



2024-25 ORSAA Line-by-Line

OSAC WEBINAR SERIES

Debora Perrault, State Grants Administrator Kyra King, Operations and Policy Analyst

March 2024

FAFSA/ORSAA Eligibility

FAFSA:

financial aid, and

many scholarships

•



Only Submit 1

If you are unsure which form to complete use the OSAC FAFSA/ORSAA filter tool

ORSAA:

- Oregon students who are undocumented, or have DACA/TPS/Uvisa status
- Used to access state financial aid, and many scholarships



Better FAFSA/ORSAA

What we know about changes to the FAFSA and ORSAA



The 2024-25 FAFSA launched 12/30/23 and the 2024-25 ORSAA launched on 1/19/24, along with additional processing delays for both applications



The Expected Family Contribution (EFC) has been replaced by the Student Aid Index (SAI)



The look and feel of the ORSAA remains the same as the 2023-24 application



If students/parents have existing ORSAA accounts, continue to utilize them. Do not create duplicate accounts



Don't panic, we are here to help





How does this impact you?



ORSAA Security

- The ORSAA is a confidential application that is used solely by the Higher Education Coordinating Commission (HECC) to qualify students for financial aid in Oregon.
- It is not used for federal financial aid purposes. Information that is shared with the HECC via the ORSAA is used only by the HECC and partner colleges, universities, and foundations in order to administer grants and scholarships.
- The HECC does not share data with any other agency, state or federal. The HECC will do everything within its authority and jurisdiction to protect the ongoing confidentiality of the ORSAA information.



ORSAA Account Creation

- 1. Student goes through FAFSA/ORSAA filter tool to determine if they should complete FAFSA, ORSAA, or neither
- 2. If eligible to submit ORSAA, click ORSAA button to go to ORSAA Student Portal (students should bookmark link for future use)
- 3. If new student, create account. If existing user, log in with credentials. **Students** should contact <u>ORSAAHelp@hecc.oregon.gov</u> before attempting to make duplicate account.
- 4. Student goes through the application (completing both student and parent sections, if applicable), and then electronically signs.
- If dependent student, student sends electronic invite from ORSAA Form to parent (using the email they will use for their ORSAA Parent Account). If parent already has parent account, use the same email for the parent.
- 6. Parent logs into their email, clicks unique link that creates their account. Parent will need to enter in both student and parent name and DOB to confirm identity before account is created.
- 7. Parent reviews all answers, then electronically signs.



ORSAA Student Log In

- Students log in or create an account as the initial step
- Parents cannot proactively make their ORSAA Parent
 Account. They must wait until they receive the email invitation from the student (which is at the end of the student application process)
- If a student believes they have an ORSAA account, please have them contact

<u>ORSAAHelp@hecc.oregon.gov</u> – it creates many issues if students make multiple accounts

Students who need an account, click Sign Up at the bottom





🗟 ORSAA Eligibility Criteria

Students only need to complete one financial aid application per academic year (FAFSA or ORSAA). See below for eligibility criteria:

To complete the ORSAA you must meet one of the following criteria:

- Be an undocumented Oregon student
- Have Deferred Action for Childhood Arrivals (DACA) status, Temporary Protected Status (TPS), or a U-visa.

Do NOT complete the ORSAA if you are (1) a U.S. citizen, (2) a legal noncitizen with an Alien Registration number, or (3) an international student who is in the United States with a valid visa.

To complete the FAFSA you must meet one of the following criteria:

An eligible noncitizen is a U.S. national (includes natives of American Samoa or Swains Island), U.S. permanent resident (who has an I-151, I-551 or I-551C [Permanent Resident Card]), or an individual who has an Arrival-Departure Record (I-94) from U.S. Citizenship and Immigration Services (USCIS) showing one of the following designations:

- Refugee
- Asylum Granted
- Cuban-Haitian Entrant (Status Pending)
- Conditional Entrant (valid only if issued before April 1, 1980)
 Victims of human trafficking, T-visa (T-2, T-3, or T-4, etc.) holder
- Parolee (You must be paroled into the United States for at least one year and you must be able to provide evidence from the USCIS that you are in the United States for other than a temporary purpose and that you intend to become a U.S. citizen or permanent resident.)

