every month, 9:00am - 10:00am	Donna

3/12/2026	Data Professionals call- 2nd Thursday on a Bi-Monthly rotation 2:00pm - 3:00pm	Kelly
3/24/2026	Directors' call- 4th Tuesday of every month, 9:00am - 10:00am	Donna
4/22/2026	Local data is pulled by CCWD for data review (reviewing data from July 1, 2025 - March 22, 2026)	Kelly
4/28/2026	Directors' call- 4th Tuesday of every month, 9:00am - 10:00am	Donna
4/29/2026	Directors and Data Professionals receive results from data review	Kelly
4/30/2026	Quarterly Reimbursement Request QTR 3 (January to March 2026) Include financial ledgers for backup documentation	Donna
5/1/2026	Estimated funding for 2026-2026 PY provided to programs (subject to notification from OCTAE)	Tamy
5/14/2026	Data Professionals call- 2nd Thursday on a Bi-Monthly rotation 2:00pm - 3:00pm	Kelly
5/18/2026	OCABSD Spring Meeting - Hybrid and at Chemeketa	Tamy
5/26/2026	Directors' call- 4th Tuesday of every month, 9:00am - 10:00am	Donna
6/1/2026	2026-26 Program Year WIOA TII Local-to-State Compliance Documents - Grant Continuation Application, OACCRS/OAELPS Compliance Signature page, Professional Development Plan, Program Fees and Distance Learning Application	Team
6/15/2026	2025-2026 Budget Amendment request to reallocate WIOA Cost sharing (if necessary)	Donna
6/15/2026	2026-2027 proposed budget (s) due (pending notice of award from OCTAE)	Donna
6/23/2026	Directors' call- 4th Tuesday of every month, 9:00am - 10:00am	Donna
6/27/2026	2026-27 Budget review approval(s) or request(s) for corrections to local director	Donna
6/30/2026	Local Lead Annual Written Report	Ashley
6/30/2026	2025-2026 Federal Table 7	Tamy
7/9/2026	Data Professionals call- 2nd Thursday on a Bi-Monthly rotation 2:00pm - 3:00pm	Kelly
7/10/2026	GED ID and SSN due in TOPS for Data Analyst to complete GED <sup>(R)</sup> data matching	Kelly
7/14/2026	Local ABS Director submits final revised 2026- 2026 budget(s) (if needed)	Donna
7/15/2026	Local data is pulled by CCWD for data review (reviewing data from July 1, 2025 - June 16, 2026)	Kelly
7/22/2026	Directors and Data Professionals receive results from data review	Kelly

7/28/2026	Directors' call- 4th Tuesday of every month, 9:00am - 10:00am	Donna
7/31/2026	Quarterly Reimbursement Request QTR 4 April - June 2026 Include financial ledgers for backup documentation	Donna
7/31/2026	2025-2026 Final Financial Status Report	Tamy
7/31/2026	2025-2026 Data Quality Standards Checklist	Kelly
7/31/2026	All 2025-26 Data Cleaned and Finalized in CASAS TOPSpro	Kelly
7/31/2026	Exit Populations Saved in TOPSpro Q4: 2024-25 (previous program year) Q1: 2025-26 Q2: 2025-26 Q3: 2025-26	Kelly
8/14/2026	BurlingtonEnglish Biannual reporting form due	Ashley
August 17-18, 2026	OCABSD Summer Meeting Hybrid	Tamy
8/29/2026	Corrections grant only: Report on the relative rate of recidivism for the criminal offenders served with Title II funds (section 226(d) of WIOA). (Since federal guidance is pending for a definition of relative rate of recidivism, programs may use their own definition as long as it is clearly explained in the report.)	Donna