



Oregon Commission for Voluntary Action and Service

Members:

NATHAN RIX
Chair
ELIAS VILLEGAS
Vice-Chair
CARIE BAUER,
Ex-Officio
Director, Oregon
Volunteers
SHENIKA
CUMBERBATCH
Equity Workgroup
Chair

Technical Advisor:

KAREN
HUMELBAUGH
Director, OWI

BRITTANY
MELZER,
Board
Administrator

Executive Committee Meeting
December 18, 2020 10:00am-11:00am

Microsoft Teams Virtual [Meeting Link](#)
Conference Call #: 1 929-229-5751 Access Code: 286 139 710#

Standing Business

Members Present: Nathan Rix (Chair), Elias Villegas (Vice Chair), Shenika Cumberbatch

Ex Officio Present: Carie Bauer

Staff Present: Sydney King (filling in for Brittany Melzer)

- 1.0 Elias Villegas called the meeting to order at 10:04am.
- 1.1 Elias thanked everyone for their ability to be in attendance today.
- 1.2 No public comment.
- 1.3 Elias Villegas moved to approve the Executive Committee minutes, Nathan Rix seconded. Motion passed, minutes approved.
- 1.4 Carie is planning to update on the workgroups, and how to structure future Executive Committee meetings.

Standing Reports

2.0 Reports & Updates

- 2.1 Director Carie Bauer updated the Committee on the following points:
 - The State Service Plan was approved by the HECC Commission. Carie will submit to the Legislative Director of the agency once she fixes small typos.
 - Carie spoke with CNCS and ASC and has made a further inquiry to the trust to release more data for analysis. Carie will send an email to the workgroup with this information.
 - Survey closed on Tuesday, participation was low, but there is still data to review. About 13% participation.
 - Todd Jones cannot make more than a few meetings.
 - Mike Fieldman is planning to retire from the board after the next board meeting. Discussion on what to do to recognize Mike’s dedication to the board.
 - Discussion on board participation and the roles members are willing to take and levels of participation, whether a new member needs to be recruited.
 - Schools of National Service campaign was launched last week. Would like this to be an agenda item for January meeting.
 - The Commission welcome letter is being circulated internally.

- Agenda for the Policy&Education meeting – need to have introduction from Mike to Rep. Leif.
- Carie is focusing on recruitment right now. Will discuss more at the board meeting.

Members:

NATHAN RIX
Chair
 ELIAS VILLEGAS
Vice-Chair
 CARIE BAUER,
 Ex-Officio
Director, Oregon
Volunteers
 SHENIKA
 CUMBERBATCH
Equity Workgroup
Chair

Technical Advisor:

KAREN
 HUMELBAUGH
Director, OWI

BRITTANY
 MELZER,
Board
Administrator

- 2.2 Shenika Cumberbatch provided some updates on the Equity Workgroup:
 - Carie and Shenika will discuss consultants further for the next meeting.
- 2.3 Nathan Rix brought the discussion on Policy Workgroup and Ways and Means. Some highlights below:
 - Won't know if passes until June, bills can die at any point prior to that.
 - If passed out of policy committee would be a big win.
- 2.4 Carie and the Committee discussed the upcoming board meeting format:
 - Now quarterly.
 - Continue focusing on equity and inclusion.
 - More proactive on marketing the work the board is doing.
 - Feature more AmeriCorps programs in the board meetings to keep a pulse on what the programs are doing.
 - Push more work to the Executive Committee so that the board can focus more on strategy and making decisions.
 - How to support the staff in grant writing?
 - Carie suggested a pre-meeting survey to engage members in the agenda.
 - Have Confluence present, as they have a strong BIPOC impact.
 - Ask a college (OSU, College Possible, etc) to have present as well.
 - Carie will put draft agenda together and send to Chairs.

Closing Business

3.0

- 3.1 2021 Executive Committee meeting dates were discussed and agreed that the meetings 1 week prior to the board meeting should be moved to give more time.
- 3.2 The OV Board website will be up and running soon.
- 3.3 Meeting adjourned at 11:00am.