



# Oregon Commission for Voluntary Action and Service

**Members:**

DERENDA SCHUBERT, PhD  
*Co-Chair*

JOSH TODD  
*Co-Chair*

PABLO BRITO

ROSS CORNELIUS

JORGE CRUZ

HEIDI EDWARDS

MICHAEL FIELDMAN

ADELE McAFEE

JAYESH PALSHIKAR

NATHAN RIX

COURTNEY SNEAD

ELIAS VILLEGAS

KELLY WESSELS

**Non-voting members:**

GEOFFREY HICKOX

**Commission Staff:**

CARIE BAUER  
*Director*

STEPHANIE SOLOMON  
*Program Officer*

SYDNEY KING  
*Office Specialist*

**Technical Advisors:**

KAREN HUMELBAUGH  
*Director, Office of Workforce Investments*

KURT TACKMAN  
*Deputy Director, Office of Workforce Investments*

**November 15, 2019**

11:00am – 3:00pm

Beaverton Bridge Meadows

5995 SW Menlo Dr., Beaverton, OR 97005

To listen, call: 888-808-6929 Access Code 2135630

## MEETING MINUTES

**Members Present:** Derenda Schubert (co-chair), Josh Todd (co-chair), Jorge Cruz, Michael Fieldman (phone), Heidi Edwards, Geoffrey Hickox (phone), Jayesh Palshikar, Nathan Rix, Elias Villegas

**Members Absent:** Pablo Brito, Ross Cornelius, Adele McAfee, Courtney Snead, Kelly Wessels

**Technical Advisors and Staff Present:** Carie Bauer, Karen Humelbaugh, Sydney King, Stephanie Solomon

### 1.0 Call to Order & Welcome

- 1.1 Meeting called to order at 11:06am by Co-chair Derenda Schubert
- 1.2 Oregon Volunteers welcomes Nathan Rix, newest member. Nathan works in state government. He highlighted how important it is to tie Oregon Volunteers with state government and prepare for the upcoming wave of retirement.

### 2.0 Commission Business I

- 2.1 Public Comment: none.
- 2.2 Director Carie Bauer requested to add an update to the Commission ROI project to the round table discussion. Co-chair Schubert must leave the meeting early at 2:30.
- 2.3 New members Sierra Barnes, Shenika Cumberbatch and Todd Jones will be appointed next week. Barnes and Jones were in attendance. 1 appointee application was retracted due to new information from VISTA regarding currently serving members and conflict of interest. Cord Bueker resigned on November 1<sup>st</sup>. There are two unfilled roles on the Oregon Volunteers Commission. One being the Department of Education designee, the other the

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business leadership seat. Oregon Volunteers is also seeking tribal representation on the Commission.

## 2.4 State Office:

- CNCS Representative, Geoffrey Hickox reported the upcoming 2020 fiscal year will be focusing on engaging 55 years+ Americans in volunteer service. Theresa O'Halloran has retired from the CNCS Office after 33 years of service.

## Oregon Volunteers:

- Director of Oregon Volunteers, Carie Bauer, reported that Barbara Zeal has resigned from her role with Oregon Volunteers. Stephanie Solomon continues to operate as interim Program Officer. Director of the Office of Workforce Investments, in which Oregon Volunteers is housed, continues to work with the agency's human resources department to finalize the two program officer positions.
- The Commission Operation Grants (CSG & CIF) are in the final stage of review with ongoing rounds of clarifications occurring this week. A year's worth of Training and Technical Assistance funds were given to OV (and all Commissions) to spend in 6 months. OV is struggling to spend it without the staff to implement the funded activities. Director Bauer is planning to request carryover to utilize the funds in the next year.
- Deadlines for Fiscal Year 2020 Continuing Resolution lapses on November 21<sup>st</sup>. Suggestions around pushing the deadline to February have been discussed. These discussions increase the likelihood of maintaining Fiscal Year's 2019 budget, \$50 million below projected budget.
- AmeriCorps Associates appear to no longer be supported by CNCS. Massachusetts Commonwealth Corps is an example of a Commission-developed service year opportunity that has additional flexibility by using state dollars to provide a program that supports members with a living stipend, health insurance and end of year payment. Director Bauer will follow-up and meet with MA CC for additional information and possible MA CC presentation to the Commission board.
- With wildfires becoming more prominent, the disaster response that Oregon Volunteers can provide becomes more pertinent. The Federal, State and local government has been called on to help from the Governor's Council. Oregon Volunteers has programs that do these things, and can look at gaining funding in that way.
- ROI Project: Director Bauer has received the Impact Framework for the project and is seeking Commission board input on the measurements and data collection.