If you meet the criteria above for FAFSA, please click the FAFSA button

If you meet the criteria above for ORSAA, please click the ORSAA button

If you don't meet either FAFSA or ORSAA criteria above, you are not eligible to complete the application - Please click CANCEL

OFAFSA ORSAA

CANCEL

CONTINUE

ORSAA Student Log In

If creating a new student account,
applicants must read through the
criteria to determine if they are a
FAFSA or ORSAA student (or neither) –
we want to ensure students are
completing the correct application



Sign Up
Please fill out the form below to create your account.
All the information you provide is confidential. Once you complete the information, your account will be created and you will be able to access the Student Experience Portal.
Email
Please ensure that this is a valid, permanent email address that you check regularly.
Confirm Email
Password
 New passwords must be at least 8 characters and meet the following: upper case (A-Z) characters lower case (a-z) characters numeric characters (0-9) special characters (e.g. !@#\$%^&*) Not exceed 2 sequential numbers (e.g. 12, 456, 789) Not exceed 2 repeating characters or numbers (e.g. AA, bb, 77, &&) Do not include common words or names.
Confirm Password
Please show you are not a robot
V I'm not a robot
CANCEL CONTINUE

ORSAA Student Account Creation

- To create an ORSAA Student Account
 - Personal email address (do not use work or school address)
 - Password
- Once the student clicks continue, the system sends an email to validate the account. The validation steps works best if the student access the email verification from the same device as they are using to set up the account.





ORSAA Student Account Creation

- Once the student goes to their email validates their account, then they will be taken back to the ORSAA Student Log In screen
- Student now can log in with their email and password to complete account set up



		J	
	Financial A	id Account	
Please complete the following	registration form.		
First Name			
Your first/last name should m	atch any official docume	tation and name you provided you	r college.
Last Name			
Your first/last name should m	atch any official docume	tation and name you provided you	r college.
Your first/last name should m Social Security, DACA, or ITIN N	atch any official docume	itation and name you provided you	r college.
Your first/last name should m Social Security, DACA, or ITIN N	atch any official docume	tation and name you provided you	r college.
Your first/last name should m Social Security, DACA, or ITIN N	atch any official docume	tation and name you provided you	r college.
Your first/last name should m Social Security, DACA, or ITIN N	atch any official docume lumber tt number listed on your rity, DACA, or ITIN Numb	tation and name you provided you Social Security, DACA, or ITIN Card e er, leave blank.	r college. excluding the da
Your first/last name should m Social Security, DACA, or ITIN N **OPTIONAL: Provide the exa If you do not have a Social Security. Confirm Social Security. DACA	atch any official docume lumber at number listed on your rity, DACA, or ITIN Numb	itation and name you provided you Social Security, DACA, or ITIN Card e er, leave blank.	r college.
Your first/last name should m Social Security, DACA, or ITIN N **OPTIONAL: Provide the exa If you do not have a Social Secu Confirm Social Security, DACA,	atch any official docume lumber tt number listed on your rity, DACA, or ITIN Numb or ITIN Number	tation and name you provided you Social Security, DACA, or ITIN Card e er, leave blank.	r college. excluding the da
Your first/last name should m Social Security, DACA, or ITIN N **OPTIONAL: Provide the exa If you do not have a Social Secu Confirm Social Security, DACA,	atch any official docume lumber at number listed on your rity, DACA, or ITIN Numb or ITIN Number	itation and name you provided you Social Security, DACA, or ITIN Card e er, leave blank.	r college.
Your first/last name should m Social Security, DACA, or ITIN N **OPTIONAL: Provide the exa If you do not have a Social Secu Confirm Social Security, DACA, **OPTIONAL: Reenter your So	atch any official docume lumber att number listed on your rity, DACA, or ITIN Numb or ITIN Number cial Security Number, D/	itation and name you provided you Social Security, DACA, or ITIN Card e er, leave blank. CA, or ITIN Number entered above.	r college. excluding the da
Your first/last name should m Social Security, DACA, or ITIN N **OPTIONAL: Provide the exa If you do not have a Social Secu Confirm Social Security, DACA, **OPTIONAL: Reenter your So Date of Birth (mm/dd/wwy):	atch any official docume lumber at number listed on your rity, DACA, or ITIN Numb or ITIN Number cial Security Number, D/	tation and name you provided you Social Security, DACA, or ITIN Card e er, leave blank. CA, or ITIN Number entered above.	r college. excluding the di
Your first/last name should m Social Security, DACA, or ITIN N **OPTIONAL: Provide the exalls you do not have a Social Security, DACA, Confirm Social Security, DACA, **OPTIONAL: Reenter your Social Security and the security of the securit	atch any official docume lumber at number listed on your rity, DACA, or ITIN Numb or ITIN Number cial Security Number, D/	tation and name you provided you Social Security, DACA, or ITIN Card e er, leave blank. CA, or ITIN Number entered above.	r college. excluding the da
Your first/last name should m Social Security, DACA, or ITIN N **OPTIONAL: Provide the exa If you do not have a Social Secu Confirm Social Security, DACA, **OPTIONAL: Reenter your So Date of Birth (mm/dd/yyyy):	atch any official docume lumber it number listed on your rity, DACA, or ITIN Numb or ITIN Number cial Security Number, DA	tation and name you provided you Social Security, DACA, or ITIN Card e er, leave blank. CA, or ITIN Number entered above.	r college. excluding the d

