

NATHAN RIX  
*Chair*

ELIAS VILLEGAS  
*Vice-Chair*

SIERRA BARNES

ADELE MCAFEE

CARIE BAUER  
*OregonServes Director*

BRITTANY MELZER,  
*Board Administrator*

JULIA STEINBERGER  
*OWI Interim Director*

**OregonServes Commission**  
Executive Committee Meeting Agenda

**January 7<sup>th</sup>, 2022**  
10:00AM-11:00PM

Conference Call: 503-446-4951 Access Code: 426 960 000#  
[Video Call Link](#)

***Persons wishing to testify during the public comment should email [Brittany.E.Melzer@hecc.oregon.gov](mailto:Brittany.E.Melzer@hecc.oregon.gov) 12 hours prior to the meeting. Each individual/group will have a time limit of 3 minutes.***

*Agenda times are approximate. Order of the agenda may vary.*

**Standing Business**

<b>10:00</b>	<b>1.0</b>	<b>Preliminary and Organizational Business</b>	Chair Nathan
	1.1	Opening Remarks, Roll Call, Quorum, Agenda Review	Rix
	1.2	<b><u>ACTION ITEM:</u></b> Approve 11/18/21 Executive Committee minutes draft, and 12/3/21 Commission Meeting Minutes draft.	Vice-Chair Elias Villegas
	<b>2.0</b>	<b>Public Comment</b>	

**Standing Reports**

<b>10:10</b>	<b>3.0</b>	<b>State of Oregon Updates</b>	
	3.1	OregonServes Commission	Carie Bauer
	3.2	HECC & OWI	Julia Steinberger
<b>10:25</b>	<b>4.0</b>	<b>Committee Leadership Updates</b>	
	4.1	Public Policy Committee	Sierra Barnes
	4.2	Equity Framework Development Team	Adele McAfee

**Strategic Implementation**

<b>10:40</b>	<b>5.0</b>	<b>Strategy and Planning</b>	Carie Bauer
	5.1	Oregon 2022-24 State Service Plan Updates	
	5.2	January Commission Meeting	

**Closing Business**

<b>10:55</b>	<b>6.0</b>	<b>Other Business and Next Steps</b>	All
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**Adjourn**

# Oregon Commission for Voluntary Action and Service

**Members:**

NATHAN RIX  
Chair  
ELIAS VILLEGAS  
Vice-Chair  
CARIE BAUER,  
Ex-Officio  
Director,  
Oregon  
Volunteers

**Technical  
Advisor:**

JULIA  
STEINBERGER  
Interim  
Director, OWI

BRITTANY  
MELZER,  
Board  
Administrator

## Executive Committee Meeting MINUTES

November 19, 2021

10:00AM-11:00AM

[Click here to enter the meeting](#)

Conference Call: 929-229-5751 Access Code: 616 385 726#

**Persons wishing to testify during the public comment should email  
Brittany.E.Melzer@hecc.oregon.gov**

*12 hours prior to the meeting. Times are approximate. Order of the agenda may vary.*

Members Present: Chair Nathan Rix, Vice-chair Elias Villegas, Director Carie Bauer, Sierra Barnes

Staff Present: Brittany Melzer, OWI Director Julia Steinberger

### Standing Business

#### Preliminary and Organizational Business

- 1.0 Opening Remarks and Introductions
  - Chair Nathan Rix called the meeting to order at 10:05AM.
- 2.0 **Public Comment**
  - No public comment.
- 3.0 **Consent Agenda**

**Action Item:** Approve July 2021 Commission Board Draft Minutes

  - Draft meeting minutes were accepted and approved.

### Standing Reports

#### 4.0 Committee Reports

- 4.1 Equity Framework Development Team
  - Director Carie Bauer shared that the Equity Framework Development Team is continuing to meet monthly. The group will begin prioritizing processes for review at next meeting and finalizing a workplan. To complete the scope of work, OV will extend the contract with Engage to Change to June 2022.
  - Due to time availability, Shenika Cumberbatch has stepped down as chair. A new chair will be appointed.
- 4.2 Public Policy and Education Committee
  - Chair Nathan Rix shared that the workgroup is following what will come out of the HECC budget for 2022-23.
  - Director Carie Bauer updated that the legislative concepts are being developed for next year.
  - Chair Nathan Rix appointed Sierra Barnes as committee chair for 2022. Sierra accepted.
  - Discussion: Cleanup of the language for the state tax exemption on the Segal Education Award. Decision was reached to research an administrative rule to clarify that the exemption date should reflect when an award is redeemed, not received.