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## 2.5 Consent Agenda Items:

- Board Policy Update
- October Minutes
- State Service Plan (Final)
- Elections Slate

Co-chair Josh Todd motioned to approve the consent agenda, Jayesh seconded, so moved.

## **3.0 ORS Discussion & Legislative Planning**

3.1 Guest Kyle Thomas, Director of Legislative Policy & Affairs, of the Higher Education Coordinating Commission (HECC), presented to Oregon Volunteers. He went over HECC's strategy in looking forward to 2021. Short session is usually focused on budgeting fixes, long session typically focuses more on policy making. There is a legislative schedule that will be sent to Commissioners after the meeting. Kyle called on the Commission to think about how they want to be introduced to legislators. Discussion surrounded what the Commission is encouraged to take action on. In terms of updating the ORS, the Commission has to decide if they want a stand-alone bill or to be included in something like the Omnibus Bill.

Karen Humelbaugh, Director of the Office of Workforce Investments (OWI), mentioned that Senator Baerschinger and Senator Golden are both supportive of Wildfire Prevention and Recovery. This could be a natural fit. She also spoke to the two program officer positions within OWI, 1 will be internal, and 1 will be open to external and competitive.

## **4.0 Commission Business II**

4.1 Program updates included a report out of the various grants Oregon Volunteers offers, 7 formula and 2 competitive.

4.2 Oregon Volunteers has dedicated funds to engage ASC Staff and/or a consultant to assist OV in making initial changes to the grant-making revision process in order to assure OV is utilizing best practices and positioning itself to grow its AmeriCorps portfolio. Discussion surrounded a potential third-party facilitator.

4.3 CNCS has received feedback from Commissions regarding the role of ex-officio being filled by a CNCS supervisory position. ASC will continue to solicit feedback from Commissions. Discussion ensued.

## **5.0 AmeriCorps\*State Round Table**

5.1 While the Commission meeting was going on, so was a 2 day training for program directors. The meetings integrated and began a round table discussion. First, going around the room and introducing the various programs and what they do, what they need from the Commission, and then

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the Commissioners, and what role they fill. Some topics of discussion included:

- Recruitment issues - how to increase and sustain recruits; connection with housing access issues.
- Various media and how it can be used to help spread the AmeriCorps message.
- Diversity, equity and inclusion (DEI) issues, including issue that the FBI checks do not allow for Tribal Identification to be considered a Primary ID, resulting in the need for members to acquire additional ID.
- AmeriCorps as an option for veterans and large portion of people are considering AmeriCorps for their sunset careers and for veterans and sunset careers.
- Adjusting the Education Award to make it more enticing to a wide variety of people.
- Possibility of programs or partners to become Fieldprint sites, to increase access for members and reduce travel issues.
- OHP Templates for advocating for member eligibility

Action Item: Program Directors to send OV any templates that could be included in program manual or shared amongst program directors. OV to look into Fieldprint sites. OV and Commissions to continue to discuss and research solutions to housing issues.

## **6.0 Upcoming Dates & Meetings**

### 6.1 Commission Meeting Dates:

- 1/3/2020
- 2/21/2020
- 5/8/2020
- 6/26-27/2020 (retreat)
- 10/9/2020

### Executive Committee Meetings:

- 4/23/2020
- 8/20/2020
- 12/17/2020

## **7.0 Adjourn**

7.1 Adjourned at 3:06pm.