



Oregon Volunteers

Oregon Commission for Voluntary Action and Service

DERENDA SCHUBERT, PhD
Co-Chair

JOSH TODD
Co-Chair

PABLO BRITO

CORD BUEKER

ROSS CORNELIUS

JORGE CRUZ

HEIDI EDWARDS

MICHAEL FIELDMAN

ADELE McAFEE

JAYESH PALSHIKAR

COURTNEY SNEAD

ELIAS VILLEGAS

KELLY WESSELS

Non-voting members

GEOFFREY HICKOX

Commission Staff

CARIE BAUER

AGENDA

July 19, 2019

10:30 A.M. – 2:30 P.M.

HECC PSB H301

255 Capitol Street NE, Third Floor
Salem, OR 97310

to listen, call: 888-808-6929, Access Code: 2135630

Persons wishing to testify during the public comment period should sign up at the meeting. Times approximate and order of agenda items may vary.

10:30	1.0	Call to Order & Welcome	D. Schubert
	1.1	Guests: <ul style="list-style-type: none"> • Karen Layng, Office of Emergency Management 	
10:40	2.0	Commission Business	D. Schubert
	2.1	Public Comment	
	2.2	Agenda Review	
	2.3	Consent Item: <ul style="list-style-type: none"> • Approve April Minutes 	
	2.4	Commission Member Announcements	
	2.5	Director Reports (OV + CNCS)	C. Bauer, G. Hickox
11:20	3.0	AmeriCorps Updates	
	3.1	(VOTE) Funding Scores	C. Bauer
	3.2	Funding Summary: Grantee Presentation	B. Zeal
11:45	4.0	Commission Retreat	C. Bauer
	4.1	Agenda Review	C. Bauer
	4.2	Planning: Logistics	S. Solomon
12:15	5.0	KPI Overview II	C. Bauer
1:00	6.0	Guest: Office of Emergency Management	
	6.1	Presentation: Karen Layng, State Training Officer / SAA TPOC	

All meetings of the Oregon Volunteers - Oregon Commission for Voluntary Action and Service are open to the public and will conform to Oregon public meetings laws. A request for an interpreter for the hearing impaired or for accommodations for people with disabilities should be made to Stephanie Solomon at (503) 947-2416 or by email at OREGON_VOLUNTEERS_CAL@oregon.gov. Requests for accommodation should be made at least 72 hours in advance. Staff respectfully requests that you submit 25 collated copies of written materials at the time of your testimony. Persons making presentations including the use of video, DVD, PowerPoint or overhead projection equipment are asked to contact OV staff 24 hours prior to the meeting.

OREGON VOLUNTEERS COMMISSION
July 19th, 2019 AGENDA (continued)

DERENDA
SCHUBERT, PhD
Co-Chair

1:45 7.0 AmeriCorps 25th Planning C. Bauer

JOSH TODD
Co-Chair

7.1 Ideas & Commissioner Activities
C. Bauer & S.
Solomon

PABLO BRITO

2:15 8.0 Important Dates C. Bauer

CORD BUEKER

2:30 9.0 Adjourn D. Schubert

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Program Officer

LISA GOONAN
Program Officer

STEPHANIE SOLOMON
Commission Administrator

Technical Advisors:

KAREN HUMELBAUGH
*Director, Office of
Workforce Investments*

KURT TACKMAN
*Deputy Director, Office of
Workforce Investments*

DRAFT

April 26, 2019

10:30am – 2:30pm

Public Service Building, Higher Education Coordinating Commission

255 CAPITOL Street NE, Third Floor, H301

Salem, OR 97310

To listen, call: 888-808-6929 Access Code 2135630

MEETING MINUTES

Members Present: Derenda Schubert, Co-Chair; Josh Todd, Co-Chair; Jorge Cruz (phone); Bill Diez; Heidi Edwards; Michael Fieldman; Adele McAfee; Jayesh Palshikar; Elias Villegas

Members Excused: Pablo Brito; Cord Bueker; Courtney Snead; Kelly Wessels

Technical Advisors and Staff Present: Carie Bauer; Kurt Tackman; Barbara Zeal; Stephanie Solomon

Standing Business

1.0 Preliminary and Organizational Business

- 1.1 Meeting called to order by Co-Chair Todd at 10:37am. Co-Chair Todd provided opening remarks, reviewed the meeting agenda and welcomed Kaira Esgate, CEO of America's Service Commissions (ASC).
- 1.2 Commission Member Recognition for retiring member, Bill Deiz, was given by Co-Chair Schubert, for his years of service on the Oregon Volunteer Commission, as well as his dedication to Oregonians across the state.
- 1.3 ACTION ITEM: Approve January 2019 Minutes. Co-Chair Todd presented a motion to approve the January 2019 minutes. Commissioner Fieldman moved, and Commissioner Deiz seconded. Motion carried.

