



Oregon Commission for Voluntary Action and Service

Executive Committee Meeting AGENDA

July 1st, 2021
10:00AM-11:00AM

[Click here to enter the meeting](#)

Conference Call #: 929-229-5751 Access Code: 895 560 331#

**Persons wishing to testify during the public comment should email
Sydney.G.King@hecc.oregon.gov**

Times are approximate. Order of the agenda may vary.

Members:
NATHAN RIX
Chair
ELIAS VILLEGAS
Vice-Chair
CARIE BAUER,
Ex-Officio
Director,
Oregon
Volunteers
SHENIKA
CUMBERBATCH

**Technical
Advisor:**
Director, OWI
KAREN
HUMELBAUGH

**Board
Administrator:**
BRITTANY
MELZER

Standing Business			
	1.0	Call to Order – Meeting Begins	Vice-Chairs
10:00	1.1	Introductions and Opening Remarks	
	1.2	Public Comment (Each Individual/Group will have a time limit of three mins.)	
	1.3	Consent Agenda <u>ACTION ITEM:</u> Approve April Commission, May Commission, and April Executive Committee Meeting Minutes Drafts	
	1.4	Agenda Review	
Standing Reports			
	2.0	Reports & Updates	
10:10	2.1	OV Director Report	C. Bauer
10:20	2.2	Equity Advisory Workgroup	S. Cumberbatch
10:30	2.3	Public Policy Committee	N. Rix
10:40	2.4	July Commission Meeting Preparation and Discussion	C. Bauer
Closing Business			
	3.0		Vice-Chairs
10:55	3.2	Parking Lot: Additional Business	
11:00	3.3	Adjourn	

All meetings of Oregon Volunteers! Oregon Commission for Voluntary Action and Service are open to the public and will conform to Oregon public meetings laws. A request for an interpreter for the hearing impaired or for accommodations for people with disabilities should be made to Brittany.E.Melzer@hecc.oregon.gov. Requests for accommodation should be made at least 72 hours in advance. Staff respectfully requests that you submit 25 collated copies of written materials at the time of your testimony. Persons making presentations including the use of video, DVD, PowerPoint or overhead projection equipment are asked to contact staff 12 hours prior to the meeting.

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Executive Committee Meeting Minutes

April 2, 2020 9:00am-10:00am

Microsoft Teams Virtual [Meeting Link](#)

Conference Call #: 1 929-229-5751 Access Code: 839 840 567 #

Standing Business

Members Present: Nathan Rix, Vice Chair Elias Villegas, Shenika Cumberbatch

Ex Officio Present: Carie Bauer

Staff Present: Karen Humelbaugh, Brittany Melzer

Nathan Rix called meeting to order at 10:07am.

1.0 Call to Order

1.1 No input for meeting minutes. Approved.

Standing Reports

2.0 Reports & Updates

- 2.1 Oregon Volunteers Director Bauer first acknowledged all the effort for the HB 27 37 hearing. There were nearly twenty written comments. In follow-up, members of the Public Policy Workgroup will meet with Representative Leif, the bill sponsor. The Schools of National Service campaign will have a phased launch over the coming weeks. The American Rescue Plan dollars will be rolled out for the next four years and will provide increases for AmeriCorps State and national programs and Commissions. The investment is long-awaited and recognizes AmeriCorps as an important asset to communities.
- 2.2 The Equity Advisory Workgroup is continuing conversations about centering equity into OV's operations. The workgroup is discussing continuing the contract with the Engage to Change consultants that provided the anti-racism training series. A next-steps planning meeting is scheduled for next week and an update will be given at the next commission meeting.
- 2.3 The Public Policy Advisory Workgroup Chair, Nathan Rix, provided a recap of the hearing for HB27 37. Chair Rix notified the committee that Representative Leif plans to discuss a strategy for the bill with the Republican Caucus. The next required step for the bill to remain in session is for the bill to be scheduled for a work session by April 13th. This work has sparked further conversation about how the Commission can move other initiatives forward to help AmeriCorps programs and staff.
- 2.4 The Committee discussed what should be on the April Commission meeting agenda. Director Bauer updated that Oregon Volunteers has not received their notice of funds for the following year. The Commission may need to schedule a mid-May special meeting to present funding recommendations if they do not receive notice by the April meeting. Vice-chair Elias Villegas

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suggested asking the Program Spotlights to include in their presentations how they're incorporating DEI work into their programs.