ORSAA Student Account Creation

- Last step of account creation is to fill in their information
- Students must use full legal name, and be consistent with the name they use for college admissions, scholarships, grants, etc.
- SSN field is optional students can leave this blank
- Review all information before clicking **Done**



ORSAA Student Account

EDUCATION SORRATINA SORRATINA	Anel4 Beta4 👤
~~	
A Dashboard	Welcome to the ORSAA Student Portal
🖉 Useful Links	Welcome Student!
Documents 2	CLICK ON "SHOW FULL INFO" TO READ ENTIRE MESSAGE. Click on Documents to complete and submit your ORSAA application. Make sure you are completing the correct ORSAA year (based on the academic year of college you want to apply for). Please read the entire message on top of the "Documents" page for detailed next steps. Your ORSAA account is only used for submitting your application. Please create an <u>OSAC Student Portal account</u> to apply for state grants and scholarships. No awards will show in this account. To see any financial aid you have been awarded, please view your email, and contact your financial aid office. Close

- When students log in, they see the ORSAA Student Dashboard
- The only items to do with an ORSAA account is complete the ORSAA applications (no financial aid offers/applications exist here)
- Click **Documents** to begin an ORSAA application



ORSAA Student Account

		Anel4 Beta4 🙎
	Status: 🗹 🔴 Needed (2) 🗌 🔶 Submitted (0) 🗹 🔍 Satisfied (0) 🗌 🔍 Unsatisfied (0)	0
	l Documents	
🔗 Useful Links	Applications	
Documents 2	PLEASE CLICK ON "SHOW FULL INFO" TO READ ALL INSTRUCTIONS. All information about your ORSAA application status can be viewed here, including all submitted, satisfied, corrected, and changed applications. Your applications will be displayed from newest (top) to oldest (bottom).	Show Full Info
	My Decuments	
	2024-2025 ORSAA Application 2024-2025 Federal Award Year	NOT STARTED Status as of 12/13/2023 Q Review and Update
	2023-2024 ORSAA Application 2023-2024 Federal Award Year	NOT STARTED Status as of 12/13/2023 Q Review and Update

ly Documents	
2024-2025 ORSAA Application	NOT STARTED
2024-2025 Federal Award Year	Status as of 12/13/2023
	START, EDIT OR COMPLETE A FORM
	Close

ORSAA Application

¹ Student Information

- Student College or Career School Plans
- Student Circumstances
- Student Family Information
- Student Financial Information
- Student School List

Additional Questions

- There are eight total sections of the ORSAA once the application determines the student is a dependent student, the parent section will appear
- Students can start and save to continue the application later
- Now we will move into the tricky questions of the application



High School Information

High school completion status when the stud Estado de finalización de la escuela secunda	lent begins the 2024-2025 school year. ria cuando el estudiante comienza el año escolar 2024-2025.	*
High School diploma; Diploma 🗸		
High school name Nombre de la escuela secundaria		
High school city		
Ciudad de la escuela secundaria		
L)	
High school state Estado de la escuela secundaria		
Select 🗸		

- If completing (or will complete) high school diploma, type in full official name of the school
- Students can select high school diploma, state-recognized equivalent (GED), home-schooled, none of the above (student will not and does not plan to complete HS or an equivalency)



Student's State of Residence Estado de Residencia del Estudiante

OREGON

Select the student's state of residence, or if the student is not a resident of the United States, select the territory or province of residence or select 'Foreign Country'.

