



Oregon Commission for Voluntary Action and Service

Executive Committee Meeting
December 18, 2020 10:00am-11:00am

Microsoft Teams Virtual [Meeting Link](#)

Conference Call #: 1 929-229-5751 Access Code: 286 139 710#

Persons wishing to testify during the public comment should email Brittany.E.Melzer@hecc.oregon.gov 12 hours prior to the meeting. Times are approximate. Order of the agenda may vary.

Members:

NATHAN RIX

Chair

ELIAS VILLEGAS

Vice-Chair

SHENIKA

CUMBERBATCH

Workgroup Chair

CARIE BAUER,

Ex-Officio

Director, Oregon

Volunteers

Technical Advisor:

KAREN

HUMELBAUGH

Director, OWI

BRITTANY

MELZER,

Board

Administrator

Standing Business

1.0 Call to Order – Meeting Begins Chairs

10:00	1.1	Introductions and Opening Remarks	
	1.2	Public Comment (Each Individual/Group will have a time limit of three mins.)	
	1.3	Consent Agenda <u>ACTION ITEM:</u> Approve Executive Committee Meeting Minutes	
	1.4	Agenda Review	

Standing Reports

2.0 Reports & Updates

10:10	2.1	OV Director Update	C. Bauer
10:20	2.2	Equity Advisory Workgroup	S. Cumberbatch
10:30	2.3	Policy and Education Advisory Workgroup	N. Rix
10:40	2.4	January Commission Meeting Planning Discussion	C. Bauer/N. Rix

Closing Business

3.0

10:50	3.1	2021 Executive Committee Meeting Dates Discussion	C. Bauer
10:55	3.2	Parking Lot: Additional Business	
11:00	3.3	Adjourn	



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<p>Members:</p> <p>DERENDA SCHUBERT, PhD <i>Co-Chair</i></p> <p>JOSH TODD <i>Co-Chair</i></p> <p>CARIE BAUER <i>Ex-Officio</i></p> <p>SHENIKA CUMBERBATCH <i>Workgroup Chair</i></p> <p>MIKE FIELDMAN <i>Workgroup Chair</i></p> <p>NATHAN RIX <i>Workgroup Chair</i></p> <p>Staff:</p> <p>BRITTANY MELZER <i>Commission Administrator</i></p>	<p>September 1, 2020 7:30am – 8:30am Conference Call #: 1-929-229-5751 Access Code: 624 107 07#</p>		
	MINUTES		
	<p>Members Present:</p>	<p>Co-Chair Derenda Schubert, Co-Chair Josh Todd, Director Carie Bauer, Shenika Cumberbatch, Mike Fieldman, Nathan Rix</p>	
	<p>Staff Present:</p>	<p>Brittany Melzer</p>	
	Standing Business		
	1.0	Preliminary and Organizational Business	
	1.1	<p>Roll call, opening remarks and agenda review Meeting called to order at 7:35am. ACTION ITEM: Minutes approval. All executive committee meeting minutes approved.</p>	
	2.0	Public Comment	
		<i>Each Individual/Group will have a time limit of three minutes</i>	
	2.1	Public Comment: None.	
	Standing Reports		
3.0	Reports & Updates		
3.1	<p>OV Director Report- Director Bauer updated that the RFP evaluation team met. Two proposals were received and one was selected. Discussion of next steps for the strategic plan development.</p>		
3.2	<p>CNCS new AmeriCorps branding update- AmeriCorps will also have a new website under this project.</p>		

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September 1, 2020 MINUTES (continued)

		There will be an expectation for the commission to begin using the new branding within the next year.	
	3.3	Chair and Vice-chair positions will be discussed at upcoming meeting. A general email asking for interest will be sent to the commission describing the positions and how they work together.	
	3.4	Shenika Cumberbatch, Equity Advisory Workgroup Chair, reported that there is a need from members for the commission to clarify their stance on supporting members on certain racial justice issues, in the form of a welcome letter. Discussion on that will be shared at the commission meeting.	
	3.5	Mike Fieldman, chair of the Expansion (Response and Recovery) Advisory Workgroup, reported on how the workgroup had to shift due to probably not receiving anticipated money and moved on to long-term planning focus instead.	
	3.6	Nathan Rix, chair of the Public Policy and Education Advisory Workgroup, gave an update on the discussion of reframing the state tax exemption letter around Covid-19. The group will be partaking in an ASC Training webinar on public policy. The whole commission will be invited to take part in the training webinar.	
		Full Commission Agenda Planning	
	4.0	Overview of upcoming meeting agenda and approval.	
	4.1	Meeting adjourned at 8:20am.	

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<p>Members: DERENDA SCHUBERT, PhD <i>Co-Chair</i> JOSH TODD <i>Co-Chair</i> SHENIKA CUMBERBATCH TODD JONES NATHAN RIX CARIE BAUER Ex-Officio <i>Director, Oregon Volunteers</i></p> <p>Technical Advisor: KAREN HUMELBAUGH <i>Director, OWI</i></p> <p>BRITTANY MELZER <i>Board Administrator</i></p>	<p>October 6, 2020 7:30am – 8:30am Conference Call #: 1-929-229-5751 Access Code: 549 968 521#</p>		
	MINUTES		
	<p>Members Present:</p>	<p>Co-Chair Derenda Schubert, Director Carie Bauer, Shenika Cumberbatch, Nathan Rix</p>	
	<p>Staff Present:</p>	<p>Brittany Melzer</p>	
	Standing Business		
	1.0	Preliminary and Organizational Business	
	1.1	<p>Roll call, opening remarks and agenda review Meeting called to order at 7:35am. ACTION ITEM: Minutes approval. Draft September 2020 Commission Board Minutes approved.</p>	
	1.2	<p><i>Each Individual/Group will have a time limit of three minutes.</i> Public Comment: None.</p>	
	Standing Reports		
2.0	Reports & Updates		
2.1	<p>Director Bauer reported on general Commission activities and progress of the State Service Plan development work.</p>		
2.2	<p>Shenika Cumberbatch, Equity Advisory Workgroup Chair, gave updates on the Commission Welcome Letter. A final draft will be shared at the Commission meeting for feedback and a vote of approval.</p>		
2.3	<p>Todd Jones, Expansion & Readiness Advisory Workgroup member, gave an overview of the recommendations for stimulus funding that the workgroup developed. The recommendations will be shared at the Commission meeting for feedback and a vote of adoption.</p>		

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October 6, 2020 MINUTES (continued)

	3.0	Closing Business	
	3.1	Overview of upcoming meeting agenda and approval.	
	3.2	Meeting adjourned at 8:20am.	