

# Higher Education Coordinating Commission PRIVATE CAREER SCHOOLS ADVISORY COMMITTEE

## AGENDA

**March 12, 2020**

9:00 AM-12:00 Noon

Public Service Building, 3<sup>rd</sup> Floor

Conference Room H301

255 Capitol St, NE, Salem, OR 97301

To listen, call: 888-363-4735, Access Code: 9431448

*Callers will be muted to listen-only when the meeting starts. Lines will be opened up for questions after the presentations. Otherwise, persons participating by phone are requested to place their phones on mute to reduce background noise.*

<b>9:00</b>	<b>1.0</b>	Preliminary and Organizational Business	Kevin Lambert
	1.1	Opening Remarks and Agenda Review	
	1.2	ACTION ITEM: Approve June meeting minutes	
	1.3	Welcome of New Advisory Committee Members	
<b>9:15</b>	<b>2.0</b>	Directors Report	Sean Pollack
	2.1	School closures	
<b>9:20</b>	<b>3.0</b>	Complaints/Cease and Desist Report/Complaints website, forms, processes.	Tabatha Heater
<b>9:30</b>	<b>4.0</b>	Orientation to HECC, Private Career Schools Licensing Unit and the role of this Committee	Sean Pollack
<b>10:00</b>	<b>5.0</b>	PCS Quarterly Budget Update	Maja Munson
<b>10:15</b>	<b>6.0</b>	New School Application process update	Pete Gertenrich
<b>10:30</b>	<b>7.0</b>	<i>Break</i>	
<b>10:45</b>	<b>8.0</b>	Legislative Update	Sean Pollack
<b>11:00</b>	<b>9.0</b>	Summary Enrollment Data, 2018-19	HECC Research & Data
<b>11:30</b>	<b>10.0</b>	MOU: HECC, HLO, DOC, PCC for Coffee Creek Correctional Facility	All

**Notice to those members of the public attending today's meeting:** Metered parking is available in the streets around the building. Please sign the attendance sheet when you arrive. If you would like to discuss an issue of interest with the committee, please sign the public comment registration sheet. You are requested to limit your comments to a maximum of five minutes. Private Career School Advisory Committee meetings are held in accordance with open meeting laws and accessibility requirements. If special accommodations are needed for you to attend or participate in this meeting, please contact the PCS Unit at (503) 947-5716 at least 24 hours before the meeting with your request.

**11:45**      **11.0**    Public Comment

Kevin Lambert

**11:50**                      Adjourn