2.0 Public Comment

Each Individual/Group will have a time limit of three minutes

- 2.1 Invited Public Comment: None
- 2.2 Other Public Comment

3.0 Director Report

- 3.1 Oregon Volunteers Director Report provided by Carie Bauer. The public service announcements recently released by CNCS were discussed. Director Bauer to send advertisement to Commissioner Fieldman, to enable him to forward to his contacts in Roseburg, Oregon. Director Bauer to also send to

Oregon Commission for Voluntary Action and Service

April 26, 2019 MINUTES (continued)

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the Oregon Volunteers Commission the list of stations where the PSA is being broadcast on.

- 3.2 Staff Office Director Report provided by Geoffrey Hickox of CNCS. Director Hickox facilitated a brief discussion on background checks and the disallowance that may occur for programs out of compliance.

4.0 Commission Retreat

- 4.1 Director Carie Bauer provided an overview of the upcoming commission retreat, which will occur August 23rd and 24th, in Bend, Oregon at the OSU-Cascades Campus. The draft agenda was reviewed, retreat is anticipated to focus on state service plan, member recruitment, as well as a look at equity and diversity.

Strategic Implementation

5.0 Key Performance Indicators

- 5.1 Discussion and instructions provided by Director Bauer for the commission members to review the state plan and the performance indicators listed. Group to consider and discuss the following questions: Are the goals still relevant, are they measureable, are there other goals or measures we should consider in our next update to the state service plan? Responses to these questions were written down and provided to Director Bauer.

Leadership and Strategy

6.0 CNCS Leadership Meeting Debrief

- 6.1 Leadership Convening: Overview provided by Kaira Esgate, CEO of America's Service Commissions (ASC), which included a presentation on CNCS' Transformation and Sustainability Plan. Ms. Esgate reviewed the goals, guiding principles and implementation timeline for the next year. Ms. Esgate also provided ASC's primary recommendations and requests of CNCS during this transformation period, an update on what had occurred since the February Leadership convening, and shared with the commission what they should be aware of during this transformation period.
- 6.2 CNCS Commissioner Training: Overview provided by Co-Chair Schubert and Commissioner Palshikar. Both felt the conference was beneficial with only 6 states not in attendance. The networking opportunity, workshops, and general session enabled them both to learn from other commissions. A key take-away that Commissioner Palshikar had was having the state service plan on the agenda, and have the goals hyperlinked to keep focused during the meeting.

Oregon Commission for Voluntary Action and Service

April 26, 2019 MINUTES (continued)

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Special Business

7.0 Oregon by the Numbers, OSU Extension

7.1 Vincent Adams, Director, Rural Communities Explorer at Oregon State University Extension Service, provided a history of the extension office and how Oregon by the Numbers, Key Measures for Oregon and its counties report was formed, and the direction the report is taking moving forward. A physical copy of the report was provided to the Commission members. The Oregon by the Numbers report includes; county profiles (demographics, social factors, education, economy, health and infrastructure), indicator rankings, and maps. The vision for Oregon by the Numbers was discussed, as well as the response thus far, which has been extremely positive. The upcoming 2019 report will include one indicator change, the 2020 edition will include multiple new measures – especially education and infrastructure. Mr. Adams also shared a resource to go to if the data needed is not yet in Oregon by the Numbers - Community Reporter tool - which is part of the Rural Community Explorer unit that Mr. Adams directs.

8.0 Updates

8.1 Governor's Budget Overview was provided by Karen Humelbaugh, Director of the Office of Workforce Investments at the Higher Education Coordinating Commission. Director Humelbaugh also provided an update on the current legislative session.

8.2 AmeriCorps Program Update provided by Director Bauer

8.3 Disaster Response Training recap provided by Commissioner McAfee. Training attended in March in Portland was a great introduction to what occurs at the state level during and after a disaster. Beneficial discussions occurred on the role of Oregon Volunteers role and how they fit in disaster response. Director Bauer mentioned the upcoming ORVOAD Meeting on May 21st, which Geoffrey Hickox of CNCS will be attending.

8.4 Upcoming Events update provided by Stephanie Solomon, Commission Administrator, with an emphasis on the Life After AmeriCorps event on May 13th in Salem, Oregon. Commission members encouraged to attend if their schedule allows.

