

Higher Education Coordinating Commission PRIVATE CAREER SCHOOLS ADVISORY COMMITTEE

MINUTES

June 18th 2020

10 AM-12 Noon

Videoconference: [Join via Microsoft Teams](#)

To listen, call: [+1 929-229-5751](tel:+19292295751), Access Code: 833 140 417#

Callers will be muted to listen-only when the meeting starts. Lines will be opened up for questions after the presentations. Otherwise, persons participating by phone are requested to place their phones on mute to reduce background noise.

Agenda items are tentative and subject to change or re-ordering

10:00	1.0	Preliminary and Organizational Business 10:06am Mr. Pollack called the meeting to order in the absence of the chair	Kevin Lambert
	1.1	Opening Remarks and Agenda Review	Sean Pollack
	1.2	ACTION ITEM: Approved March meeting minutes. Mr. Pollack asked for a motion to approve minutes. Mary Nielsen made a motion and Ron Sutphin seconded the motion, minutes were approved with no objections	
	1.3	Agency Move to New Offices Mr. Pollack briefed about the new location, directions were reviewed.	
10:15	2.0	Directors Report	Sean Pollack
	2.1	School closures Cobra Kai School and Paul Mitchell closed. The Institute of Technology transitioned to a degree-granting institution.	
10:20	3.0	Complaints and inquiry report Tabatha reported that 3 of the 4 formal complaints are concerning cosmetology and the other is about animal training. All informal complaints were regarding cosmetology.	Tabatha Heater

Notice to those members of the public attending today's meeting:

If you would like to discuss an issue of interest with the committee, you are requested to limit your comments to a maximum of five minutes. Private Career School Advisory Committee meetings are held in accordance with open meeting laws and accessibility requirements. If special accommodations are needed for you to attend or participate in this meeting, please contact the PCS Unit at (503) 947-5716 at least 24 hours before the meeting with your request.

10:30	4.0	<p>Report from Committee Members: Impact of the COVID-19 Pandemic on schools, students, and your field generally.</p> <p>Chris Rohaley presented slides and discussed the impact of the pandemic and how they adapted. Discussion followed.</p> <p>Kimberly gave an update on the effects of the pandemic on her cosmetology school. Discussion followed.</p>	PCS Committee members
11:15	5.0	<p>HECC Actions since the start of the pandemic</p> <p>Mr. Pollack discussed guidance from CDC, the Governor’s executive orders and the impact that it has had on private career schools.</p> <p>Mr. Pollack discussed rule changes such as the deferment of fees due to the pandemic. It is hoped that have electronic payments will be an option very soon.</p>	Sean Pollack & HECC staff
11:30	6.0	<p>Legislative Update: The Legislative Concept to move cosmetology curriculum (unchanged) to the Health Licensing Office. The cosmetology curriculum will be transferred to HLO starting in 2022. The process for the out of state/country will also be transferred to HLO</p>	Sean Pollack
11:45	7.0	<p>PCS Quarterly Budget Update</p> <p>Mr. Pollack gave an overview of the Budget for PCS</p>	Sean Pollack
11:50	8.0	<p>Public Comment</p> <p>No Public Comment</p>	
12:00		<p>Adjournment</p> <p>Meeting adjourned 11:24</p>	