

NATHAN RIX  
*Chair*

ELIAS VILLEGAS  
*Vice-Chair*

SIERRA BARNES

ADELE MCAFEE

CARIE BAUER  
*OregonServes Director*

BRITTANY MELZER,  
*Board Administrator*

JULIA STEINBERGER  
*OWI Interim Director*

**OregonServes Commission**  
Executive Committee Meeting Minutes

**January 7<sup>th</sup>, 2022**  
10:00AM-11:00PM

VIDEOCONFERENCE

**Members present via teleconference:** Chair Nathan Rix, Sierra Barnes, Adele McAfee, Director Carie Bauer, Brittany Melzer

**Members excused:** Elias Villegas

**Standing Business**

**1.0 Preliminary and Organizational Business**

- 1.1 Chair Rix called the meeting to order at 10:05AM. Opening Remarks, Roll Call, Quorum, Agenda Review
- 1.2 Approval of 11/18 Executive Committee minutes draft, and 12/3/21 Commission Meeting Minutes draft.

**ACTION ITEM**

Motion: Chair Rix called for a motion to approve the meeting minutes as presented in agenda item 1.2. Commissioner McAfee seconded. The motion was approved unanimously.

**2.0 Public Comment**

None

**Standing Reports**

**3.0 State of Oregon Updates**

- Amy Holland's last day with OregonServes was December 31<sup>st</sup>. Madeline Seghers has been hired to replace Amy as the new OregonServes AmeriCorps Program Administrator.
- A Policy Option Package (POP) request for permanent funding for the Grants Officer, and Volunteer and Disaster Services positions has been submitted to the HECC for consideration for the 2023 Agency Budget Request and Legislative Session.
- The moratorium on out-of-state travel will impact the ability for the Director and Board Chairs to attend the ASC Leadership Convening in D.C. in February 2022. Chair Rix shared that he is interested in joining virtually again this year as time allows, as last year he found the conference very useful.
- Future Ready Oregon is progressing along with the Racial Justice Council work for the Economic Recovery Committees. Their goal is to address the economic needs of the state using the ARPA allocation. Investments are being made into

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the workforce development programs throughout the state with a key focus on equity and local capacity building. Discussion followed regarding the potential metrics that should be used when standing up the pilot programs addressing economic disparities in the state.

#### **4.0 Committee Leadership Updates**

##### 4.1 Public Policy Committee

- The primary focus of the committee at this time is identifying policy priorities to submit as a POP to the HECC. Drafts will be shared at the January commission meeting.

##### 4.2 Equity Framework Development Team

- The Engage to Change contract has been extended through June 30<sup>th</sup>, 2022. Primary focus of the workgroup is equitable communications and workplan development. Cohorts for the anti-racism training for AmeriCorps program staff and members, and Commission Board staff and members are expected to begin next month.
- Discussion: Development of a Commission Membership Committee; practices to increase the diversity of commission members.

### **Strategic Implementation**

#### **5.0 Strategy and Planning**

##### 5.1 Oregon 2022-24 State Service Plan Updates

- This item was moved to the next meeting, as time did not allow for discussion.

##### 5.2 January Commission Meeting

- Discussion: Agenda topics, invited guests, updated meeting agenda templates.

### **Closing Business**

#### **6.0 Other Business and Next Steps**

The next OregonServes Commission meeting date is January 28, 2022.

**Chair Rix adjourned the meeting at 11:01AM.**