Seleccione el estado de residencia del estudiante, o si el estudiante no es residente de los Estados Unidos, seleccione el territorio o provincia de residencia o seleccione "País extranjero".

Month and year student became a full-time resident of the state/country indicated. Mes y año en que el estudiante se convirtió en residente de tiempo completo del estado/pais indicado.

03/2022

(MM/YYYY)

 \sim

State of Residency

- Students need to answer residency question based on where they permanently live, not based on immigration status
- Type in month and year of when student moved to the state they currently live in
- This residency question is also in the parent section, and parents need to answer it based on where they permanently live



Student College or Career School Plans Planes de estudios universitarios o escuelas profesionales para estudiantes

When the student begins the 2024-2025 school year, what will their college grade level be?

Cuando el estudiante comience el año escolar 2024-2025, ¿cuál será su nivel de grado universitario?

Select...

~

When the student begins the 2024-2025 school year, will they already have their first bachelor's degree?

Cuando el estudiante comience el año escolar 2024-2025, ¿ya tendrá su primera titulacion universitaria?

○ Yes

No



College Grade Level

- Select grade level in college that student will be for the indicated academic year
- Many high school students
 incorrectly answer "graduate
 student" which makes them
 ineligible from any undergraduate

aid (OOG, OPG, etc.)



Dependency Status

Age 24 by January 1 of award year

Active duty in the U.S. armed forces or are a veteran Married

Since age 13 – had no living parent, were in foster care, or were ward of the court Graduate student – working on master's or doctorate degree

Emancipated minor

Court-ordered legal guardian

Have children or dependents who live with student and receive more than half their support from the student

Unaccompanied youth who is homeless



Unusual Circumstances

Do unusual circumstances prevent the student from contacting their parents or would contacting their parents pose a risk to the student?

¿Circunstancias inusuales impiden que el estudiante se comunique con sus padres o contactar a sus padres representaría un riesgo para el estudiante?

O Yes; Sí

O No

This field is required

- This information will help us evaluate the student's ability to pay for school. A student may be experiencing unusual circumstances if they:
 - Left home due to an abusive or threatening environment;
 - Are abandoned by or estranged from their parents;
 - Have refugee or asylee status and are separated from their parents, or their parents are displaced in a foreign country;
 - Are a victim of human trafficking;
 - Are incarcerated, or their parents are incarcerated, and contact with the parents would pose a risk to the student; or
 - Are otherwise unable to contact or locate their parents, and have not been adopted.

If the student's circumstances resulted in their not having a safe, stable place to live, they may be considered a homeless youth and should review the answer to the question on the previous page about being unaccompanied and homeless.

Esta información nos ayudará a evaluar la capacidad del estudiante para pagar la escuela. Un estudiante puede estar experimentando circunstancias inusuales si:

- Se fue de casa debido a un ambiente abusivo o amenazante;
- Están abandonados o separados de sus padres, y no han sido adoptados;
- Tienen estatus de refugiado o asilado y están separados de sus padres, o sus padres están desplazados a un país extranjero;
- Es víctima de trata de personas;
- Está encarcelado, o sus padres están encarcelados, y el contacto con los padres representaría un riesgo para el estudiante; o
- De otra manera no pueden contactar o localizar a sus padres y no han sido adoptados.

Si las circunstancias del estudiante resultaron en que no tuviera un lugar seguro y estable para vivir, se le puede considerar un joven sin hogar y debe revisar la respuesta a la pregunta de la página anterior sobre no estar acompañado y sin hogar.

Are the student's parents unwilling to provide their information, but the student does not have an unusual circumstance that prevents them from contacting the parents or obtaining their information?

