



3225 35th Street SE, Salem, OR 97302
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Higher Education Coordinating Commission PRIVATE CAREER SCHOOLS ADVISORY COMMITTEE

Minutes

September 29, 2022, 10:00 AM- 12:23 PM
Higher Education Coordinating Commission
3225 25th Street Salem, Oregon 97302

Hybrid Meeting

Members Present: Kimberly Johnson, Chair, Erika Baern, Melissa Mason, Martin Nelson, Ronald Sutphin, Mary Nielsen, Sharon Blair, Siri Dixon, and Kristin Klementowski

HECC Staff Present: Kia Sorensen, Interim Deputy, Peter Gertenrich, Matt Altman, Karyn Chambers, Erin Berkshire, and Tiffany Caldwell.

Members Absent: Chris Rohaley

Preliminary and Organizational Business Kimberly Johnson Chair

Called to Order 10:00am, Opening Remarks and Agenda Reviewed, Overviewed and Kimberly Johnson, Chair Welcomed everyone to meeting.

Call to order, Agenda, Advisory Committee Members Quorum is established 9/10

ACTION ITEM: VOTE to Approve of June 26, 2022, Special Meeting Minutes Erika Baern made Motion

For Approval, Melissa Mason Seconded the Motion, Passes 9/9 Unanimously

AGENDA 2: Director's Report & Acknowledgements

Kia Sorensen, Interim Deputy REPORTED:

Welcomed New Members Siri Dixon, Sharon Blair, Kristin Klementowski
Welcomed HECC Staff David Gaff.

Kia Sorensen Reported an overview and updated to the Board on all new schools since last meeting on September 26, 2022. Licensing unit received 38 Current total 218 licensed Private Career Schools

Comprised of:

- 35 Cosmetology Schools and
- 183 Non-Cosmetology Schools.
- 18 of those schools are out-of-state
- 200 Non-Cosmetology Schools are in-state.
- New Schools approved since September meeting 6 new schools.
- Zero School Closures.
- 118 Teacher Registrations or renewal processed
- 101 Transcript Request for students

Kia Sorensen Reported Referral Update: Referral update provided

- 30 new staff assisting
- 32 candidates
- 8 referrals to schools for practical assessments
- 10 referrals to HBO for license exams.

PCS Advisory Committee Meeting December 16, 2022

Kia Sorensen ACKNOWLEDGEMENTS:

Kia Sorensen and Members expressed their gratitude for Kimberly Johnson and Erika Baern's service.

AGENDA 3: David Gaff Reported PCS Fiscal Update
Update on PCS Cash Balance and Tuition Protection Fund

AGENDA 4: PCS New Advisory Committee Members, New Chair & Vice Chair
Karyn Chambers Introduced PCS Advisory Committee New Members
And reported the Rules and Bylaws to Members of the Committee.

New Members are:

Fashion Institute /School Member Sharon Blair: Portland.

Private Career Schools Everest Institute Portland Campus &

Ashmead College Concord/Public Member Siri Dixon: Worked.

H&R Block Headquarters/School Member Kristin Klementowski: Kanas City

PCS Advisory Committee calls for nominations.

Nominations made; Mary Nielsen nominated Melissa Mason as Chair and Martin Nelson for Vice Chair.

Nominations accepted roles for New Chair and Vice Chair: Mary Nielsen

ACTION Vote Kimberly Johnson, Chair calls for vote on New Chair

Mary Nielsen motioned Melissa Mason and

Ronald Sutphin Seconds

vote Passes 9/9 Unanimously

ACTION Vote Kimberly Johnson, Chair calls for vote on New Vice Chair

Mary Nielsen motioned Martin Nelson and Ronald Sutphin Seconds

VOTE Passes 9/9 Unanimously

Gable passes from Kimberly Johnson to Melissa Mason, Chair

Vice Chair from Erika Baern to Martin Nelson, Vice Chair

AGENDA 5: Peter Gertenrich Updates & Discussion on Board:

Psilocybin Facilitator Training Schools

Peter Gertenrich provided an overview and summary of PCS Psilocybin Temporary Rules. Temporary Rule-Difficulties are obtaining comprehensive liability insurance, which is required in a rule to become a private career school. Not having insurance poses risk of negative consequences for student's school closes, impact on students. The Temporary Rules require these schools that cannot obtain liability insurance would need to pay a larger sum into the Tuition Protection Fund to help offset protection for students. Psilocybin Schools have gone through a vetted approval process through Oregon OPS, where standards for teacher qualifications are outlined and allow for a new industry to develop. The Temporary Rule was approved last month by the HECC Commission OPS currently shows 18 schools or applications that went through the Process. We have received 13 schools are on the queue list.

Questions/Answers:

Question: Will students be full transparency about the lack of comprehensive general liability insurance?

Peter Gertenrich Answered: Yes, Students will need to sign a document before deciding stating that they understand the school has no general liability insurance.

Question: Do you know how much the tuition per year will cost or how long the training certification will take.

Matt Altman Answered: Tuition rates are in line with other rates.

Question: Clarification essentially, the increased tuition protection payment it's a penalty for not having insurance. It's not insurance, and since some schools have found insurance; they're losing the reason they can't get insurance. Rules are temporary and that has flexibility.

I wondered if there's a Sunset date or any vision when those might disappear.

Matt Altman Answered: The way the rule is written, it's not just because the school is not able to get insurance. That allows the HECC to designate the sector of schools as a sector that has difficulty obtaining insurance. That's what opens it up. If the other seven can get insurance, we would expect liability insurance is preferable because liability insurance protects against a lot of things that will help protect students.

AGENDA 6: Peter Gretenrich Reports Update: New schools
Non-Psilocybin Schools /PCS Schools

Peter Gretenrich provided an update on the number of new schools since last meeting.

AGENDA 7: Matthew Alterman Informed and Update: Student Complaints Presentation:
Student complaints are being consolidated, they were handled within HECC, and each department had conducted its student complaints. Now we have one person Matthew handles all the student complaints from PCS, Community Colleges, Private Colleges, Public Universities, Universities, and Online Degree Programs.

Matthew summarized the number of complaint forms through Mid-December 20, 2021.

Informational: Fostering a good grievance process at the school makes it unnecessary to even come to the HECC.

AGENDA 8: Public Comments No Public Comment

AGENDA 9:

Adjourn 12:23 pm

Melissia Mason, Chair



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