



Higher Education Coordinating Commission Private Career School Advisory Committee

March 17, 2022
9:00 AM – 10:50 AM

VIDEOCONFERENCE

Kimberly Johnson
Chair

Melissa Mason

Marty Nelson

Ron Sutphin

Mary Nielsen

Chris Rohaley

MEETING MINUTES

Members Present: Chair Kimberly Johnson, Ron Sutphin, Marty Nelson, Chris Rohaley, Melissa Mason and Mary Nielsen

1.0 Preliminary and Organizational Business

1.1 Chair Johnson called the meeting to order at 9:05 and welcomed participants.

1.2 Opening Remarks and Agenda Review.

Chair Johnson called Roll.

ACTION ITEM:

Chair Johnson called for a motion to approve the December 16, 2021, meeting minutes
The motion to approve the minutes passed unanimously.

2.0

Veronica Dujon welcome remarks

Veronica, HECC Director of APA welcomes the committee and calls to the meeting.

Introduction of Kia Sorensen, Interim Deputy
Director of APA and Monika Peterson,
Compliance specialist.

3.0

Directors Report

Kia Sorensen, briefed the committee on Private Career Schools (PCS) activity for the last quarter:

School Licensure: Reviewed and approved 45 school license renewals. There is a total of 212 licensed private career schools, comprised of 34 cosmetology schools and 178 non-cosmetology schools. 17 of these are out of state, 195 are in state.

Schools Approved: 3 New Schools Approved

Teacher Registrations: 58 applications for new registration or renewal of teachers
97 transcript requests for students of closed schools.

Annual HECC Referrals up-date (Non-Credentialed Pathway to Cosmetology Licensure)

This data is for the Period of December,2021-February,2022:

HECC worked with 30 individuals.

Issued 8 referrals to schools for practical assessment.

Issued 2 referrals to HLO for cosmetology licensing exams.

The tentative meeting dates for 2021/2022 are as follows:

June 16, 2022

September 15, 2022

December 16, 2022

HECC Staff

Pete Gertenrich

Karyn Chambers

Tiffany Caldwell

Matthew Altman

Monika Peterson

Directors

Veronica Dujon

Kia Sorensen

4.0 Legislative Updates
Kyle Thomas was not present, no updates given at this time.

5.0 Legislative Concepts:
Kyle Thomas was not present, and no legislative concept present at this time.

6.0 Cosmetology (SB74 Revised)
Karyn Chambers discussed the efforts being made to move SB74 forward in the 2023 legislative year; Work shops to come.

7.0 General Funds Request
Kia Sorensen briefed the committee on the PCS Policy Option Package for additional employees in the PCS licensing unit. Discussion followed.

8.0 Electronic Teacher Registrations
Monika Peterson and James Rorick, HECC's IT Network Administrator explain a new process as an option for submitting teacher registration applications electronically.

9.0 Student Complaints Report
Matthew Altman briefed the committee on total number of 17 complaints case inquiries, with 12 open, 5 involve formal or likely to become formal.

10.0 Update: Covid-19 state of emergency declaration rescinded
Karyn Chambers explained the opportunity to change programs from resident to distance Or combined learning without it being considered a new program. Discussion followed.

11.0 Update: New Schools
Peter Gertenrich announced 3 New Schools

- Salt Lake Dental Assisting School
- Phlebotomy Training Specialist – Beaverton
- Rogue Phlebotomy School

12.0 Adjourn

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