Closing Business

3.0

- 3.1 The Committee discussed board membership recruitment timeline and the idea of creating a standing membership committee in the future to focus on recruitment and outreach.
- 3.2 Chair Nathan Rix adjourned meeting at 10:56am.

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ADELE McAFEE
JAYESH PALSHIKAR

Ex-officio:

MARY GREUSEL

Commission Staff:

CARIE BAUER

Director

AMY HOLLAND

Program Officer

STEPHANIE SOLOMON

Program Officer

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Commission Administrator

Technical Advisor:

KAREN HUMELBAUGH

Director, Office of Workforce Investments

Commission Meeting

April 16, 2021

9:00AM – 12:00PM

Meeting Link: [here](#)

Meeting ID: 913 50095266 Pass Code: 648 609

Persons wishing to testify need to send an email twelve hours prior to:

Brittany.e.Melzer@hecc.oregon.gov

MEETING MINUTES

- Members Present:** Chair Nathan Rix, Vice-chair Elias Villegas, Mary Greusel, Jayesh Palshikar, Heidi Edwards, Sierra Barnes, Daniel Altamirano Hernandez, Adele McAfee
- Guests:** AmeriCorps Program Directors Jeri Lerwick and Elizabeth Cabral, Marianne Sierocinski
- Staff Present:** Director Carie Bauer, Brittany Melzer, Amy Holland, Stephanie Solomon

STANDING BUSINESS

1.0 Standing Business

- 1.1 Chair Nathan Rix called the meeting to order at 9:05am. Introductions and Land Acknowledgement read.
- 1.2 No public comment.
- 1.3 Commission reviewed and approved agenda.
- 1.4 All consent items accepted by commission.
- 1.5 The Commission discussed the Proclamation that member Jayesh Palshikar wrote and proposed for adoption. The decision was reached to continue the discussion in a future meeting before voting to adopt the message.

2.0 Standing Reports & Updates

- 2.1 AmeriCorps West Region Report – Mary Greusel shared that key appointments to leadership positions were announced across the AmeriCorps agency in January and February of 2021. In addition, Mary Greusel noted that the passage of The American Rescue Plan includes funding to further support the Administration’s top priorities, which

Oregon Commission for Voluntary Action and Service

April 16, 2021 MINUTES (continued)

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include providing relief related to the pandemic. Mary Greusel also shared that the AmeriCorps VISTA request for concept papers notice and timeline have been posted to the AmeriCorps website, and are due on June 1, 2021.

2.2 OWI Director Report – Director Karen Humelbaugh shared the Governor’s office’s announcement that state offices are set to reopen to the public by September 1st and HECC employees will return to the office in person. Director Humelbaugh noted that the State Legislature has a backlog of bills that is beginning to move quickly, but they are also awaiting the May revenue forecast. House Bill 2737 had a hearing and is sitting in the Revenue Committee now. Senate Bill 762 is the large wildfire bill that has many components, including a youth workforce piece. The State of Oregon is receiving \$6 billion from The American Rescue Plan Act, \$1.5-2 billion of which is for the state to use as discretionary funding. The Governor’s Office asked HECC to provide a list of projects to be considered by the Racial Justice Council (RJC) for funding under the state’s American Rescue Plan Act discretionary funding. Seven of those ideas were brought to the RJC, including one to expand our number of AmeriCorps program grantees in BIPOC communities. The proposal was picked up and requested state stimulus funds as ‘grants’ to operate as match for planning grant and full program grants from BIPOC-led and serving organizations to address systemic funding and philanthropy inequities that exist for these organizations. There is not a timeline released for these moving forward yet.

2.3 Program Spotlights – Elizabeth Cabral, Program Director with Confluence Environmental Center, shared the successes and major projects they have experienced this last year through Covid-19 difficulties, wildfire response, and their Days of Service projects. Chair Nathan Rix asked what the Commission can do to help Confluence or support them moving forward. Elizabeth Cabral shared that access to AmeriCorps is difficult given the multitude of barriers for members to join and be fully supported. Assistance to make sure that their host sites are supportive of their success is an area the Commission could help address. Affordable housing is a big barrier to their members in the Portland-Metro area. Jeri Lerwick, Program Director with Partnerships for Student Achievement (PSA), shared the PSA approach and the specific outcomes on which they focus. Chair Nathan Rix asked what barriers exist that the Commission can help remove for PSA. Jeri Lerwick named the housing costs and insufficient living stipend. She also asked for a better marketing campaign from AmeriCorps to help get the word out for recruiting purposes.

