



Oregon Commission for Voluntary Action and Service

Members:

DERENDA SCHUBERT, PhD

Co-Chair

JOSH TODD

Co-Chair

PABLO BRITO

MILA BUCKLAND

CORD BUEKER

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HEIDI EDWARDS

MICHAEL FIELDMAN

ADELE McAFEE

JAYESH PALSHIKAR

COURTNEY SNEAD

ELIAS VILLEGAS

KELLY WESSELS

July 19, 2019

10:30am – 2:30pm

Public Service Building, Higher Education Coordinating Commission

255 CAPITOL Street NE, Third Floor, H301

Salem, OR 97310

To listen, call: 888-808-6929 Access Code 2135630

MEETING MINUTES

Members Present:

Michael Fieldman, Geoff Hickcox, Derenda Schubert, Jayesh Palshikar, Heidi Edwards

Members Excused:

Pablo Brito, Mila Buckland, Cord Bueker, Ross Cornelius, Jorge Cruz, Bill Diez, Adele McAfee, Courtney Snead, Josh Todd, Elias Villegas, Kelly Wessels

Technical Advisors and Staff Present:

Carie Bauer, Karen Humelbaugh, Sydney King (mid-day), Stephanie Solomon, Barbara Zeal

Non-voting members:

GEOFFREY HICKOX

Commission Staff:

CARIE BAUER

Director

BARBARA ZEAL

Program Officer

LISA GOONAN

Program Officer

STEPHANIE SOLOMON

Commission Administrator

Technical Advisors:

KAREN HUMELBAUGH

Director, Office of Workforce Investments

KURT TACKMAN

Deputy Director, Office of Workforce Investments

Standing Business

1.0 Call to Order & Welcome

- 1.1 Chair Schubert called the meeting to order at 10:35 am, and welcomed guest speaker, Karen Layng from the Office of Emergency Management.

2.0 Commission Business

- 2.1 Public Comment: None
- 2.2 Agenda reviewed.
- 2.3 Due to not having quorum, approval of meeting minutes will be moved to next meeting.
- 2.4 Heidi Edwards has been elected to Director of THPRD, and will take office next Tuesday.
- 2.5 Director Reports:

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July 19, 2019 MINUTES (continued)

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- Geoff Hickox of CNCS reported that nationally criminal history checks exemption is over. Disallowance period is now going into effect, this period is up to 6 months. Correction plans will also be sent out along with disallowances.
Also, nationally, two new VISTA-Impact Pendleton, and Oregon Housing and Community Services, located in Salem.
- Oregon hosted National Director of Senior Corps at Bridge Meadows, and Chair Schubert and her team played a key role during this visit. National Director of Senior Corps completed a site visit, and gave high marks. Bridge Meadows is a site for both Senior Corps, and VISTA.
- Carie Bauer, Oregon Volunteers Director, reported that most of the grant transfers have been transferred. There are some hiccups that should be resolved later this week. Phillip has been very helpful in getting these transfers processed.
- Karen Humelbaugh, Director of Workforce Investments, reported on the legislative budget delays and grant transfers.
- Carie Bauer shared an overview of the recent visit from CNCS, regarding Fiscal, Monitoring and Compliance. The outcome from the visit was to improve site visit monitoring, staff training and continue developing policies and procedures.
- Notices were sent out recently regarding commission recruitment to multiple community partners regarding priority sectors. We currently have 13 voting members, we need 15 (16 with CNCS). Applications are due August 9th for September appointments.
- Oregon Volunteers recently reached out to radio and tv stations to air a PSA "Be the Greater Good". Carie reported on the statistics of this outreach.
- Discussion occurred on AmeriCorps Tribal Grants that are available, and the outreach to the 9 tribes in Oregon.
- Commission and program training dates reviewed.

3.0 AmeriCorps Update

- 3.1 Carie Bauer spoke about the funding sheet and tools that need to be reworked. There is an exception made this year to accommodate the inaccuracies. A vote could not be made at this time due to quorum not being met.
- 3.2 Barbara Zeal provided a brief presentation on the programs that applied and did not apply, as well as an overview of the 9 active programs. There are 7 formula, and 2 competitive.

4.0 Commission Retreat

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July 19, 2019 MINUTES (continued)

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4.1 Carie Bauer went over the agenda with the board.

4.2 IDI assessment to be completed at the retreat. Josh Todd will review and provide those results during the retreat.

- Corragio will be there on the first day, for 4-5 hours. They will assist Oregon Volunteers by reviewing the plan, members, roles and responsibilities, as well as defining staff and member roles.
- Retreat will be from 9am-4pm on day 1. There will be a working dinner the first night as a team. 8am-2pm on day 2.

5.0 KPI Overview II

5.1 Handout provided:

- Goal 1: Strengthen Oregon's AmeriCorps programs
- Goal 2: Strengthen Oregon's volunteers: Commission for Voluntary Action and Service
- Goal 3: Increase National Service Focus on Statewide Education Outcomes.
- Goal 4: Align Oregon project funding opportunities with State and Federal partners' priority focus.

6.0 Guest: Office of Emergency Management

6.1 Karen Layng led an informative presentation and discussion on the role of the Office of Emergency Management, and how Oregon Volunteers fits within the State Support function. Oregon Volunteers is listed under ESF15 – Volunteers and Donations. Karen explained how declarations of emergency are made, an emphasized that all declarations start locally, and progress up from there. The purpose of ESF15 is, the way in which the state of Oregon will fulfill the state's role in coordination of spontaneous volunteers and unsolicited donations of cash, goods and services to support local and tribal emergency operations. ESF15 overcomes the challenges related to effectively using and managing spontaneous volunteers and unsolicited donations. The scope of ESF15 was discussed, and in section 3.2.5 Oregon Volunteers is stated as “match volunteers with unmet need in coordination with ORVOAD.”

- Oregon Volunteers can be expected to serve as the back-up ESF15 representative to the ESF lead in the case of an EEC evacuation. Oregon Volunteers will also assist in the coordination of volunteer management during a major event, and provide advice on best practices for volunteer management.

Board was invited to tour the Office of Emergency Management, and expressed great interest.

7.0 AmeriCorps 25th Planning

Oregon Commission for Voluntary Action and Service

July 19, 2019 MINUTES (continued)

7.1 Discussion and ideas shared, conversations facilitated by Carie.

8.0 Important Dates

8.1 Reminder regarding upcoming Oregon Volunteers retreat in August.

9.0 Adjourn

9.1 Chair Schubert adjourned the meeting at 2:20pm.