



# Oregon Youth Corps Advisory Board

## AGENDA

ROBERT JONES  
*Co-Chair*

MICHAEL OLIVER  
*Co-Chair*

SEN. MICHAEL  
DEMBROW

REP. PAUL  
EVANS

MARY  
CHAMNESS

KATY NELSON

JEFF GOTTFRIED

QUINCY GILL

VACANT

*Staff*

KAREN  
HUMELBAUGH  
*OWI Director*

DOUG DENNING  
*Oregon Youth  
Corps Director*

JEREMY AHOLA  
*Oregon Youth  
Corps Program  
Analyst*

SYDNEY KING  
*Program  
Support  
Specialist*

January 30, 2020

3:00 P.M. – 7:00 P.M.

January 31, 2020

8:30 A.M. – 2:00 P.M.

Fairfield by Marriott

6100 South West Meadows Rd

Lake Oswego, OR 97035

To call: 888-557-8511, Access Code: 7136129

*All parties wishing to address the Board shall notify Oregon Youth Corps of their intent by sending an e-mail to [oycc.info@oregon.gov](mailto:oycc.info@oregon.gov) at least two weeks prior to the scheduled meeting.*

<b>3:00</b>	<b>1.0</b>	<b>Call to Order</b>	<b>R. Jones</b>
<b>3:00</b>	<b>2.0</b>	<b>Standing Business</b>	<b>R. Jones</b>
	2.1	Introductions	
	2.2	Public Comment	
	2.3	Agenda Review	
	2.4	November Minutes	
<b>3:30</b>	<b>4.0</b>	<b>Standing Reports</b>	<b>R. Jones</b>
	4.1	Board Member Report	J. Gottfried
	4.2	Agency Report	K. Humelbaugh
	4.3	Budget Report	D. Denning
	4.4	Operations Report	J. Ahola
	4.5	Strategic Tracker Report	D. Denning
	4.6	Legislative Report/Discussion	All
<b>5:00</b>		<b>Break</b>	
<b>5:15</b>		<b>Working Dinner</b>	<b>All</b>
		Discussion/Prep for Friday	

OREGON YOUTH CORPS  
January 30-31, 2020 AGENDA (continued)

<b>5:45</b>	<b>5.0</b>	<b>Old Business</b>	<b>R. Jones</b>
	5.1	Bylaws	D. Denning
	5.2	Meeting Dates	D. Denning
<b>6:15</b>	<b>6.0</b>	<b>New Business</b>	<b>R. Jones</b>
	6.1	Co-Chair Elections	R. Jones
	6.2	School Year Reader Selection	D. Denning
<b>6:45</b>		<b>Parking Lot Items</b>	<b>R. Jones</b>
<b>7:00</b>		<b>Adjourn</b>	<b>R. Jones</b>
<b>January 31, 2020</b>			
<b>8:45</b>		<b>Meet in lobby (Need to Carpool)</b>	<b>All</b>
<b>8:50</b>		<b>Leave for Cascade Education Corps</b> 8040 SW Durham Rd. Tigard, OR 97224	<b>All</b>
<b>9:45</b>		<b>Depart for Hotel</b>	<b>All</b>
<b>10:00</b>		<b>Call to Order</b>	<b>R. Jones</b>
<b>10:00</b>		<b>Facilitated Retreat</b>	<b>Coraggio*</b>
<b>12:00</b>		<b>Lunch</b>	<b>All</b>
<b>12:30</b>		<b>Facilitated Retreat</b>	<b>Coraggio*</b>
<b>2:00</b>		<b>Adjourn</b>	<b>R. Jones</b>

\*The Coraggio activities will be facilitated by Linda Favero and Sarah Lechner.



# Oregon Youth Conservation Corps Advisory Board

## Members:

Robert Jones, *Co-Chair*  
 Michael Oliver, *Co-Chair*  
 Rep. Paul Evans/Evan Sorce  
 Mary Chamness  
 Quincy Gill  
 Katy Nelson  
 Jeffry Gottfried

## Advisory Board Staff:

Doug Denning, *Director*  
 Jeremy Ahola, *Program Analyst*  
 Sydney King, *Board Administrator*

## Technical Advisors:

Karen Humelbaugh,  
*Director, Office of Workforce Investments*  
 Kurt Tackman,  
*Deputy Director, Office of Workforce Investments*

**November 14, 2019**

9:00am – 3:00pm

Public Service Building, Higher Education Coordinating Commission  
 255 CAPITOL Street NE, Third Floor, H301  
 Salem, OR 97310

To listen, call: 888-557-8511 Access Code 7136129

## MEETING MINUTES

**Members Present:** Robert Jones (co-chair), Michael Oliver (co-chair), Evan Sorce, Mary Chamness, Katy Nelson, Jeffry Gottfried (phone), Quincy Gill (phone)

**Members Excused:** **Michael Dembrow**

**Technical Advisors and Staff Present:** Doug Denning, Sydney King, Karen Humelbaugh

### 1.0 Call to Order

1.1 Meeting was called to order at 9:10am by co-chair Michael Oliver.

### 2.0 Standing Business

- 2.1 Introductions were made for newest addition to the Board, Quincy Gill.
- 2.2 No public comment.
- 2.3 Agenda reviewed. No additions necessary.
- 2.4 Co-chair Robert Jones motioned to approve the consent agenda, Katy Nelson seconded, , so moved. Motion passed.