¿Los padres del estudiante no están dispuestos a proporcionar su información, pero el estudiante no tiene una circunstancia inusual que les impida comunicarse con los padres u obtener su información?



🔿 Yes; Sí

FAFSA and ORSAA: Who's the Parent?





FAFSA and ORSAA: Not Financial Aid Parents

Unless they have legally adopted the student





Parent Identity Information Información de identidad del padre

Provide the parent's first name, middle name, and last name exactly as it appears on their Social Security, DACA, or ITIN card, if applicable, and provide their date of birth.

Proporcione el nombre, segundo nombre y apellido del padre exactamente como aparecen en su Seguro Social, DACA o tarjeta ITIN, si corresponde, y proporcione su fecha de nacimiento.

			.			
Parent's first name * Nombre del padre						
(0					
This field is required						
Parent's middle name Segundo nombre del padre	_					
Parent's last name * Apellido del padre						
	0					
This field is required						
Suffix Sufijo						
Parent's date of birth * Fecha de nacimiento del padre						
This field is required						
Parent's Social Security number (SSN), In Número de Seguro Social (SSN) de los par	dividual Taxpayer Identification N dres, Número de identificación in	umber (ITIN), or Defe dividual del contribuy	rred Action for Childh ente (ITIN) o número	ood Arrivals (DACA) de Acción Diferida p	number para los Llegados er	n la Infancia (DACA
	0	-			-	
This field is required						
Provide the exact number listed on t	the parent's Social Security, DACA	, or ITIN card, excludi	ng dashes. If the pare	nt does not have a	SSN, DACA, or ITIN,	enter all zeros (00
Proporcione el número exacto que fig	gura en la tarjeta de Seguro Socia	l, DACA o ITIN de los j	adres, sin incluir guio	nes. Si el padre no	tiene un SSN, DACA	o ITIN, ingrese too
					1/3	
		,				
			BA	СК		NEXT

Parent Information

- Enter in parent information using their full legal name
- SSN is optional if no SSN (or does

not want to provide), type in all zeros

- Review information before next
 screen this information must
 match as to what the parent will use
 to verify their ORSAA Parent Account
 - Many students make typos here,

and it is key this information is

entered correctly

s (000000000)

se todos ceros (00000000)



Tax and Income Questions

- The ORSAA asks the same tax/income information as the FAFSA in order to calculate financial need. For the 2024-25 ORSAA, students and parents need to provide 2022 tax/income information (prior-prior year)
- All ORSAA tax and income questions must be entered manually not connected to any database like the FAFSA
- First financial section is about student income, then later parent(s) income
- If parent(s) live outside the U.S., they must convert their earnings to U.S. dollar then enter in that amount into the ORSAA form



School List

School List Lista de instituciones educativas

Select the schools to receive a copy of the student's application. Select at least one school and up to twenty schools to receive the student's information.

Seleccione las escuelas para recibir una copia de la solicitud del estudiante. Seleccione al menos una escuela y hasta veinte escuelas para recibir la información del estudiante.

 \sim

School 1 *

Escuela 1

Select...

This field is required

1/1 BACK NEXT

- Select up to 20 colleges
- ORSAA school list contains all Oregon
 Opportunity Grant eligible institutions
- Be sure to add at least one Oregon community college if interested in Oregon Promise Grant
- This is the only way that OSAC can share ORSAA data with a school is by the student listing the institution on

their ORSAA



Tuition Equity Questions

- Students must answer four Oregon-specific questions, known as the Tuition Equity questions
- They do not have to answer yes to all in order to submit their ORSAA
- These are additional criteria the student must meet to be considered for the Oregon Opportunity Grant and other items like: in-state tuition at public universities and Ford Family Foundation scholarships (both are separate applications)
- 1. Student attended an elementary or secondary/high school in Oregon during all three years immediately prior to earning a high school diploma or leaving school before earning a diploma
- 2. Student attended an elementary or secondary/high school in the United States for at least five years immediately prior to earning a high school diploma or leaving school before earning a diploma
- 3. Student received a high school diploma or GED[®] in Oregon
- 4. Student certifies intention to become a U.S. citizen or lawful permanent resident