#### 4.3 Director's Report

- Director Carie Bauer introduced OWI Interim Director Julia Steinberger to the Executive Committee.
- Discussion: Strategies to increase the Commissions visibility with the other HECC boards and peer organizations.
- Updates provided on the Build Back Better Bill.

### **5.0 Commission Strategy and Planning**

#### 5.1 Strategic Planning

- Discussion: Strategies for utilizing incoming funds, including state and federal ARPA, and Build Back Better, if passed.
- OWI Director Julia Steinberger shared a report out of the HECC Strategic Roadmap.

#### 5.2 December Board Meeting

- Agenda development for the following December board meeting was discussed.

#### **Adjourn**

- Chair Nathan Rix adjourned the meeting at 11:01AM.

## Oregon Volunteers: Commission for Voluntary Action and Service

### Members:

NATHAN RIX, *Chair*  
ELIAS VILLEGAS, *Vice-Chair*  
DANIEL ALTAMIRANO  
HERNANDEZ  
SIERRA BARNES  
GREG CARPINELLO  
JORGE CRUZ  
SHENIKA CUMBERBATCH  
HEIDI EDWARDS  
TODD JONES  
ADELE McAFEE  
JAYESH PALSHIKAR  
JARED PRUCH

### Non-Voting Members:

MARY GREUSEL

### Commission Staff:

CARIE BAUER  
*Director*

AMY HOLLAND  
*Program Officer*

BRITTANY  
MELZER  
*Board Administrator*

### Technical Advisor:

JULIA STEINBERGER  
*Interim Director,  
Office of Workforce  
Investments*

### Commission Meeting MINUTES

December 3<sup>rd</sup>, 2021

10:00AM-1:00PM

#### MEETING LINK

Meeting ID: 974 4169 4695 Passcode: 512 845

*Persons wishing to testify during the public comment period should contact [Brittany.E.Melzer@hecc.oregon.gov](mailto:Brittany.E.Melzer@hecc.oregon.gov) or 971-375-2761.*

*Times are approximate. Order of the agenda may vary.*

**Members Present:** Greg Carpinello, Mary Greusel, Sierra Barnes, Jayesh Palshikar, Jared Pruch, Adele McAfee, Vice-chair Elias Villegas, Todd Jones, Chair Nathan Rix

**Guest(s) Present:** Mona McMullen

**Staff Present:** OV Director Carie Bauer, OWI Interim Director Julia Steinberger, Amy Holland, Brittany Melzer

#### Standing Business

##### 1.0 Preliminary and Organizational Business

- Chair Nathan Rix called the meeting to order at 10:05AM.
- 1.1
  - Land Acknowledgement read.
  - Julia Steinberger was introduced as the new Interim Director of the Office of Workforce Investments.
  - Commissioners and staff present introduced themselves. Reappointments and Appointments were announced: Jayesh Palshikar and Heidi Edwards were reappointed., Greg Carpinello and Jared Pruch were appointed as new members to the Commission.
- 1.2
  - Commission Members shared announcements with each other.
- 1.3 Consent Agenda
  - July meeting minutes were accepted.
- 1.4 Officer Elections
  - Discussion: Commission member Jayesh Palshikar raised concerns regarding OV's processes for succession and leadership mentoring. Information was shared regarding OV's plans for addressing membership, recruitment and chair development in 2022, under the pending Membership Committee and State Service Plan goals. Commission agreed to prioritize review of processes.
  - Sierra Barnes made a motion to re-elect Nathan Rix and Elias Villegas as 2022 Commission Chair and Vice Chair. The majority voted yes, with one member, Jayesh Palshikar, opposed. The motion passed and Chair Nathan Rix and Vice-chair Elias Villegas are re-elected for 2022.
- 1.5 Public Comment: none.