### 3.0 Crew Visit/Presentation

- 3.1 Yanira Herrera and Sarah Ayon of the Salem Boys & Girls Club presented on their program. Some points they highlighted were;
  - There are 8 sites in Salem, Keizer and Woodburn. 2 of these sites are stand alone, and 6 are in a module format.
  - “T3” or Training Teens for Tomorrow is a workforce program that involves 150 youth. They’ve recently opened a cohort in South

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November 14<sup>th</sup>, 2019 MINUTES (continued)

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Salem. Within this workforce program, youth are tied to a case manager that helps the youth set goals and achieve them. A question that arose was relating to language classes and how they meet language barriers. With a primary demographic of first generation and Latinx, there are currently no language classes, but staff is bilingual.

- The Boys & Girls Club reaches out by presenting at schools, and taking referrals from counselors. There is a strong word of mouth base as well.
- The various things that the program works on over the summer are; cleaning up Keizer Rapids Park, Marion Polk Food Share booths, Woodburn Event preparation.

## 4.0 Standing Reports

- 4.1 Oregon Youth Corps Advisory Board welcomed Kyle Thomas, Director of Policy & Legislative Affairs for the Higher Education Coordinating Commission. He spoke to how to prepare for 2021 regarding policy making and what Oregon Youth Corps can do to prepare for that legislative session. There will be a rough legislative schedule released to the Board after the meeting. Discussion around this topic ensued.
- 4.2 The Agency report came back as things running smoothly regarding staff, budget, and procurement. Office of Workforce Investments Director Karen Humelbaugh and Oregon Youth Corps Director Doug Denning testified what Oregon Youth Corps does in terms of wildfire involvement.
- 4.3 The Amusement Device Tax has increased, and the donation from the Ford Family Foundation has come in. The goal for next year is to serve 45 summer programs, and 23 school programs.
- 4.4 This year staff made a point to ask programs what they need to succeed, and the programs reported back that more funding would help, along with more enrichment activities. They also asked the question if the yearly crew leader training was beneficial to the returning crew leaders. The consensus has pushed staff to rework the training program.
- 4.5 Doug Denning presented the strategic tracker report.
  - Staff was asked to meet legislators and Department of Education to plea for funding.
  - Jeffrey Gottfried's seat with Oregon Youth Corps ends in February, eligible for reelection.
  - Katy Nelson and co-chair Robert Jones reapplied for Oregon Youth Corps membership.
  - Doug Denning and Karen Humelbaugh met with Colt Gill of the Department of Education and discussed Oregon Youth Corps as a program.

# Oregon Youth Conservation Corps Advisory Board

November 14<sup>th</sup>, 2019 MINUTES (continued)

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- Senator Roblan visited the Coos Bay program, this is very exciting and what has been discussed in the past as good practice moving forward. Inviting Senators and legislators to view the program in action can be much more impactful than just talking about it.
- PGE is going into an agreement with the agency for a Social Impact Initiative that will where Oregon Youth Corps will help develop an intern program.
- Doug reported to the board that staff is looking into having programs take advantage of the statewide pricing agreements, which will help programs save money.
- A Rules Committee will be formed to create new rules to increase the number of support vouchers.

## 5.0 Funding Solutions

- 5.1 Discussion surrounding legislators and funding. Staff has created and is maintaining a list of who we have reached out to, so that we can track communications.
- 5.2 Staff will see if The Ford Family Foundation is interested in special projects to streamline. The board retreat will go over this in detail.
- 5.3 Private Sector funding that Oregon Youth Corps is targeting and looking to are PGE and Columbia. There are connections already there.

## 6.0 Old Business

- 6.1 Meeting costs were discussed by the board. Discussion went back and forth, but it was agreed upon that these meetings are budgeted for, in the large scope of a budget, it isn't much, and the value of the meetings outweighs the cost. The value of traveling to see the programs is very meaningful for the crews and the board. It can only be made more valuable by inviting elected representatives of the area to visit the crew.
- 6.2 Meeting dates and locations
  - January 2020: Tigard, Cascade Education Corp, 1 day meeting
  - May 14 2020: John Day, 2 day meeting
  - August 13 2020: Warm Springs, 2 day – discussion to move to June/July.
  - November 19 2020: Tillamook
  - Co-Chair Michael Oliver stressed how important it is to get off of the I-5 corridor.
  - Staff will look at HECC Commission meetings and adjust dates as necessary.
- 7.3 Some future guests that were discussed to have join Oregon Youth Corps meetings are:
  - School Board Commissioners

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- Legislators
- Workforce Talent & Development Board
- Workforce Boards
- County Commissioners
- Land Management Agencies

## 7.0 New Business

7.1 The by-laws update went through and updated to “Advisory Board”, and “Oregon Youth Corps”.

Discussion surrounded on how to interact with the public when they attend these meetings, regarding accessibility, and public comment. Co-Chair Michael Oliver motioned to improve the language around accessibility, Mary seconded, so moved. Motion passed.

7.2 Summer Grant Readers:

- Jeffrey Gottfried
- Quincy Gill
- Michael Oliver

CSC will be decided next meeting. Jeremy has created a shorter, less repetitive form for applicants.

9.3 Retreat Topics:

- Vouchers for crew members
- Facilitated discussion, third party will help the board look at current goals and create a new framework.

## 8.0 Parking Lot Items

## 9.0 Adjourn

9.1 Meeting adjourned at 1:44pm.