

## CCN Subcommittee FAQ, 2023

### What is SB 233?

[Senate Bill \(SB\) 233](#) was passed in 2021 and requires the Higher Education Coordinating Commission to establish a common course numbering (CCN) system for introductory and lower-level courses with similar learning outcomes offered at accelerated college credit programs, public post-secondary institutions of education, and participating non-public post-secondary institutions of education.

### Why is this necessary?

This work is necessary to ease student transitions and benefit college students in their seamless transfer from community college to public university.

### Who will oversee this work?

In 2021 under SB 233, Transfer Council (TC) was established to focus on transfer and articulation across public institutions in Oregon. TC is charged with developing recommendations on a Common Course Numbering (CCN) system and Major Transfer Maps (MTMs), and to address other credit and transfer-related concerns, building upon the transfer work previously completed under [House Bill \(HB\) 2998](#) (2017). SB 233 requires the HECC to establish, by rule, a common course numbering system and system of transfer and articulation, based on recommendations from the Transfer Council.

All public meetings of the Transfer Council and its subcommittees are included under the [Current HECC Public Meetings](#) page of the website, and tentative public meeting dates are included under the [Meeting and Event Calendar](#).

### Does this impact me as faculty or operational expert?

YES. Adjustments will be made. This is your opportunity to work with your colleagues to share your expertise and to align your course name, number, description, credits and/or learning outcomes. Eventually most, if not all, lower division courses will be commonly course numbered. Currently, the plan is to commonly course number the following courses in 2023:

- BUS 101, 211, 213
- ENG 104, 105, 106; WTG 115
- MTH 251, 252, 253, 254
- PSY 101, 201, 202

### Composition of Subcommittees?

We are currently seeking leaders in disciplinary and operational areas from across the state who have a strong desire to work collaboratively with community college and university peers to develop the framework for common course numbering and to develop the common courses. We are seeking;

- Faculty for the course development subgroups (Business, English/Writing, Math, and Psychology).
- Registrars, curriculum directors, instructional technology experts and/or faculty to serve as a bench of replacements for the Systems & Operations Subcommittee.

Interested candidates should be:

- Collaborative
- Interested in partnerships
- Understand the importance and implication of this work and be willing to compromise for the greater good
- Discipline leaders in their field
- Have extensive experience teaching the classes they are working on (for CCN Faculty Subcommittees) and/or experts in creating classes within the enrollment management system (for the CCN Systems & Operations subcommittee).

**CAOs will compile nominees and send to Ali Mageehon by **December 9, 2022**, and we will vote on our representatives at a CAO meeting (or via email) no later than **January 9, 2023**.**

**The selected candidates will be forwarded to the HECC no later than **January 16, 2023****, by Ali Mageehon on behalf of all CAOs, and HECC will nominate said applicants to the Transfer Council for appointment. These groups will each have a charge (documents attached).

### What is the timeline for completion?

This year's selected courses must be completed by **September 2023**. Groups have the freedom to decide if they will work in a solid block of 2-3 days, have more frequent meetings and/or some combination of the above.

We are asking that college and university administration help make this work possible by adjusting workload, alleviating extra duties, and/or considering extra pay. *Please ask your administration how they can help make this happen.*

## Nomination Form for CCN Subcommittee Membership

### Biosketch Nomination Form

Please complete the following information by filling out this form or by writing a brief paragraph, not to exceed ½ page, double-spaced, 12 pt. font.

First Name	
Last Name	
Email	
Place of Employment	
Role at Institution	
Subject/s Taught (if applicable)	
Direct Supervisor Name & Email	
Education (List graduate degrees, dates, and granting institution, most recent first)	
Teaching Experience (if applicable; list teaching experience, most recent first)	
Affinity Group Involvement (e.g., OWEAC, ORMATYC)	
Other Relevant Experience (e.g., curriculum development, assessment of student learning, articulation)	

# CCN Subcommittee Member Recruitment & Nomination Process



## NOTIFICATION

Transfer Council Co-Chairs send a request for nominations. CAOs, Provosts, faculty associations, and relevant unions will be notified.



## NOMINATIONS

Bios (including self-nominations) are reviewed by CAOs/Provosts, sent to HECC Staff for further review, then forwarded to Transfer Council.



## VOTE

Transfer Council considers nominations and appoints subcommittee members by vote.