#### Standing Reports

##### 2.0 Partner & Committee Reports

- 2.1 AmeriCorps West Region Report was provided.
- 2.2 OV Program Report

- Program Updates: Program Officer Amy Holland shared that one of the grantee programs, Heart of Oregon, will not be re-competing for AmeriCorps State competitive funds, in favor of alternative funding opportunities.
  - Discussion of challenges to member recruitment: Member recruitment has been challenging in Oregon as well as at the national level. The challenges are mainly affordable housing, hosting site hesitancy due to ongoing pandemic, and the barriers due to the low living allowance.
- 2.3 Equity Framework Development Team
- The team is concentrating on improving community engagement processes, and focusing on board composition, meeting formats, and decision-making processes.
  - Adele McAfee shared her interest in serving as the Chair, in replacement of the Interim Chair, and was appointed Equity Framework Development Team Chair.
- 2.4 Public Policy Committee Report
- Chair Nathan Rix discussed the importance of partnering with other organizations that are already working on increasing affordable housing options statewide.
  - Updates were given on the development of an FAQ document for the recently legislated state tax exemption for the Segal AmeriCorps Education Award. The committee is researching options, including Administrative Rule, in order to clarify 'redeemed' versus received in the bill's language.
- 2.5 OWI Director Report & Discussion
- Interim Director Julia Steinberger provided updates on the process for distribution of state ARPA funds, general OWI news and updates, and the ongoing agency development of the HECC Strategic Plan.
- 2.6 OV Director Report & Discussion
- Director Bauer provided updates on the Commission operations, the State Service Plan, and federal legislation and funding news.
  - Sierra Barnes made a motion to accept the new logo design and color palette. All members voted in favor, none opposed. The Commission approved the new logo design and color palette.
  - Jayesh Palshikar made a motion to approve the State Service Plan draft with suggested changes. All members voted in favor, none opposed. The Commission approved the State Service Plan draft with suggestions. Commissioner Todd Jones provided guidance for layout and further components, including a one-pager and crosswalk to the HECC Roadmap. The Commission agreed to utilize time in the January meeting to further develop targeted strategies.
  - Sierra Barnes made a motion to accept the proposed Commission 2022 calendar. All members voted in favor, none opposed. The Commission approved the 2022 Calendar. Board administrator Brittany Melzer will survey the commission members to confirm a date for the Commission Retreat/Annual Meeting.

### 1:00pm Adjourn

NATHAN RIX  
*Chair*

ELIAS VILLEGAS  
*Vice-Chair*

DANIEL ALTAMIRANO  
HERNANDEZ

SIERRA BARNES

GREG CARPINELLO

JORGE CRUZ

SHENIKA  
CUMBERBATCH

HEIDI EDWARDS

TODD JONES

ADELE McAFEE

JAYESH PALSHIKAR

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BRITTANY MELZER,  
*Board Administrator*

*Technical Advisor*  
JULIA STEINBERGER  
*OWI Interim Director*

**OregonServes Commission**  
Quarterly Meeting Agenda

January 28<sup>th</sup>, 2022  
10:00AM-1:00PM  
Conference Call: TBD Access Code: TBD  
[Video Call Link](#)

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**Standing Business**

<b>10:00</b>	<b>1.0</b>	<b>Preliminary and Organizational Business</b>	Chair Nathan Rix
	1.1	Land Acknowledgement	
	1.2	Opening Remarks, Roll Call, Quorum, Agenda Review	
	1.3	Introductions: New Members, Guests	
	1.4	Commission Member Announcements	
	1.5	<b>ACTION ITEM:</b> Approve 12/3 Commission Meeting Minutes	
<b>10:15</b>	<b>2.0</b>	<b>Public Comment</b>	
<b>10:20</b>	<b>3.0</b>	<b>OregonServes Director Report</b>	Carie Bauer
	3.1	Operations Updates	
	3.2	Legislative & Other Updates	
<b>10:35</b>	<b>4.0</b>	<b>OWI Director Report</b>	Julia Steinberger
	4.1	HECC & OWI News & Updates	

**Invited Testimony / Discussion**

	<b>5.0</b>	<b>Partner Presentations</b>	
<b>10:50</b>	5.1	National Service Partner Resources	Mary Greusel Tanya Gipson- Nahman Parth Singh
<b>11:05</b>	5.2	HECC Equity Lens & HB2590 Updates	Rudyane Rivera- Lindstrom

**Standing Reports**

	<b>6.0</b>	<b>Partner &amp; Committee Reports</b>	
<b>11:20</b>	6.1	AmeriCorps West Region	Mary Greusel
<b>11:30</b>	6.2	OregonServes AmeriCorps Program	

		<b>ACTION ITEM:</b> Approve 2022 AmeriCorps Formula & Planning Grant Request for Applications	
<b>11:40</b>	6.3	Public Policy Committee	Sierra Barnes
		<b>ACTION ITEM:</b> Approve Public Policy Recommendations Report	
<b>11:50</b>	6.4	Equity Framework Development	Adele McAfee
<b>12:00</b>	6.5	ASC Youth Commissioner Cohort	Daniel Altamirano Hernandez
<b>12:10</b>		<b>BREAK</b>	
<b>Strategic Implementation</b>			
<b>12:20</b>	<b>7.0</b>	<b>Oregon 2022-24 State Service Plan</b>	Carie Bauer
	7.1	HECC Roadmap & State/Federal Statutes Crosswalk Overview	
	7.2	Break-Out Discussions: Strategic Activities Development	
<b>Other Business</b>			
<b>12:55</b>	<b>8.0</b>	<b>Other Business and Next Steps</b>	
	8.1	Upcoming dates and events	
	8.2	Agenda Requests	

## Adjourn