2.4 Public Policy Workgroup Update – Chair Nathan Rix provided an update on the efforts made to move HB 2737 forward. Former Commissioner Mike Fieldman assisted with moving the bill forward to the House

Oregon Commission for Voluntary Action and Service

April 16, 2021 MINUTES (continued)

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Revenue Committee. He reported that 18 written pieces of testimony were submitted. The workgroup is waiting to hear if the bill will be moving forward out of the Revenue Committee.

- 2.5 Equity Workgroup Update – Director Bauer reported on behalf of the workgroup and shared that they are moving forward with the partnership with Engage to Change, who led the anti-racism learning series. Workgroup membership expansion has been discussed as well. They expect the membership recruitment to begin within the next month or so.
- 2.6 OV Director Report & State Service Plan Updates – Director Bauer gave a high-level overview of federal and state initiatives and funding opportunities that have passed or are forthcoming, and the ways in which they align with national service goals. Director Bauer shared Governor Brown’s 10-point Economic Recovery Plan, and the role of the Racial Justice Council, to encourage the Commission to begin thinking about possible community partnership efforts.

3.0 Closing Business

- 3.1 Parking Lot – Discussion of timeline of upcoming meetings. Director Bauer gave an overview of the feedback received in the retreat planning survey. The board retreat will be conducted virtually, with a schedule and agenda forthcoming.
- 3.2 Vice-chair Elias Villegas adjourned meeting at 11:54am.



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of

Commission Board Meeting

MEETING MINUTES

May 17, 2021

4:00pm-5:00pm

Click [here](#) to enter meeting

Conference Call: 1-929-229-5751 Access Code: 927 491 731#

Members Present Chair Nathan Rix, Vice-chair Elias Villegas, Mary Greusel, Jayesh Palshikar, Sierra Barnes, Daniel Altamirano Hernandez, Adele McAfee, Shenika Cumberbatch

Guests Present

Staff Present OWI Director Karen Humelbaugh, Brittany Melzer, Amy Holland, Stephanie Solomon

Standing Business

- 1.0 Chair Nathan Rix called the meeting to order at 4:04pm.
- 1.1 Agenda reviewed and accepted.
- 1.2 No public comment.

Standing Reports

2.0 Reports & Updates

2.1 AmeriCorps Formula Funding Proposal –

- Program Officer Amy Holland shared the competitive and formula funding available. The report began with a review of 2021-22 competitive funds requested and of the 2021-22 funds available.
- Discussion ensued regarding the increase of funds requests from last year. Program Officers Amy Holland and Stephanie Solomon explained that the increases typically are a result of expanding staff, or because of the living allowance increase.
- Five continuation applications were reviewed internally by OV staff.
- The funding recommendations are based on strength of applications and past performance indicators including elements such as enrollment, retention, compliance, and performance measures.
- The Commissioners asked many situational questions, clarifying the formula performance results, as well as which formula performance outcomes are tracked by OV staff versus AmeriCorps program staff.
- The Commissioners discussed which programs were impacted by the Covid-19 pandemic.
- Program size adjustments were recommended to make sure the programs are the appropriate size. Last year these adjustments were made due to a funding gap. This year the adjustments were recommended due to their actual enrollment.



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Workforce Investments

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Director, Office of

Workforce

Investments

- Positive comments were made on the reserve in the funding proposal making the option for mid-year adjustments a possibility.
 - Member Jayesh Palshikar motioned for the Commission to adopt the funding proposal set forth by the Program Officers. Member Adele McAfee seconded the motion. All were in favor, none opposed. The motion passed and the funding recommendations were adopted.
- 2.2 State Service Plan Update –
- Director Bauer was unable to attend the meeting, and therefore the update will occur at the next meeting.

Closing Business

3.0

Upcoming Events

3.1

Adjourned at 4:48pm.