Signing and Submitting

- 1. If dependent student, parent and student must electronically sign (e-sign) the ORSAA
 - 1. Do not click "choose another option" for signature
- 2. After student e-signs, they must send parent an invite via email from the ORSAA application

Step 1: Signature Options Great work! You've completed all the required steps for the 2023-2024 ORSAA Application. Now it's time to review the 2023-2024 ORSAA Application, sign the form and submit the form for processing. Please select one of the signature options below to sign and submit the 2023-2024 ORSAA Application. Select the Electronically Sign Forms option for the fastest option for processing financial aid forms. You will have the option to review all information prior to submitting it. You will also be able to print copies of all forms signed electronically. If you want to sign your form with an electronic signature, please select this option below. Selecting Or choose another option is not an electronic signature option and requires that you print your completed forms, review them for accuracy, and then provide a wet signature and upload or send your form. This process is manual and may result in delays in processing your financial aid forms and receiving your financial aid funds. If you do not want to electronically sign your forms, please select this option below. Image: Description of the Section of the Section below. Image: Description of the Section of the Section of the Section of the Section of Section of the Section of Sectin of Sectin of Sectin of Section of Section of Section of Sectin



EAIL

Signing and Submitting - Parent

- 1. After student signs, they click back to their ORSAA application and "request parent signature"
- 2. Student will choose a parent (if two listed) to sign ORSAA and enter in parent email if parent has an ORSAA Parent account already, use that email. If not, type in email parent will use to create ORSAA parent account

ny bocuments	
2024-2025 ORSAA Application 2024-2025 Federal Award Year	REQUEST PARENT SIGNATURE Status as of 12/13/2023
Attachments	
2024-2025 ORSAA Application.pdf 121 KB	*
	Close



Signing and Submitting - Parent

- Once parent is logged in, they will see the applications they have been invited to sign
- Parent clicks on the application they have the option to review all answers (and can make edits) or they can skip to the signature section
- E-sign process identical to student e-sign process
- Once parent signs, then ORSAA is complete for dependent student
- ORSAA status will update to Satisfied in the student's application this means their application is complete



ORSAA Submitted – What's Next?

- OSAC emails student within 1-2 weeks to confirm ORSAA submission
- OSAC emails students about potential errors on their submitted application
- ORSAA students can access their Student Aid Index (SAI) in their ORSAA application:
 - Log into ORSAA Student Portal
 - Click on **Documents**
 - Click on Review and Update on the application that is fully submitted do NOT click start/edit/complete button
 - Click green arrow to download PDF of ORSAA last page has SAI
- ORSAA students can email OSAC to request a letter with their SAI if they need a formal letter for a scholarship application or if they cannot locate their SAI



ORSAA Submitted – Need to Make Edits/Updates?

- How to submit a revision:
 - Student should *FIRST* download PDF of the ORSAA, before clicking start/edit/complete button
 - Student will need to re-enter financial information (use PDF to be able to copy/reference prior answers)
 - Student will need to e-sign again parent only needs to e-sign if any information in parent section was updated



OSAC Financial Aid

	Description	Additional Requirements?	Additional Application Required?
Oregon Opportunity Grant	Need-based grant for use at 2 and 4-year OR schools	Yes	No
Oregon Promise Grant	Grant for recent high school and GED graduates; use only at OR community colleges	No	Yes – June 1 deadline for most seniors
OSAC Scholarships	Out of over 600 privately- funded scholarships, more than 75% are available to undocumented students	Maybe*	Yes – April 1* deadline

*For The Ford Family Foundation Scholarships – www.tfff.org



OSAC Awarding Information

- Email notification about Oregon Opportunity Grant typically starts in Spring (if student is awarded)
- Students should complete other aid applications (OSAC Scholarships, Oregon Promise, campus, etc.). Notifications about those awards will come from the individual programs
- Students are encouraged to submit as many financial aid applications as possible: ORSAA, OSAC scholarships and grants, institutional aid, local scholarships, national scholarships, etc.









Debora Perrault, State Grants Administrator debora.perrault@hecc.oregon.gov

Kyra King, Operations and Policy Analyst kyra.king@hecc.oregon.gov

ORSAA Team ORSAAHelp@hecc.oregon.gov

