



A statewide policy that identifies the community college courses needed to transfer to any Oregon public university as with the same status as a first time freshman seeking a Bachelor of [Science] or [ART] in [MAJOR].



Statewide Transfer Articulation Agreement: Major

Transfer Map Curriculum Articulation Policy in [MAJOR]

[90-100 Credits] or [Optimal Transfer Point]

From: [List all participating] Oregon Community

Colleges

To: [List all participating] All Oregon Public

Universities

Introduction: A Major Transfer Map Curriculum and Articulation Policy (MTM CAP) is for students transferring from an Oregon community college to an Oregon university who know which major/bachelor's degree program they want to pursue. The MTM CAPs identify the optimal and specific set of lower division courses students must take to transfer efficiently into the major at the university. The successful completion of the MTM allows students to receive status at the public university, based on the number of academic credits referenced in this MTM CAP, that is comparable to the status of students with the same number of academic credits in the major course of study who began their postsecondary studies at the public university. MTM CAPs must include at least 30-credits of general education foundation defined by the Core Transfer Map (CTM). MTM CAPs may choose to specify relevant or required General Education courses as part of the 30-credit CTM component of the MTM CAP. Receiving institutions will not require students to retake a course if the minimum grade requirements, specified in this agreement, have been made.

The statewide MTM CAPs will use one of the following formats. The selected format will be specified in each approved MTM program:

- an Associate of Science Transfer degree in [MAJOR],
- an Associate of Arts Transfer degree in [MAJOR],
- an Associate of Arts Oregon Transfer degree [MAJOR],
- an Associate of Science Oregon Transfer degree in [MAJOR], or
- in rare cases, when the optimal transfer point is fewer than 90 credits, as specified in ORS, OAR and approved by the Transfer Council, the format will not be an associate's degree, but rather a notation on the transcript of an 'MTM in [MAJOR]'.

Students must have earned a cumulative grade point average of 2.0 and meet the residency requirements at the community college awarding the MTM.

When students complete an MTM, the general education courses in the "Core Transfer Map" portion of the MTM, for which minimum required grades have been earned, are guaranteed to transfer into general education, degree, or major requirements for a bachelor's degree at any Oregon public university (ORS 350.404). However, while CTM-related courses are guaranteed to transfer into general education, degree, or major requirements, students completing an MTM will not be awarded a CTM also.

Students who want to transfer prior to completing the MTM should talk with their community college advisor and an advisor at their target university prior to transfer about how their courses will count towards general education requirements and degree/major requirements. If the MTM is not awarded advisors can guide students to determine if they are eligible for a CTM.

The guarantees and limitations in the next two sections describe the minimum requirements to which all participating institutions have agreed.

Part 1: Guarantees

Students who complete all the requirements of an MTM CAP (i.e. an MTM CAP associate's degrees or an MTM non-degree package when optimal transfer requires fewer than 90 credits) as defined in the specific MTM agreement, who have earned the minimum required grades and a cumulative 2.0 GPA or higher, meet residency requirements, and who are admitted to the receiving institution's corresponding major/degree program are guaranteed the following:

1. Time until completion of the major at the public university that is comparable to time until the completion of students with the same number of academic credits in the major course of study who began at the public university (when the MTM is equal to at least 90 credits this would equate to receiving “junior status in the major course of study at the public university”).
2. Catalog rights follow the MTM CAP agreement. Eligibility to graduate following the bachelors’ degree requirements in effect at the university during the academic year the student first enrolled in the community college that awarded the MTM CAP. If the student does not complete the MTM CAP bachelors’ degree within 7 years of the first enrollment at the community college awarding the MTM, they should meet with an advisor to determine which catalog to use.
3. If a student transfers before completing the MTM, all courses will still transfer but may not apply in the same way as they would if the MTM was completed. If the student has completed a CTM, the guarantees inherent in the CTM apply. All courses in the incomplete MTM or incomplete CTM will transfer individually.
4. The ability to file a student complaint.
 - a. Students encourage to first follow their home institution’s internal complaint process (e.g., talk to their academic advisor, academic unit, Registrar or Provost)
 - b. Students should send complaints in writing to the Transfer Council. [insert TC email here].
 - c. No later than 2027 the Commission will approve Oregon Administrative Rules that outline a comprehensive student complaint process that will center the Transfer Council as the primary focal point for decision making.
 - d. The HECC has authority to handle student complaints but only if they are related to discrimination or retaliation.
5. Students who successfully complete the MTM at a community college will have the MTM notated on their transcript. If the MTM takes the form of an associate degree, it will be reflected in the standard degree posting format used by the community college. If the MTM is not an associate degree, but rather an optimal transfer point with fewer than 90 credits, it will be posted as a notation on the community college transcript.

Part 2: Limitations

1. Completion of the prescribed curriculum in the MTM CAP does not guarantee admission to a participating receiving institution. Students must meet all admission and application requirements at the receiving institution in place at the time of admission, including the submission of all required documentation by stated deadlines.
2. Minimum grades required for general transfer and for application to major requirements and pre-requisites may vary by each Oregon public university and by each degree/major. Each MTM agreement will specifically list the minimum grade requirements that will guarantee transfer including minimum required grades for major courses and Pass/No Pass limitations. All schools accept a grade of a "C -" or better in all general education courses. Students should contact the admissions counselor or intake advisor at the university they intend to transfer to for more information.
3. Completion of an MTM CAP and admission to a receiving institution does not guarantee enrollment in a specific degree program. Some programs at receiving institutions have controlled and/or competitive entry due either to space limitations or academic requirements.
4. The credit and course transfer guarantees described in the specific MTM agreements apply only to the specific degree programs covered by the agreement. Therefore, if a student changes to a new major some courses may not apply the same way towards the new major as they would for the original major. When students change majors the previous MTM CAP major guarantees may no longer apply and receiving institutions will evaluate applicability of transfer on a course-by- course basis.
5. AP (Advanced Placement) and IB (International Baccalaureate) credit:

- General Education Courses in the MTM:

AP and IB articulated credits used to meet the general education components of the Major Transfer Map will transfer and are guaranteed to fulfill general education requirements at the receiving institution, as long as the articulated credits are listed on the Advanced Placement and International Baccalaureate Statewide *Course Credit Policy* found on the HECC website.