9.0 Adjourn

9.1 Co-Chair Todd asked if there were any open items to be discussed, and hearing none, adjourned the meeting at 2:30pm.

THE END OF THE NSCHC EXEMPTION PERIOD AND THE NEW ENFORCEMENT GUIDE

The final day of the National Service Criminal History Check (NSCHC) Exemption Period was June 30, 2019. As of July 1, 2019, the new disallowance policy is in effect. CNCS has updated the NSCHC Guide to Enforcement Action. It is available on the [CHC Enforcement page](#), as well as an accompanying NSCHC Procedural Guide.

As a reminder, the new guide contains significant changes to NSCHC noncompliance enforcement, including:

- Cost-based disallowance for NSCHC noncompliance
- Required use of CNCS-approved contracts with Truescreen and Fieldprint
- Impact on future CNCS awards
- Manual hold
- Restriction of funds
- Grant suspension
- Grant termination

Q3 - TWO NEW AMERICORPS VISTA PROJECTS IN OREGON

Since April, two new AmeriCorps VISTA projects have been awarded in Oregon.

1) Impact Pendleton

Impact Pendleton is a new grassroots nonprofit dedicated to in-school and after school mentoring with a focus on Kindergarten-3rd grade students. The service area has a high need which includes a portion of the Umatilla Indian Reservation. The application for two VISTA members to be focused on creation of the volunteer recruitment and management aspects and fundraising to increase the number of students which can be assisted. The organization is a coalition of religious institutions which is planning for growth beyond the Pendleton School district which is the current project focus.

2) Oregon Housing and Community Services

Oregon Housing and Community Services is the state agency whose mission is to provide stable and affordable housing and engage leaders to develop integrated statewide policy that address poverty and provides opportunity for Oregonians. This VISTA project will begin with two VISTA members and will build the capacity of community partners across Oregon to work towards ending homelessness among veterans and families with children. The two VISTA members will build the capacity of a network of over 17 community action agencies and other homeless service providers by performing activities such as strengthening partnerships and networks, improving and expanding materials that support community programming, and developing technology resources.

SENIOR CORPS NATIONAL DIRECTOR VISITED OREGON- JUNE 2019

In June, Oregon hosted Deborah Cox-Roush, National Director for Senior Corps, while she was in Portland to present at the 2019 Global Intergenerational Conference. While in town, Debbie also participated in a site visit with Bridge Meadows, as a Senior Corps service site, and swore in over 15 AmeriCorps VISTA members serving through Campus Compact of Oregon.

Director's Report
July 2019

The following is a general summary of news and activity:

Grant Transfer:

Most grants have begun to transfer last week and this week. HECC Fiscal is working with CNCS to get access to funds, and get invoices paid that have been on hold until grants could be accessed through the Payment Management System (PMS).

Monitoring / Federal Visit:

Monitoring: OV submitted response to CNCS' Monitoring Report, for the July 2017 visit, in early April. OV is still waiting for a response to that submission. In the meantime, OV staff worked with grantees to participate in the NSCHC Exemption Period, and in reviewing their results in TrueScreen and Fieldprint. Because TrueScreen's monitoring reports had many issues (nationwide), OV was only able to give a second opinion on grantees' compliance and ensured grantees knew we were not 'approving' their results or efforts. ASC is advocating to CNCS that grantees whose reports were not available or not mapped to the Commission be given some leeway on compliance errors.

Federal Visit: Phillip Stonecipher (Grants Officer) and Heather McDonald (Program Officer) came to Oregon for a 3-day visit. While the visit was primarily TTA-focused, Phillip was required to do some minimal fiscal compliance activities. All Fiscal items reviewed passed. Overall, they were pleased with the staffing turnout (OWI Leadership, OV Staff, Fiscal staff and HECC Leadership) at many of the sessions and had general praise for the progress made. OV is waiting on a report for this visit but initial feedback centered on improvement in three areas: (1) monitoring (2) staffing, training and TTA staffing (3) updated and documented policy and procedures for OV operations and grantees.

Commission Recruitment:

Recruitment notices sent out have resulted in two applications received and several emails of inquiry. Apps received have national service background and multiple areas of expertise that would benefit the Commission. Still seeking: disaster, tribal, 16-25 role. Applications due to Executive Appointments staff by August 9th. OV needs Commission's assistance in recruiting to balance out our political affiliations.

Marketing & Outreach Updates:

- Working with OWI to schedule outreach presentation to raise awareness to Commission on Indian Affairs of Tribal AmeriCorps grants. 1% set aside is available each year, resulting in \$3-4 million available annually for Tribal AmeriCorps programs and planning grants.
- PSA Updates: 6 stations have aired the Be the Greater Good PSAs in Oregon, for a total of 249 airings, and dollar value of \$33,864.

