



Oregon Youth Corps Advisory Board

Members:

- Robert Jones, *Co-Chair*
- Michael Oliver, *Co-Chair*
- Rep. Paul Evans/Evan Sorce
- Mary Chamness
- Quincy Gill
- Katy Nelson
- Jeffrey Gottfried

Advisory Board Staff:

- Doug Denning, *Director*
- Jeremy Ahola, *Program Analyst*
- Sydney King, *Board Administrator*

Technical Advisors:

- Karen Humelbaugh,
Director, Office of Workforce Investments
- Kurt Tackman,
Deputy Director, Office of Workforce Investments

DRAFT

January 30th, 2020
 3:00pm – 7:00pm
 Fairfield by Marriott
 6100 South West Meadows Rd
 Lake Oswego, OR 97035

To listen, call: 888-557-8511 Access Code 7136129

MEETING MINUTES

Members Present: Robert Jones (co-chair), Mary Chamness, Sen. Michael Dembrow, Katy Nelson, Jeffrey Gottfried, Quincy Gill

Members Excused: Michael Oliver (co-chair), Evan Sorce

Technical Advisors and Staff Present: Jeremy Ahola, Doug Denning, Sydney King, Karen Humelbaugh

1.0 Call to Order

1.1 Meeting was called to order at 3:02pm.

2.0 Standing Business

- 2.1 Introductions were made.
- 2.2 Public comment: none.
- 2.3 Agenda was reviewed by Advisory Board members. Katy Nelson reported that there is a potential idea to offer a crew leader as an intern position. OSU can put out crew leader jobs. It is now for the staff to reach out and see how to make this work.
- 2.4 Katy Nelson moved to approve the November 2019 minutes. Robert seconded. Motion passed.

3.0 Standing Reports

3.1 Jeffrey reported out on his recent visits with legislators. Director Denning and OWI Director, Karen Humelbaugh, met with a Representative

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recently for outreach. Director Denning showed appreciation to Jeffry for his efforts in outreach.

- 3.2 OWI Director, Karen Humelbaugh, reported that there are other OWI staff on board with helping Oregon Youth Corps. HECC is hiring more support staff to better distribute the work. Corragio has assisted WTDB, is currently assisting Oregon Volunteers and the HECC with their strategic plan, and that is who will be facilitating the retreat for Oregon Youth Corps on 1/31. The HECC agency is planning on moving to a new building in the near future.
- 3.3 Director Denning presented the Budget Report and gave a verbal rundown of Oregon Youth Corps standing. Internal OWI staff, Debi Welter, has been working closely with Oregon Youth Corps and uncovered a grant that will help pay for administrative costs. This ended up being a \$45,000 bonus to programs. She also found another internal lapse that uncovered \$150,000 for Oregon Youth Corps. The \$300,000 discussed previously has not been transferred yet.
- 3.4 Jeremy Ahola reported on the Operations within Oregon Youth Corps. He has been working with procurement to get contracts out earlier (this is based on feedback from programs), and has successfully gotten contracts out 2-3 months earlier than average. There are 41 applicants out of 36 counties. 4 out of 9 tribal applicants. 2 new counties are active. 36% of grants are only going toward a 5 week work experience program, which is not enough time to create a lasting impression on the young people. The discussions held today will affect certain operational aspects. The Community Stewardship Corps applications are currently being vetted by Jeremy and Doug. The Advisory Board will only be reading competitive grants.
- 3.5 Director Doug Denning went over the Strategic Tracker Report.
 - Quincy Gill has just joined the Advisory Board, staff are currently developing a list for Senator Dembrow's replacement as well as members at large.
 - The Board will be participating in a retreat on 1/31 to develop strategies around how to create a more successful board, and increase the number of youth served.
 - No activity has happened since the November meeting on a marketing strategy. The new logo and name have been in use.
 - No activity since November has happened around the collaboration among grantees or the number of support vouchers used.
 - Jeremy reported on operations, and maintained that they are on track.

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3.6 OWI Director Karen Humelbaugh reported on the upcoming legislative short session. She went over the agency process, and OWI's status on submitting budget and policy work. There are 3 focuses that OWI currently has, Oregon Volunteers cleanup (much like Oregon Youth Corps went through last year), Youth focused package and adults left behind. She highlighted the fact that she and Director Denning have been doing outreach and received some creative ideas on how to secure/seek funding. There is also a lot of work to be done around wildfire prevention, and that ties into Oregon Youth Corps well.

Action Item: Staff to send out poll to schedule regular calls with advisory board to update on short session.

4.0 Old Business

4.1 The by-laws are currently under revision to clean up the name change and Advisory Board language. Also removing specific dates, since those seem to be in flux.

Jeffrey moved to approve the by-laws with revisions. Robert seconded. Motion passed.

4.2 Meeting dates are established, but travel for these meetings is still being discussed. Looking for an appropriate date for the follow up Corragio meeting.

5.0 New Business

5.1 Co-Chair elections and the responsibilities of the role were discussed.

5.2 Katy Nelson and Mary Chamness volunteered to be school year readers. Mary requested to opt out of Northwest Youth Corps, since she works closely with them.

Katy moved to have readers outside the board, including Katy and Mary. Robert seconded. Motion passed.

6.0 Parking Lot Items

6.1 Outdoor school is a potential partner. The board is trying to find solutions for crew leaders living accommodations.

7.0 Adjourn

9.1 Meeting adjourned at 6:24pm.