- AP (Advanced Placement) and IB (International Baccalaureate) in the MTM:

Using the current *AP and IB Statewide Course Credit Policy* as a reference, the Major Transfer Map workgroup will assess how AP/IB exam scores apply to the MTM (range of credits and course articulations). In particular, the MTM workgroup will identify whether the credit range and course articulation of AP/IB exam scores differ among the 17 community colleges and 7 public universities in ways that create transfer misalignment for students earning the MTM.

The workgroup will refer all areas of misalignment to the AP/IB Statewide Policy Group, which will work with the higher education institutions' appropriate representatives (including faculty and academic leadership) to resolve the areas of misalignment by establishing common range of credits and defined articulations across the 17/7 so that AP/IB exam credit awarded at any community college will transfer to all public universities and apply as intended in the MTM.

If 17/7 alignment in range of credits and course articulation for AP/IB exam scores is not possible, the MTM workgroup will determine whether the differences constitute acceptable and warranted variance within the MTM. If so, the workgroup will recommend the variance to OTAC when it submits the MTM to OTAC for the approval process. If the MTM workgroup determines that uniformity is necessary, and a particular institution elects not to conform, that school is choosing not to be a participant in that particular MTM.

6. Please note that each Oregon public university has differing policies on institutionally administered exams (sometimes called Challenge Exams) and students should contact the admissions counselor or intake advisor at the university students intend to transfer to for more information.

7. Students should consult with advisors at their community college and receiving university if they have additional questions.

Part 3: Institutional Obligations

1. Oregon public universities and community colleges, under advisement from OTAC and HECC, will build an alert mechanism into their curriculum review process for changes related to courses, programs, or admission that may impact the MTM.

- ✓ The institution proposing a change in required or pre-requisite courses, with potential to impact lower-division course taking will alert the appropriate institutions' Curriculum Directors, Registrars, and Major Transfer Map Subcommittee group to review the change.
- ✓ If the proposed change creates a need to modify lower-division course taking as defined in the existing MTM, the OTAC representative from the particular MTM group will bring the issue to OTAC for review to determine if updates need to be made to the agreement.
- ✓ All public higher education institutions who are signatories of the agreement are expected to stay in alignment with the approved MTM. Changes to courses included in the MTM that will affect their transferability must be approved by the MTM group and OTAC before taking effect.
- ✓ MTM groups are expected to meet annually or as needed to ensure continued alignment and the effective dates will be reflected in each MTM. Catalog rights follow the MTM.
- ✓ If valid reasons exist that prevent sufficient alignment, a given institution may have to exit the agreement. In such cases, the Provost of the university must notify OTAC and work out an effective timeline for leaving the agreement such that the university honors the catalog year guarantees and provides a workable teach-out plan so students in the pipeline are held harmless.

2. Oregon public higher education institutions agree that where university-specific curricular variance exists within the MTM, it is identified and justified. Acceptable justifications should be related to student benefit, necessity for academic success in meeting future requirements at the junior/senior/graduate school/employment level, and immovable external requirements such as accreditation requirement differences.

3. Participating institutions agree to continue to work toward maximizing course alignment as much as possible with the goal of awarding direct equivalency for all MTM courses, even when a transferring student has not completed the entire MTM.

Required Documentation

Each MTM CAP must complete the following list of documents in order to comply with statute, rule, Transfer Council process, HECC policy and student communication best practices.

- 1) MTM Course Documentation (subcommittee completes)
- 2) Crosswalk (Participating OPUs complete)
- 3) Advanced Placement and International Baccalaureate Worksheet
- 4) Program Learning Outcome Transfer Degree Worksheet
- 5) If applicable: Any curriculum changes an institution will need to make to align with the MTM CAP
- 6) Student Facing MTM guide



Part 4: Participating Institutions

**Major Transfer Map: Statewide Articulation Agreement
Participants to the Agreement**

On [DATE] and by a [insert vote] the Transfer Council recommends this MTM CAP to the Commission for approval.

Part 5: Major Transfer Map Subcommittee Participants

Cochairs:

Subcommittee members: [insert subcommittee members]

Public University Participants: [insert participating institutions]

Eastern Oregon University
Oregon Institute of Technology
Oregon State University
Portland State University
Southern Oregon University
University of Oregon
Western Oregon University

Community Colleges Participants: [insert participating institutions]

Blue Mountain Community College
Central Oregon Community College
Chemeketa Community College
Clackamas Community College
Clatsop Community College
Columbia Gorge Community College
Klamath Community College
Lane Community College
Linn-Benton Community College
Mt. Hood Community College
Oregon Coast Community College
Portland Community College
Rogue Community College
Southwestern Oregon Community College
Tillamook Bay Community College
Treasure Valley Community College
Umpqua Community College

Higher Education Coordinating Commission Staff:

Daniel Anderson	Office of Academic Policy & Authorization
Brittany Miles	Office of Community College & Workforce Development



Part 6: Oregon Transfer Council 2023

[Insert Transfer Council members]