Training & Technical Assistance Updates:

- Stephanie is working on planning for several upcoming events:
 - AmeriCorps Kickoff
 - AmeriCorps 25th
 - Quarterly PD meetings
- Carie is Point of Contact for OV's participation in several upcoming ASC trainings/consultants that were opted-into in order to take advantage of the additional CIF funding. Much of this work

will inform some Commission work over next year: audit preparation, DEI, board development, evaluation, state policy support, grantmaking processes revisions.

State Policy Support:

ASC is leading a cohort of Commissions to engage over conference calls and webinars, to discuss Commission policy strategy, approach to engaging with legislators and other related topics. In addition to OV staff representation, ASC is asking that each Commission select a Commission member to participate. This work begins primarily in August and will result in: webinars, coaching, action steps, guidance.

Upcoming Meetings/Dates of Note/Holidays:

July 12th: 211 Tour

July 16th: ORVOAD Meeting (Oregon Food Bank)

August 23rd & 24th: Commission Retreat in Bend, OR

Sept. 12: AmeriCorps 25th

Sept. 18-20: CNCS Symposium

October 11: AmeriCorps KickOff

Top Stations

- NTVZ - (KTVZ 21.2) - bend, or
- KFXO - (KFXO-CD 39.1) - bend, or
- KTVZ - (KTVZ 21.1) - bend, or
- NFXO - (KFXO-CD 39.2) - bend, or
- KEZU - (K22MB-D 9.1) - eugene

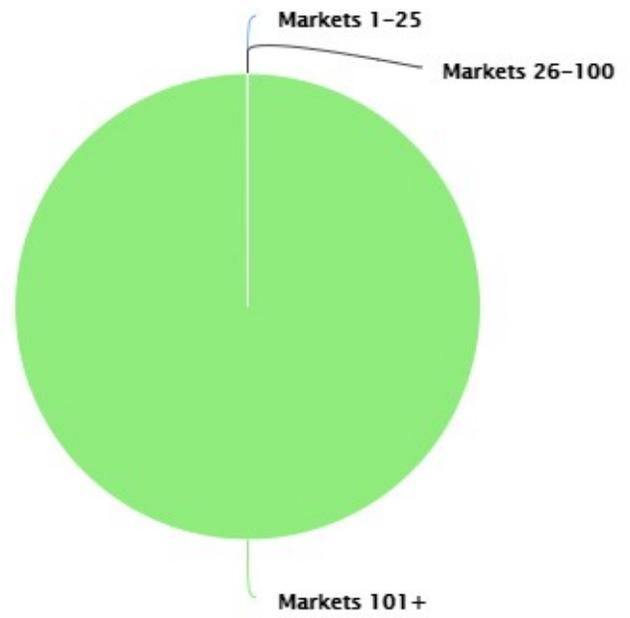
Top Programs

- TRUE CRIME FILES
- LAST MAN STANDING
- MODERN FAMILY
- TMZ LIVE
- THE GOLDBERGS

Top Values

- \$1,033.20
- \$1,017.45
- \$846.72
- \$747.15
- \$731.00

Market Airings



TV Airing Report

market rank	designated market area	station	spot	airings	dollar value	beginning	ending
123	EUGENE	KEZI	30_E_TIYM	4	\$125.00	5/25/2019	6/23/2019
123	EUGENE	KEZI	60_E_TIYM	1	\$25.00	5/26/2019	5/26/2019
123	EUGENE	KEZU	30_E_TIYM	7	\$175.00	5/25/2019	6/23/2019
123	EUGENE	KEZU	60_E_TIYM	6	\$150.00	5/26/2019	6/28/2019
186	BEND, OR	KFXO	30_E_TIYM	52	\$10,251.35	5/1/2019	6/30/2019
186	BEND, OR	KTVZ	30_E_TIYM	43	\$4,651.62	5/1/2019	6/30/2019
186	BEND, OR	NFXO	30_E_TIYM	17	\$425.00	5/1/2019	6/28/2019
186	BEND, OR	NTVZ	30_E_TIYM	96	\$4,534.80	5/1/2019	6/30/2019



