

Draft PROJECT REQUEST FORM

PROJECT NAME	Draft Auditing Rules
EST. START DATE	May 2026
EST. FINISH DATE	August 2026
SUBCOMMITTEE CHAIR/COCHAIRS	
SUBCOMMITTEE NAME	
CHAIR/COCHAIR EMAILS	
AUTHORITY	Recommendations are advisory. Only the TC submits policy recommendations to the Higher Education Coordinating Commission (HECC) under ORS 350.429. Non-curricular subcommittees may not make curriculum related recommendations (ORS 350.426(5)(c)). Because this subcommittee will be making recommendations on rules, it is subject to public meeting law.
TASK DESCRIPTION	Develop and recommend a statewide audit framework to assess institutional compliance with CCN, CTMs, and MTMs, including purpose, scope, methodology, data sources, and reporting structure, consistent with ORS 350.429(1)(d)(B).
DESIRED OUTCOME	A clear, feasible, and consistent audit process that supports both accountability and continuous improvement, aligned with statewide transfer priorities and guiding questions.
EXPECTED DELIVERABLES	<ul style="list-style-type: none"> • Draft audit framework (scope, frequency, methods) • Defined compliance criteria (full/partial/noncompliance) • Recommended data elements and documentation requirements • Reporting and accountability structure <ul style="list-style-type: none"> ○ audience and format of reports (institution-level, statewide summary, Commission reporting, public-facing summaries) ○ processes for institutional response, including corrective action plans and timelines ○ role of HECC in monitoring, technical assistance, and follow-up • Draft rule concepts for Commission consideration
PROJECTED SCHEDULE	<ul style="list-style-type: none"> • May–June: Review guiding questions; define scope, purpose, and methodology • June–July: Develop data, evidence, and compliance criteria • July–August: Draft recommendations and finalize framework for TC approval
INTERIM UPDATES	The draft framework will be presented mid-project for feedback
FACILITATOR (HECC STAFF OR OTHER, AS APPOINTED)	Brittany Miles

This form will be used to communicate task expectations between Transfer Council and curricular and non-curricular subcommittees. All questions related to assigned tasks should be directed to TransferCouncil@hecc.oregon.gov