



255 Capitol Street NE, Salem, OR 97310
www.oregon.gov/HigherEd

Higher Education Coordinating Commission

Office of Workforce Investments

Oregon Volunteers

November 16, 2018

10:30am – 2:30pm

Public Services Building, 255 Capitol Street NE, Third Floor

Salem, OR 97310

712-770-4624, Access Code 704154

DERENDA SCHUBERT,
CO-CHAIR

JOSH TODD,
CO-CHAIR

PABLO BRITO

MILA BUCKLAND

CORD BUEKER

ROSS CORNELIUS

JORGE CRUZ

BILL DEIZ

HEIDI EDWARDS

MICHAEL FIELDMAN

ADELE MCAFEE,
SECRETARY

JAYESH PALSHIKAR

ELIAS VILLEGAS

KELLY WESSELS

NON-VOTING MEMBERS

GEOFFREY HICKOX

TECHNICAL ADVISORS

EDDIE AGUERO

OREGON VOLUNTEER STAFF

CARIE BAUER,
DIRECTOR

MEETING MINUTES

Members Present: Derenda Schubert, Co-Chair; Josh Todd, Co-Chair; Mila Buckland, Cord Bueker (phone), Ross Cornelius, Jorge Cruz, Bill Deiz, Michael Fieldman (phone), Jayesh Palshikar, Elias Villegas

Members Excused: Pablo Brito, Heidi Edwards, Adele McAfee, Kelly Wessels

Non-Voting Members Present: Geoffrey Hickox

Staff Present: Carie Bauer, Karen Humelbaugh, Barbara Zeal, Stephanie Solomon,

Guests Present: Ben Cannon, Bob Brew

AGENDA

1.0 Welcome & Call to Order

1.1 Co-Chair Schubert called the meeting to order at 10:35AM and provided opening remarks. Co-Chair Schubert welcomed and turned the floor over to Higher Education Coordinating Commission (HECC) Executive Director, Ben Cannon. Director Cannon welcomed the Oregon Volunteers Board, and provided vision, mission and purpose of the HECC. Director Cannon highlighted the history and transition of Oregon Volunteers over to the HECC. Director Cannon referenced and reviewed the HECC Strategic Framework, and Equity Lens documents which were distributed to attendees present.

2.0 Commission Business

2.1 Public Comment: Samuel Matz, AmeriCorps Member

2.2 Agenda Review: Co-Chair Todd reviewed the meeting agenda

2.3 CONSENT ITEM: Approve September 2018 Minutes

2.4 Commission Announcements

Non-Voting Member Geoffrey Hickox, State Director of CNCS, discussed the recent announcement regarding the implementation of the cost-based disallowance and exemption time period related to background checks for AmeriCorp members, in Q3 of 2019.

2.5 CONSENT ITEM: Accept Director Report

**Oregon
Volunteers**

DERENDA
SCHUBERT,
CO-CHAIR

JOSH TODD,
CO-CHAIR

PABLO BRITO

MILA BUCKLAND

CORD BUEKER

ROSS CORNELIUS

JORGE CRUZ

BILL DEIZ

HEIDI EDWARDS

MICHAEL
FIELDMAN

ADELE MCAFEE,
SECRETARY

JAYESH
PALSHIKAR

ELIAS VILLEGAS

KELLY WESSELS

**NON-VOTING
MEMBERS**

GEOFFREY
HICKOX

**TECHNICAL
ADVISORS**

EDDIE AGUERO

**OREGON
VOLUNTEER
STAFF**

CARIE BAUER,
DIRECTOR

MOTION: Co-Chair Todd called for a motion to approve the agenda items 2.3, and 2.5. Commissioner Villegas moved to accept, and Co-Chair Schubert seconded. Co-Chair Todd called for a voice vote. The motion passed unanimously.

3.0 Draft Report Reviews

Carie Bauer, Director of Oregon Volunteers at the Office of Workforce Investments, provided a review of the proposed plans, the 55+ Supplemental Plan, and the State of Service Plan.

3.1 55+ Supplemental Plan Draft

3.2 State of Service Draft

ACTION ITEM:

Motion: Co-Chair Schubert called for a motion to adopt agenda items 3.1 and 3.2.

Commissioner Cornelius moved for the adoption of agenda items 3.1 and 3.2.

Commissioner Deiz seconded. Co-Chair Schubert called for a voice vote. The motion passed unanimously.

4.0 Ethics Presentation

Tammy Hedrick, of the Oregon Government Standards and Practices Commission provided a presentation and discussion on the laws in ORS 244, related to state and non-state employees.

5.0 Grant Making Updates

5.1 Carie Bauer, Oregon Volunteers Director provided an update on grants and upcoming deadlines.

6.0 Scheduling

6.1 Carie Bauer, Oregon Volunteers Director opened a discussion of the 2019 Commission Board meeting schedule. Commission meeting dates proposed: January 11, April 26, July 19, and October 18.

ACTION ITEM:

MOTION: Co-Chair Todd called for a motion to accept the commission dates as proposed.

Commissioner Villegas moved to accept the proposed 2019 commission meeting dates.

Commissioner Cruz seconded. Co-Chair Todd called for a voice vote. The motion passed unanimously.

7.0 Adjourn at 2:15pm.