OREGON OFFICE OF EMERGENCY MANAGEMENT



Emergency Management in Oregon: What Voluntary Agencies Should Know

Karen Layng

State Voluntary Agency Liaison

ESF15 Volunteers and Donations Lead

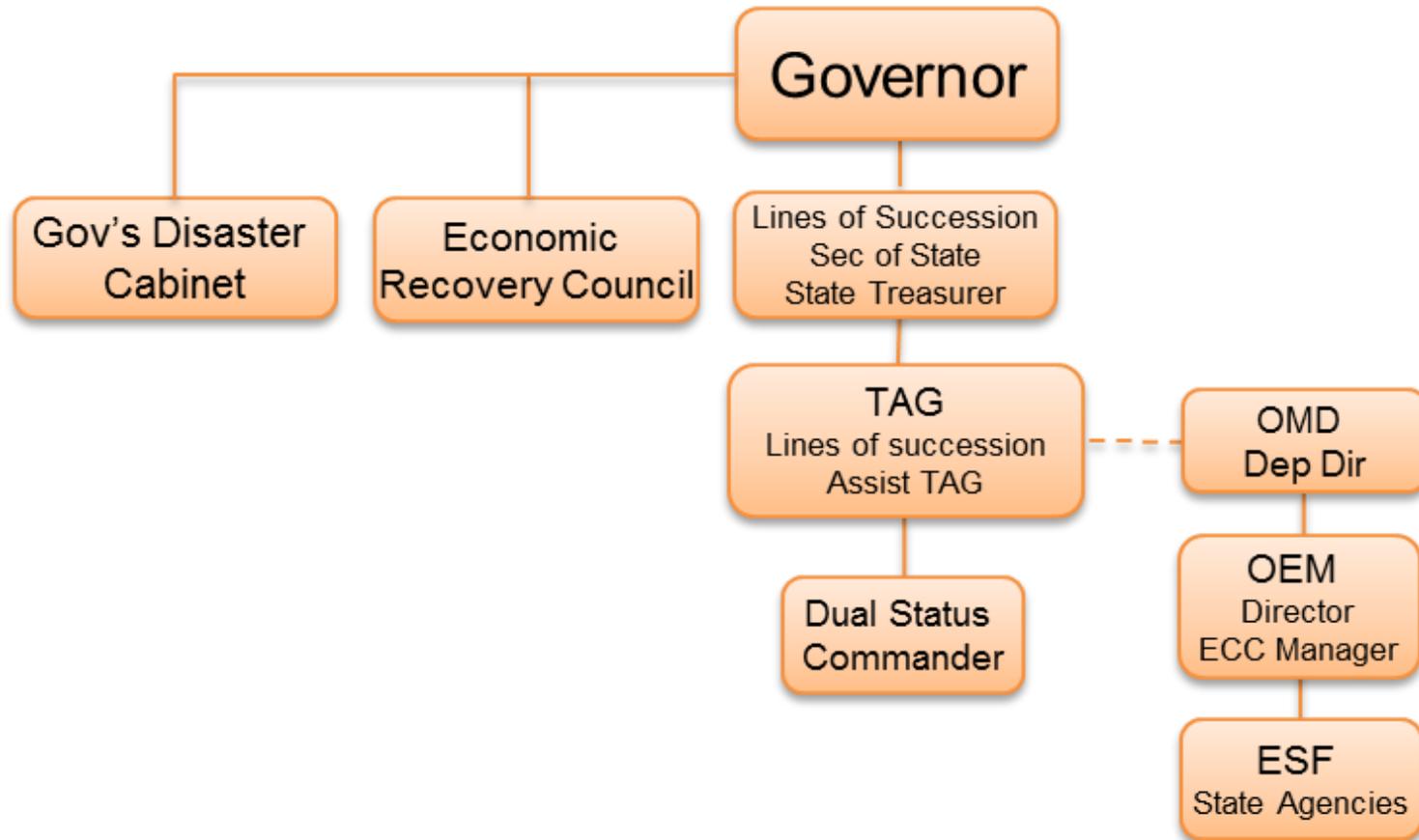


What We Do

The Oregon Office of Emergency Management coordinates and maintains a statewide emergency services system for emergency and disaster communications, awards grant funding to local governments, coordinates search and rescue efforts, and the State 9-1-1 Program. In a large incident, or one that affects multiple jurisdictions, OEM may support a coordinated response. Our responsibilities are defined and authorized in ORS 401.



