



Oregon Commission for Voluntary Action and Service

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NATHAN RIX, *Chair*
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Vice-chair
DANIEL
ALTAMIRANO
HERNANDEZ
SIERRA BARNES
JORGE CRUZ
SHENIKA
CUMBERBATCH
HEIDI EDWARDS
TODD JONES
ADELE MCAFEE
JAYESH PALSHIKAR

Ex-officio:

MARY GREUSEL

Commission

Staff:

CARIE BAUER
Director
AMY HOLLAND
Program Officer
STEPHANIE
SOLOMON
Program Officer
BRITTANY MELZER
*Commission
Administrator*

Technical

Advisor:

KAREN
HUMELBAUGH
*Director, Office of
Workforce
Investments*

Commission Board Meeting

MEETING MINUTES

May 17, 2021

4:00pm-5:00pm

Click [here](#) to enter meeting

Conference Call: 1-929-229-5751 Access Code: 927 491 731#

Members Present Chair Nathan Rix, Vice-chair Elias Villegas, Mary Greusel, Jayesh Palshikar, Sierra Barnes, Daniel Altamirano Hernandez, Adele McAfee, Shenika Cumberbatch
Guests Present
Staff Present OWI Director Karen Humelbaugh, Brittany Melzer, Amy Holland, Stephanie Solomon

Standing Business

- 1.0 Chair Nathan Rix called the meeting to order at 4:04pm.
- 1.1 Agenda reviewed and accepted.
- 1.2 No public comment.

Standing Reports

2.0 Reports & Updates

- 2.1 AmeriCorps Formula Funding Proposal -
 - Program Officer Amy Holland shared the competitive and formula funding available. The report began with a review of 2021-22 competitive funds requested and of the 2021-22 funds available.
 - Discussion ensued regarding the increase of funds requests from last year. Program Officers Amy Holland and Stephanie Solomon explained that the increases typically are a result of expanding staff, or because of the living allowance increase.
 - Five continuation applications were reviewed internally by OV staff.
 - The funding recommendations are based on strength of applications and past performance indicators including elements such as enrollment, retention, compliance, and performance measures.
 - The Commissioners asked many situational questions, clarifying the formula performance results, as well as which formula performance outcomes are tracked by OV staff versus AmeriCorps program staff.
 - The Commissioners discussed which programs were impacted by the Covid-19 pandemic.
 - Program size adjustments were recommended to make sure the programs are the appropriate size. Last year these adjustments were made due to a funding gap. This year the adjustments were recommended due to their actual enrollment.
 - Positive comments were made on the reserve in the funding proposal making the option for mid-year adjustments a possibility.
 - Member Jayesh Palshikar motioned for the Commission to adopt the funding proposal set forth by the Program Officers. Member Adele McAfee seconded the motion. All

Members:

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were in favor, none opposed. The motion passed and the funding recommendations were adopted.

2.2

State Service Plan Update -

- Director Bauer was unable to attend the meeting, and therefore the update will occur at the next meeting.

Closing Business

3.0

Upcoming Events

3.1

Adjourned at 4:48pm.

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Commission Staff:

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Director

AMY HOLLAND

Program Officer

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