

NATHAN RIX
Chair

ELIAS VILLEGAS
Vice-Chair

SIERRA BARNES

ADELE MCAFEE

CARIE BAUER
OregonServes
Director

BRITTANY MELZER,
Board Administrator

JULIA STEINBERGER
OWI Interim Director

OregonServes Commission

Executive Committee Meeting Minutes

April 5th, 2022

1:00PM-2:00PM

Conference Call: 503-446-4951 Access Code: 914 288 682#

[Video Call Link](#)

Persons wishing to testify during the public comment should email Brittany.E.Melzer@hecc.oregon.gov 12 hours prior to the meeting. Each individual/group will have a time limit of 3 minutes.

Agenda times are approximate. Order of the agenda may vary.

Standing Business

1.0 Preliminary and Organizational Business

1.1 Opening Remarks, Roll Call, Quorum, Agenda Review

1.2 **ACTION ITEM:** Approve 01/07 Executive Committee minutes draft, and 01/28 Commission Meeting Minutes draft.

Elias Villegas called for a motion to approve the meeting minutes as presented in docket

1.2. Sierra Barnes made the motion to approve and Adele McAfee seconded the motion. All voted in favor to approve the meeting minutes and the motion carried.

2.0 **Public Comment** - none.

Standing Reports

3.0 State of Oregon Updates

3.1 OregonServes Commission

On March 28, President Biden released his Budget for FY23, which proposes \$1.34 billion for the AmeriCorps agency which is a 16% increase above the FY22 enacted level. The Federal Pell grant was part of the proposal, and may be increased by the Department of Education, which means the AmeriCorps Segal Education award would increase as well, to about \$13,000 within the proposed budget. Director Bauer suggested asking America's Service Commission (ASC) to present at the April 29th Commission meeting to provide updates on the Build Back Better legislation.

Director Bauer presented at the Workforce and Talent Development Board to share connections between AmeriCorps Educational Pathways, and Employers of National Service, and the Workforce. The presentation was well received and informative of the OregonServes Commission's work. Oregon was chosen as one of three states to pilot the Silvernest housing program which intends to address the housing issues with safety and inventory AmeriCorps members are experiencing in Oregon.

3.2 HECC & OWI

The HECC Commissions Finance Subcommittee has extended an invite to the various OWI programs and boards to present the reasoning of why they should get support for the submitted Policy Option Packages. Chair Rix is interested in presenting, but is now on paternity leave, and therefore Sierra Barnes, chair of the Public Policy & Education Committee, will step in to present in his absence.

The Outreach & Training Coordinator position received 17 applications, and interviews are being held this week and next. This position has a strong outreach component and alumni engagement piece, alumni were contacted to participate on the interview panel for the second round. Shenika Cumberbatch and Daniel Altamirano Hernandez agreed to be panelists.

4.0 Committee Leadership Updates

4.1 Public Policy & Education Committee

Public Policy & Education Committee Chair Barnes said the next step for the Legislative Concepts is stakeholder engagement.

Casey Reynolds, the ASCs State Policy Manager, discussed with the Committee the challenges that the AmeriCorps members in Oregon are experiencing. A relationship will be built with him to tackle these issues, and get resources through other states handling the same challenges.

The Committee is planning a Day at the Capitol where we can talk to legislators and people on their staff to educate them on AmeriCorps and how they can get involved.

4.2 Equity Framework Development Team

Chair McAfee shared that a policy document is being developed for the board to serve as an operations guide. The goal is to use about five more meetings and go through a linear workplan to get this done. This will identify goals and strategies and select an equity lens. Chair McAfee will also get resources from the HECC DEI office to create the operations guide, which will be a detailed how-to manual.

Strategic Implementation

5.0 Strategy and Planning

5.1 Draft Policy Review: Commission Voting

Brittany Melzer, OregonServes Board Administrator, proposed a draft to adopt a virtual voting policy. The proposed policy states if quorum is not present at a regularly scheduled or special meeting, or workgroup or committee meeting, meeting materials may be sent out for an electronic mail vote by the Chair of the meeting. All members must reply to the email stating their yay or no vote, or abstention. The decision was reached to share this proposed policy change with the full Commission to adopt the change.

5.2 State Service Plan Update

OWI Director Julia Steinberger will share on the dashboard at the April Commission meeting.

5.3 April Commission Meeting Agenda Planning

Discussion ensued of draft agenda topics and the board retreat. Director Bauer posed if the OSC Executive Committee should plan the Board Retreat while putting out a call for other interested members, or if a separate planning team should be formed to plan the retreat instead. Decision was reached to create an additional group to plan the board retreat, and add this as a discussion piece at the April Commission meeting.

Closing Business

6.0 Other Business and Next Steps

Meeting adjourned at 2:00pm.