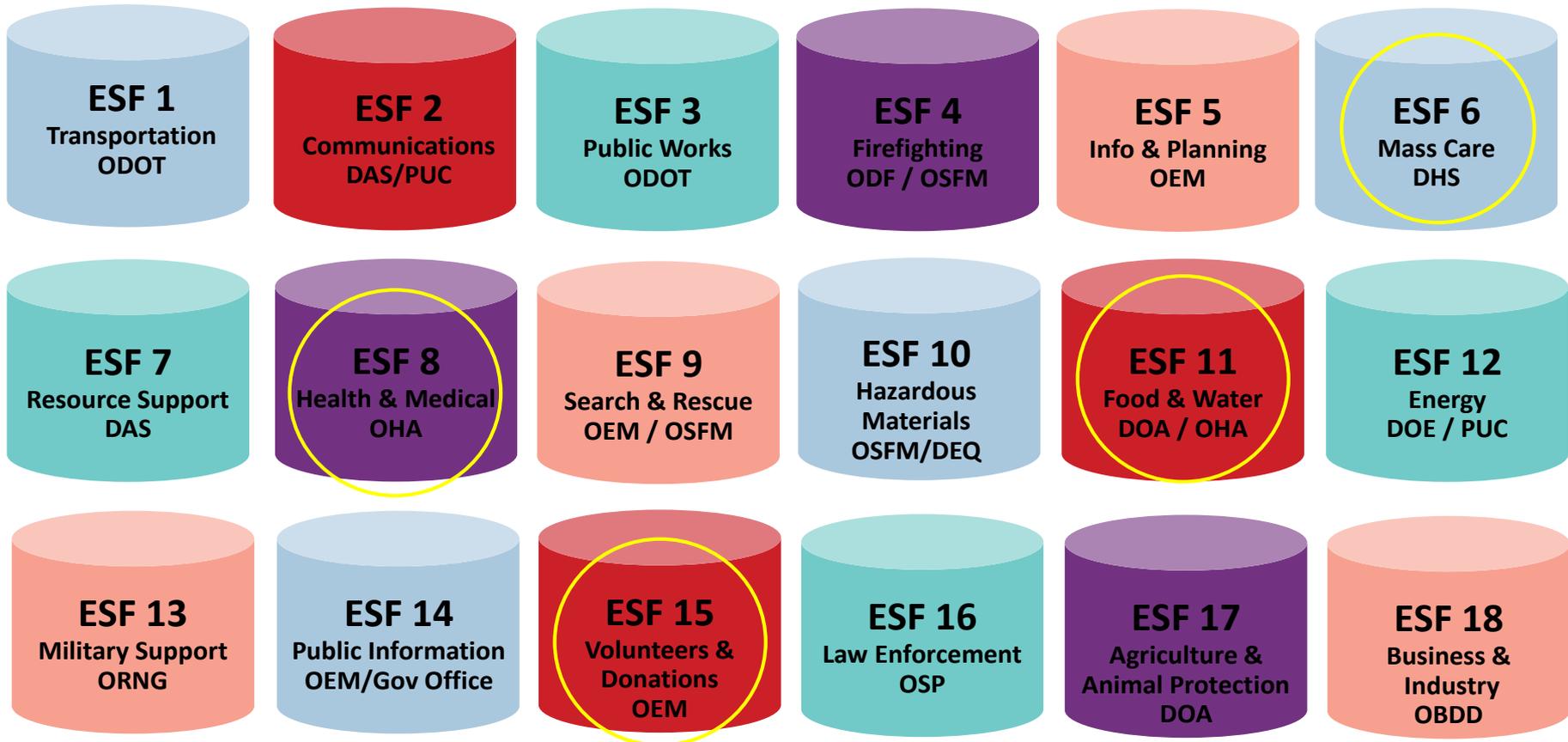
State Emergency Management Structure





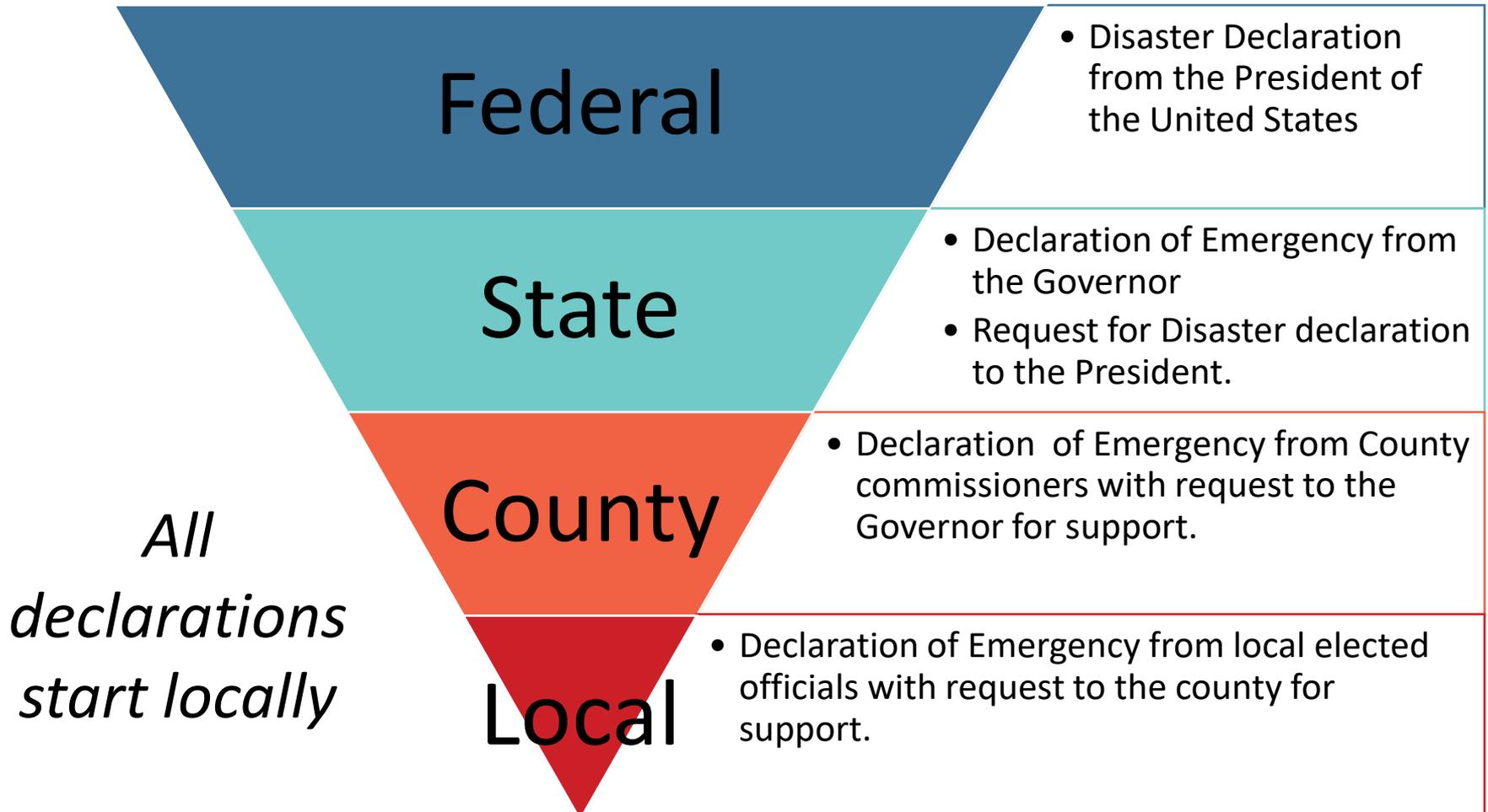
State Coordination via ESFs

Oregon's Emergency Support Functions





Declaration of Emergency





State Emergency Coordination Center Activation Levels

- Steady State
- Enhanced
- Activated



State Emergency Operations Plan (EOP) – ESF 15

1.1 Purpose

Emergency Support Function (ESF) 15 describes how the State of Oregon will fulfill the state's role in coordination of spontaneous volunteers and unsolicited donations of cash, goods, and services to support local and tribal emergency operations. The purpose of this ESF is to overcome the challenges related to effectively using and managing spontaneous volunteers and unsolicited donations.



State EOP - ESF 15, cont'd

ESF 15 Tasked Agencies

Primary Agencies	Oregon Office of Emergency Management (OEM)
Supporting Agencies	Oregon Department of Administrative Services (DAS) Oregon Dept. of Business and Consumer Services (DCBS) Oregon Department of Human Services (DHS) Oregon Department of Transportation (ODOT) Oregon Volunteers (Oregon Commission for Voluntary Action and Service)
Adjunct Agencies	Oregon Voluntary Organizations Active in Disaster (ORVOAD) Adventist Community Services 211info



State EOP - ESF 15, cont'd

1.2 Scope

- Activities encompassed within the scope of ESF 15 include:
- Coordinate the identification and vetting of volunteer resources.
- Match volunteer resources and donations with the unmet needs of impacted communities.
- Coordinate a state donations management strategy to ensure the effective utilization of donated cash, goods, and services.
- Coordinate a state volunteer management strategy to ensure the effective utilization of spontaneous volunteers.
- Provide guidance to personnel coordinating the management of undesignated cash donations, unsolicited goods, and spontaneous volunteers.
- Coordinate with the ORVOAD (Oregon Voluntary Organizations Active in Disaster) and the supporting disaster relief network.



State EOP - ESF 15, cont'd

3.2.5 Oregon Volunteers (Oregon Commission for Voluntary Action and Service)

Oregon Volunteers, the Commission for Voluntary Action & Service is a statewide entity with a mission to focus service and volunteer efforts, to enhance the ethic of service and volunteerism in the state and provide funds for state-based AmeriCorps programs. Key ESF 15 responsibilities for Oregon Volunteers include:

- Match volunteers with unmet needs in coordination with ORVOAD.



Future Involvement of Oregon Volunteers

- Serve as a backup ESF 15 representative to the ESF 15 lead in the case of an ECC activation
- Assist in the coordination of volunteer management during a major event
- Provide advice on best practices for volunteer management



Questions?

Karen Layng

State Voluntary Agency Liaison

ESF15 Volunteer and Donations Lead

Karen.layng@state.or.us

503-378-3231



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CARIE BAUER

DRAFT AGENDA

August 23-24, 2019

8:30am – 4:30am

OSU-Cascades

1500 SW Chandler Ave.

Bend, OR 97702

(Schedule Ideas for Board Retreat)

Day 1: Friday, August 23rd

Overview: Goals and Objectives

Coraggio-Facilitated Discussion:

- Board Roles & Responsibilities
- Commission Priorities & Structure:
 - Subcommittees / Workgroups
 - Schedule

Grantee Visit: Heart of Oregon Tour

Evening - Dinner Together?

Day 2: Saturday, August 24th

Recap: Day 1

IDI Assessment Discussion

Review:

- State Service Plan
- Commission Development: Recruitment & Bylaws

Closing Activity



OREGON VOLUNTEERS

*Commission for Voluntary
Action & Service*

oregonvolunteers!



Oregon Volunteers 2019-20 Funding



- **Nine Programs:**
 - **Seven Formula:
\$2,367,253 Total
Requested to CNCS**
 - **Two Competitive:
\$719,112 Awarded**

Campus Compact of Oregon

Connect2Complete

- Promote improved attendance, community engagement and degree completion in K-12 & community colleges. Focus on serving students that are low-income, students of color and first generation students.
- Serve Benton, Clackamas, Clatsop, Coos, Deschutes, Jackson, Josephine, Klamath, Lane, Lincoln, Linn, Malheur, Marion, Morrow, Multnomah, Tillamook, Umatilla, Wasco, Washington, and Yamhill counties.
- Approved funding of \$409,530.
- 41 AmeriCorps Members.

College Possible

- Provide coaching and support to help students get into and graduate college. Work with underserved Oregon students beginning their junior year of high school.
- Serve State of Oregon.
- Received funding of \$390,000.
- 30 AmeriCorps Members.

Confluence Environmental Center

- Members address critical environmental issues in underserved schools and communities, with focus on energy/resource conservation, garden/farm education, and environmental health.
- Serve Multnomah, Clackamas and Washington counties.
- Approved funding of \$326,370.
- 22 AmeriCorps Members.

Ethos Music Center's Rural Outreach Project

- Provide school & after-school music education. Serve students from kindergarten through 12 grade in rural, underserved schools in Oregon.
- Serve Grant, Jefferson, Wheeler, Polk, Gilliam, Lake, and Wasco counties.
- Approved funding of \$154,867.
- Ten AmeriCorps Members.

Heart of Oregon

Heart of Oregon Corps

- Engage local youth to improve public lands while improving their own skills and self-sufficiency.
- Serve Crook and Deschutes counties.
- Received funding of \$329,112.
- 53 AmeriCorps Members.

Metropolitan Family Service

- Provide community services in multiple program areas: education, hunger relief, economic empowerment, and intergenerational support.
- Serve Multnomah, Clackamas, and Washington counties.
- Approved funding of \$387,750.
- 25 AmeriCorps Members.

United Community Action Network

United Communities AmeriCorps

- Provide programs that create educational opportunity, job skills programming, and community health activities.
- Serve Douglas, Coos, Curry, Josephine and Jackson counties.
- Approved funding of \$326,745.
- 20 AmeriCorps Members

Forest Grove School District Partnership for Student Achievement

- Improve academic achievement by providing targeted intervention/tutoring services in K-12 schools.
- Serve Washington and Yamhill counties.
- Approved funding for \$303,840.
- 20 AmeriCorps Members.

University of Oregon

Resource Assistance for Rural Environments

- Improve economic and environmental conditions in rural areas by working with cities, counties, non-governmental organizations or state agencies to build capacity and resilience in rural communities.
- Serve the State of Oregon.
- Approved funding of \$455,760.
- 30 AmeriCorps Members.